

**Round Lake Library Board of Trustees Meeting  
July 11, 2017  
Round Lake Village Community Room**

**Trustees Present:** Lance Spallholz, Paul Block, Lydia Hoffman, Rachel Ziegler-Sheridan, Jean Sweet, Diane Marchand (WRLIS Pres.)

**Associate Trustees Present:** Steve Ames

**Absent:** Nancy Theissen, Courtney Max, Angela DeMeritt

**Excused:**

**Director:** Jennifer Hurd

**Public:** None

**Meeting Dates:** Jan 10, Feb 14 (SALS report), Mar 14, Apr 11, May 9, Jun 13 (budget subcommittee), Jul 11, Aug 8 (approve budget), Sep 12, Oct 10, Nov 14, Dec 12

**Quorum present**

The meeting was called to order at 7:02 by Lance Spallholz.

**Minutes:** A motion to approve the June minutes was made by Paul Block and seconded by Lydia Hoffman. The vote to approve was unanimous.

**Directors Report:** The monthly director's report was given by Jennifer Hurd. The summer reading clubs were started on June 30<sup>th</sup>. As books are read students are given blocks and they are building "reading cities" as a measure of the group's achievement. Jennifer and another staff member made a half day visit to Chango to promote the summer reading program. Chango supplied "check list" bookmarks so that readers can keep track of the books that they read. The library has hired a new page and 8 new computers have been installed, four in each building.

Jennifer was asked if book inserts had been created to advertise the e-books and other online services the library offers. They are being created by a staff member and will be inserted in hardcover books at the time of checkout.

**Library Statistics: Monthly reports for the library statistics were reviewed.**

**Budget/Quarterly Reports/Warrants:** The financial reports were reviewed with no questions. A motion was made by Paul Block to approve the reports and it was seconded by Jean Sweet. The vote to approve was unanimous.

**Charter Change:** Rachel Ziegler-Sheridan reported that she has been working to get the charter revision document completed. She said that NYS was creating the document so all that needs to be done is to have signatures from appropriate WRLIS officers. She'll check with Nancy Theissen to get this done.

**Board Replacement:** We discussed the replacement for Paul Block's position on the board and the Board feels that the person Paul has suggested would be a fine replacement.

Paul expressed his thanks to the Board for the time that he has served and he stated he was pleased that he had taken the seat on the Board. Paul is leaving to make time to serve on the Village Board. We all offered our thanks to him for his work and his valued input while serving on the Board.

**Executive Session:** A motion at 7:30 to enter executive session for the purpose of discussing and approving the 2018 Library Budget and salary schedule as offered by the budget subcommittee was made by Paul Block and seconded by Lydia Hoffman.

We returned to open session at 7:43.

**Budget Approved:** A motion to approve the 2018 Library Budget and the salary schedule was made by Paul Block and seconded by Diane Marchand. The vote to approve was unanimous.

**Adjournment:** Motion to adjourn at 7:50.

After we adjourned the meeting we walked to Clark House. A 25-minute tour of the building was given by Jennifer Hurd. Thank you, Jennifer.