

**Round Lake Library Board of Trustees**  
**Minutes for February 9, 2016**  
**Round Lake Village Community Room**

**Trustees Present:** Deb Albrecht, Paul Block, Lydia Hoffman, Lance Spallholz, Jean Sweet

**Associate Trustees Present:** Ed Sherlock

**Absent:** Steve Ames, Angela DeMeritt, Nancy Theissen

**Director:** Jennifer Hurd

**WRLIS Financial Officer:** Alyse Petersen

**Public:** Courtney Max, Rachel Ziegler Sheridan

**Quorum Present**

The meeting was called to order by Vice President Lance Spallholz at 7:00 pm.

Courtney Max and Rachel Ziegler Sheridan were introduced as newly elected trustees who will assume office when they become full voting members of WRLIS.

Alyse Petersen presented a review of the 414 process. She supplied the Trustees with copies of the materials that were used as a guideline for the original Library 414 Vote of 2011, as well as, some updated information.

Director Hurd presented and reviewed the Annual Report for the Round Lake Library. The report is to be submitted to the NYS Department of Education. A motion to accept the report for submission was made by Deb Albrecht and seconded by Paul Block. Approved unanimously. During the review of the report it was noted that the Library does not have any program for ESOL. Director Hurd informed the Board that there seemed to be an increase in the number of Library patrons that do not have English as their primary language. It was suggested that the Board investigate the implementation of an ESOL program.

The monthly Library statistics report was reviewed and it was noted that one line of data was missing and another line was therefore misaligned. The Director will see to it that the report is fixed.

The Budget, Quarterly Reports and the Warrants were reviewed and found to be in order. A motion to approve the financial reports was made by Deb Albrecht and seconded by Lydia Hoffman. Approved unanimously.

A motion to approve transfer of \$33.38 from WRLIS Library Savings Account to Round Lake Library Honor & Remembrance Fund was made by Paul Block and seconded by Jean Sweet. Approved unanimously. This amount is the final portion of the money left to the Library from the estate of Jean Sherman.

Motion to adjourn was made by Paul Block. The meeting was adjourned at 8:40 pm.