

## **Round Lake Library Board of Trustees Meeting**

**January 12, 2016**  
**Round Lake Library**

**Trustees Present:** Nancy Theissen, Paul Block, Lydia Hoffman, Lance Spallholz,

**Associate Trustees Present:** Steve Ames, Ed Sherlock, Angela DeMeritt

**Absent:** Bill Ryan, Danielle Rigney, Deb Albrecht, Jean Sweet

**Director:** Jennifer Hurd

**WRLIS Financial Officer:** Alyse Peterson

**Presenter:** Doug Bleyl of Adirondack Trust Bank

**Public:** None

**Quorum Present**

The meeting was called to order by Nancy Theissen at 7:00pm.

**Honor and Remembrance Fund Documents:** Doug Bleyl of Adirondack Trust Bank was present to review documents for the newly-created Honor and Remembrance Endowment Fund and present them for signature by the Library Board President, Nancy Theissen, the WRLIS President, Deb Albrecht, and the WRLIS Financial Officer, Alyse Petersen. Statements regarding the status of the fund will be reviewed on a quarterly basis.

A motion was made by Lance Spallholz for \$1,281.19, presented to the library from the estate of Jean Sherman, to be deposited into the Honor and Remembrance Fund. The motion was seconded by Paul Block. The motion was unanimously approved.

Jean Sweet will write a letter to Ann Montgomery, executor of Jean Sherman's estate, informing her of the creation of the new fund with the gift from Mrs. Sherman's estate.

**New Associate Trustee:** A welcome was extended to the new Associate Trustee from Malta, Mr. Ed Sherlock.

**Minutes:** A small correction was made to the minutes for the December meeting: the date of the minutes approved for the previous month's meeting was corrected. A motion to approve the minutes of the 12/8/15 meeting was made by Paul Block, seconded by

Lance Spallholz, and unanimously approved with an abstention by Angela DeMeritt, who was not present at the last meeting.

**Directors Report:** Jennifer Hurd presented the attached director's report. Highlights include: -Success and attendance for the Countdown to Noon children's program to ring in 2016 -Receipt by the library of generous monetary and material donations including: renewal of an annual subscription to Sports Illustrated magazine by anonymous patrons, the gift of \$1000 from Brian and Karen Daniels of Ballston Lake, and a donation from the Oliver B. Merlyn Foundation for \$1000.

**Emergency Plan:** Regarding steps to be taken in case of medical emergency in the village library, further discussion was made regarding the possibility of obtaining a defibrillator for the Clark House; specifically, the training needed, expense, and availability of other resources. Lance Spallholz volunteered to make further inquiries into the matter.

**Library Statistics:** Monthly reports for the library statistics were reviewed. Copies attached.

**Budget/Quarterly Reports/Warrants:** The Board reviewed the December of 2015 monthly reports for the library budget; profit/loss and balance sheet (copies attached). A motion was made to approve the financial documents through December 31, 2015 by Ed Sherlock, seconded by Lydia Hoffman and unanimously approved.

**New Trustee Nominations:** There was some discussion regarding the need for 2 new trustees to the board, and a list of potential candidates reviewed.

**414 Subcommittee:** The board continued to discuss the possibility of a 414 proposition campaign to increase library funding, and a subcommittee consisting of Lance Spallholz, Lydia Hoffman, Nancy Theissen, and Ed Sherlock was formed to pursue the matter.

**Meeting was adjourned at 8:19 pm,** motion made by Paul Block and unanimously approved.