

**Round Lake Library Board of Trustees  
Meeting Agenda  
August 9, 2022  
Round Lake Community Room – 7pm**

- 1) Call to Order
- 2) Sara Dallas – Director of SALS
- 3) Minutes
- 4) Director's Report
- 5) Statistics
- 6) Budget/Quarterly Reports/Warrant
- 7) Presentation of draft 2023 Library Budget & Vote
- 8) Book Sale Volunteers & Updates
- 9) Cyber Security Insurance Policy Update
- 10) Adjournment

July has been a busy month in both library locations. Our summer reading program is in full swing and is going strong. Currently there are 250 children who have received summer reading bags and 36 have enrolled using the Read-Squared online reading tracker. In person programming for the summer program has begun and is very well attended. Our take n' make kits are also very popular this summer and the summer raffle is bringing children into the library. Circulation of both physical and digital items for July is also up in both locations.

The AC unit at Clark House was down for a few days in mid-July. Scott Rigney was contacted and immediately assessed the problem and called the repairman. Several fans were placed around the library to help spread the cooler air from the media room's AC unit throughout the library.

Assemblywoman Carrie Woerner was a special guest reader at the July 25<sup>th</sup> story time at the Malta Branch. It was great to have her visit the library and show her all the wonderful things that are happening. The library would like to thank her for her continued support of our library and libraries throughout our system. We look forward to welcoming her to Clark House in August.

Jennifer Hurd, Director

**Upcoming Dates:**

Library Book Sale: August 13<sup>th</sup> & 14<sup>th</sup>

Markets at Round Lake: August 13<sup>th</sup> & 14<sup>th</sup>

Labor Day weekend: September 3<sup>rd</sup> – 5<sup>th</sup> Library Closed

## MALTA

**\*note 15\***

\* see Virtual stats

April 2022	March 2022	February 2022	January 2022	December 2021	November 2021	October 2021	September 2021
3,262	3,783	3,042	3,159	3,311	3,308	3,411	3,266
2,381	2,837	2,233	2,348	2,453	2,585	2,659	2,486
881	946	809	811	858	723	752	780
11	2	20	14	8	16	16	16
2,619	2,638	2,648	2,639	2,638	2,650	2,653	2,662
542	518	516	496	498	486	495	493
11 6I, 2A, 3F	3 2J, 1A	5 1J, 4A	3	*	*	*	*
231 54J, 17A, 160 F	17 12J, 5, A	46 6J, 40A	21	*	*	*	*
1,596	1,896	1,716	1,497	1,725	1,922	2,072	1,936
1,254	1,551	1,401	1,144	1,418	1,547	1,719	1,541
342	345	315	353	307	375	353	395
14	39	17	0	6	6	5	10
1,317	1,265	1,157	1,128	1,137	1,140	1,137	1,139
265	250	246	212	229	235	256	239
6 5J, 1A	4 4J	3 3J	1	*	*	*	*
60 47J, 13A	36 36J	23 23J	9	*	*	*	*
17	7	8	4	*	*	*	*
291	53	69	30	*	*	*	*
25	41	37	14	14	22	21	26
3936	3903	3805	3767	3775	3790	3790	3801
807	768	762	708	727	721	751	732
4858	5679	4758	4656	5036	5230	5483	5202
19,951	15,093	9,414	4,656	60,939	55,903	50,673	45,190
985	935	475	475	16,868	16,670	15,665	14,759
*note 15*	*note 15*	*note 15*	*note 14*	*note 14*	*note 14*	*note 14*	*note 14*

August 2021	July 2021	Statistics Round Lake Library
		<b>MALTA</b>
3,860	3,994	Total Circulation
3,048	3,117	Book
812	877	Non-Book
20	15	Cardholders New
2,683	2,684	Cardholders Total
586	584	Borrowers
*	*	Programs
*	*	Attendance
		<b>CLARK HOUSE</b>
1,881	1,842	Total Circulation
1,524	1,510	Book
357	332	Non-Book
7	4	Cardholders New
1,137	1,142	Cardholders Total
242	268	Borrowers
*	*	Programs
*	*	Attendance
		<b>MALTA + CLARK HOUSE</b>
		Programs
		Attendance
27	19	New Borrowers
3820	3826	Borrowers Total
828	852	
5741	5836	Circulation
39,988	34,247	<b>2022 YTD Circulation</b>
14,103	12,555	YTD 2022/2021 Circulation

\*note 14\*

# Statistics - page 2

## YTD Total

### MALTA

Door Count	**	25,381	4,884	3,269	2,897	3,410	5,141	3,048
Computer Use INT + OPAC		1,047	177	135	153	181	149	134
Reference Questions		1,540	232	192	175	213	255	207
# items circulated		21,760	3,981	3,317	2,912	2,872	3,231	2,691
# Items Added to Collection		987	166	94	137	133	182	178
Total # items in Collection		151,608	21,681	21,835	21,833	21,770	21,597	21,498
Requests Placed*		6,770	1,357	982	940	920	907	735
Requests Filled*		6,138	1,150	1,002	793	817	860	722

