

**Round Lake Library Board of Trustees Meeting
May 12, 2015
Round Lake Library**

Trustees Present: Bill Ryan, Nancy Theissen, Lance Spallholz, Paul Block, Deb Albrecht

Associate Trustees Present: Steve Ames, Craig Warner, Angela DeMeritt

Absent:

Excused: Danielle Rigney, Jean Sweet

Director: Jennifer Hurd

Public: None

Presenter: None

Quorum present

The meeting was called to order by Nancy Theissen at 7:00pm.

Minutes

A motion to approve the minutes of the 4/14/15 Board of Trustees Meeting was made by Bill Ryan, seconded by Angela DeMeritt and unanimously approved.

Secretary Vacancy

With Heidi Parker's resignation, there is a vacancy for secretary. A list of the job responsibilities was circulated. Consideration was given to hiring someone or approaching one of the absent trustees. We will all keep in contact with ideas throughout the month and address this at our June meeting.

Directors Report

Jennifer Hurd presented the attached director's report. Highlights include:

- Excellent attendance at this month's programs (Poet Tree, Make Art in the Library, Library Book Domino Drop, Food blogger and motivational speaker, Stacey Morris)
- 2 Public charrettes with Paul Mays, library architect, to explore the needs and wants of our library

Library Statistics

Monthly reports for the library statistics were reviewed. Copies are attached.

Budget

The Board reviewed monthly reports for the library budget, profit & loss and balance sheet (copies attached). A motion was made to approve the financial documents by Deb Albrecht, seconded by Lance Spallholz and unanimously approved.

Trustees Dinner

The SALS 57th Annual Trustee Meeting and Dinner will be held on May, 18, 2015 at Fort William Henry Hotel & Conference Center in Lake George. Lance Spallholz, Jen Sweet, Nancy Theissen, Steve Ames and Jennifer Hurd will attend.

Nelson Beebe Report

Our accountant met with Jennifer Hurd and Brian Guarneri to audit the library books. He was generally very pleased but had a few suggestions. He will submit a formal report when the audit is completed.

New Trustee Update

Lydia Hoffman has agreed to be a new trustee and will be invited to attend the next meeting. She will need to be elected by the WRLIS membership and fulfill her 3 WRLIS meetings requirement prior to having voting eligibility.

WRLIS Financial Officer

A description of this office was available and a copy will be emailed to the trustees. Dom DeLorio currently holds this position, but has indicated that he may be leaving the area within the next several months. It is a WRLIS position, but the officer works closely with the trustees.

Great Escape Publicity

Flyers were distributed for discounted Great Escape season passes which benefit the Round Lake Library. Trustees were encouraged to promote the program by posting them.

Endowment Fund

Nancy Theissen will invite our investment representatives from Adirondack Trust to attend our June 9th meeting for the annual review and to discuss our endowment fund.

Sara Dallas

Jennifer Hurd asked that Sara Dallas be invited to our July 14th meeting for her annual SALS update.

Motion to adjourn was made by Bill Ryan at 7:35 pm.

Next meeting June 9, 2015 – 7 pm – Round Lake Village Community Room