### Inter-Library Loan Requests\*

### CLARK HOUSE

Door Count	**	5,434	845	793	793	831	864	744
Computer Use INT + OPAC		367	42	55	57	59	54	61
Reference Questions		1,476	203	203	211	225	222	223
# items circulated		10,922	1,767	1,583	1,385	1,492	1,703	1,607
Items Added to Collection		635	89	52	95	93	96	174
Total # items in Collection		134,461	19,116	19,343	19,273	19,269	19,244	19,208
Requests Placed*		2,963	444	330	441	334	469	458
Requests Filled*		2,868	409	386	417	298	470	410

### Inter-Library Loan Requests\*

### MALTA + CLARK HOUSE

Total Door Count	**	30,815	5729	4062	3690	4241	6005	3792
Total Computer Use INT + OPAC		1,414	219	190	210	240	203	195
Total Reference Questions		3,016	435	395	386	438	477	430
# Items circulated		32,682	5,748	4,900	4,297	4,364	4,934	4,298
# Items Added to Collection		1,622	255	146	232	226	278	352
Total items in Collection		286,069	40,797	41,178	41,106	41,039	40,841	40,706
Total Requests Placed*		9,733	1801	1312	1381	1254	1376	1193
Total Requests Filled*		9,006	1559	1388	1210	1115	1330	1132
Early Literacy Programs		42	8	4	8	11	6	3
Early Literacy Attendance		399	120	27	62	101	48	29

\*note\* see footnote page

\* see Virtual stats

\*note 15\*

\*note 15\*

\*note 15\*

\*note 15\*

\*note 15\*

\*note 15\*







	YTD Totals 2020	July 2022	June 2022	May 2022	April 2022	March 2022	February 2022	January 2022
<b>OVERDRIVE</b> (EBooks, EAudiobooks)								
# downloads	4,036	598	561	536	624	563	572	582
<b># WIRELESS USES</b>								
Malta	874	118	131	149	141	118	109	108
Round Lake	426	73	64	57	66	71	47	48
Malta + Round Lake	1,300	191	195	206	207	189	156	156
<b>DATABASES:</b>								
<b>FREGAL (Music)</b>								
# downloads	170	35	23	27	13	28	24	20
# unique download patrons	36	5	5	5	2	5	9	5
# songs streamed	713	300	78	53	73	77	81	51
# unique streaming users	46	16	4	5	6	8	3	4
<b>FREADING (EBooks)</b>								
# downloads	10	0	1	0	1	4	2	2
# unique users	8	0	1	0	1	3	1	2
# tokens used	30	0	3	0	5	12	2	8
<b>Hoopla (added 3/23/22)</b>								
# downloads	149	33	36	40	28	12		
	0							
<b>MAGAZINE CIRCULATION</b>								
Malta	23	0	1	0	0	14	2	6
Round Lake	28	10	4	0	5	6	2	1
Malta + Round Lake	51	10	5	0	5	20	4	7

\*note\* see footnote page

\*note 15\*

\*note 15\*

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\*note 15\*

\*note 15\*

\*note 14\*



## Modified Progra Stats

Modified Progma Stats					
	YTD Totals 2022	July 2022	June 2022	May 2022	
<b>Programs</b>					
Virtual Live	9	2	1	2A	2A
Virtual Recorded					
In person		moved to regular sheet	moved to regular sheet	moved to regular sheet	regular sheet
<b>Virtual Program Attendance</b>	72	10	6		10
<b>Kids Craft Bags/activity Bags</b>					
Program Related					
DYI	5143	1110	711	5 weeks of family kis	854
		moved to regular sheet	moved to regular sheet	moved to regular sheet	5 weeks of family kis
<b>Reference Email</b>					
MAL		moved to regular stat sheet	moved to regular stat sheet	moved to regular stat sheet	
RDL					
<b>Curbside Pick-up Stared 6/22/2020</b>					
MAL	7	0	2		1
RDL	43	5	5		10

**\*note\*** see footnote page

**\*note 15\***

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\*note 15\*

April 2022	March 2022	February 2022	January 2022	December 2021	November 2021
1	1A	1	1	4	4
	1A	1A		1A	1A
moved to	regular sheet	moved to	regular sheet	7J, 4A	6J, 2A
5	5	6	30	12J, 18A	59J, 15A
	5A	6A		74	48
719	5 weeks of family kis	4 weeks of family kis	349	593	5 weeks of family kits
800	800	600			800
moved to	regular sheet	moved to	moved to	regular sheet	18
moved to	regular stat sheet	moved to	moved to	moved to	moved
		regular stat sheet	regular stat sheet	regular stat sheet	regular sheet
1	1	1	1	0	0
3	4	11	5	6	9
*note 15*	*note 15*	*note 15*	*note 14*	*note 14*	*note 14*

	October 2021	September 2021	August 2021	July 2021
7	1A	7 1A	32	3A, 16J, 13F 6 0
8	4J,1T,3A	2A		
41J,7A	61	7J,8T,46A 15	15A 500	18A, 409J, 73F 284
				31A, 253J
5 weeks of family kits	755	5 weeks of family kits 678	5 weeks of kits 865	4 weeks of family kits 650
16		26	18	21
to stat	moved to regular stat sheet	184 212	275 221	139 209
1		2	2	6
12		7	6	7

\*note 14\*

\*note 14\*

\*note 14\*

Footnotes	Date of Change	Change	Services Available	Hours
#1		Normal Operating Hours and Services	Normal Operating Hours and Services	10 am - 8 pm
#2	3/14/2020	cancelled in person programming	In-person browsing, in-person pickup	10 am - 8 pm
	3/17/2020	closed to the public - no in-person services, staff report for shorter shifts	virtual programs, digital material	staff in house - 9:30 am - 2:30 pm
	3/20/2020	100% closure due to NY Pause executive order	virtual programs, digital material	staff working from home
#3		100% Closed -	virtual programs, digital material	staff working from home
#4	6/8/2020	staff return to prep library for curbside service	curbside pickup, virtual programs, digital material	staff only 10am - 1 pm & 1:30 pm - 4:30 pm
	6/22/2020	curbside service begins	pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#5	7/21/2020	In-person pickup	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#6	8/12/2020	In-person Browsing allowed	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#7	11/2/2020	Public computers opened for 1 hour time limit, limited computers	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#8	12/30/2020	closed public computers	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#9	1/6/2021	move back to curbside service only	curbside pickup, virtual programs, digital material	10 am - 6 pm
#10	2/10/2021	In-person browsing allowed	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#11	3/10/2021	Public computers opened for 1 hour time limit, limited computers	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 6 pm
#12	5/10/2021	Library hours extend to normal M-F 10 am - 8 pm	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 8 pm
#13	6/5/2021	Saturday hours begin 10 am - 3 pm	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 3 pm
#14	8/2/2021	Masks required for all, regardless of vaccination status	browsing, pickup at circ des, curbside service, virtual programs, digital material, some in person programs, public computers	M-F 10 am - 8 pm Sat. 10 am - 3 pm
#15	2/22/2022	Masks are no longer required	browsing, pickup at circ des, curbside service, virtual programs, digital material, some in person programs, public computers	M-F 10 am - 8 pm Sat. 10 am - 3 pm

## Round Lake Library 2022 Actual vs Budget

	thru July 31, 2022							
	Actual as of 7/31/2022	Actual Clark House	Actual Malta	2022 Budget	Clark House Budget	Malta Budget	% of Budget	58.33%
<b>Funding Income:</b>								
11 Town of Malta Tax	\$ 254,250	\$ -	\$ -	\$ 339,000	\$ -	\$ -	75.00%	
11 WRLIS	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	0.00%	
11 Local Library Services Aid	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ -	0.00%	
11 Grants / Awards	\$ 7,280	\$ -	\$ -	\$ 2,500	\$ -	\$ -	291.20%	
Subtotal Funding	\$ 261,530	\$ -	\$ -	\$ 354,700	\$ -	\$ -	73.73%	
<b>Library Income:</b>								
11 Book Replacements	\$ 320	\$ 166	\$ 154	\$ 250	\$ 125	\$ 125	0.00%	
11 Book Shop (Ongoing)	\$ 1,303	\$ 427	\$ 876	\$ 2,500	\$ 1,250	\$ 1,250	52.12%	
11 Book Sales (Annual)	\$ -	\$ -	\$ -	\$ 3,500	\$ 1,750	\$ 1,750	0.00%	
11 Copies/Faxes	\$ 1,319	\$ 610	\$ 709	\$ 3,200	\$ 1,400	\$ 1,800	41.21%	
11 Donations	\$ 900	\$ 445	\$ 454	\$ 1,000	\$ 500	\$ 500	89.97%	
11 Fines	\$ 493	\$ 126	\$ 367	\$ 2,500	\$ 1,250	\$ 1,250	19.71%	
11 Interest - Savings	\$ 76	\$ 38	\$ 38	\$ 200	\$ 100	\$ 100	37.79%	
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%	
11 Workers Comp Ins Refund	\$ 406	\$ 203	\$ 203	\$ -	\$ -	\$ -	0.00%	
11 Misc: Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
11 Interest and Dividend Income/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
Subtotal Library	\$ 4,816	\$ 2,014	\$ 2,802	\$ 13,350	\$ 6,475	\$ 6,875	36.07%	
Total Income	\$ 266,346	\$ 2,014	\$ 2,802	\$ 368,050	\$ 6,475	\$ 6,875	72.37%	
<b>Employee Expenses:</b>								
12 Payroll Exp: Admin	\$ 36,977	\$ 18,489	\$ 18,489	\$ 70,164	\$ 35,082	\$ 35,082	52.70%	
12 Payroll Exp: Staff	\$ 109,709	\$ 55,425	\$ 54,283	\$ 170,827	\$ 85,414	\$ 85,414	64.22%	
12 IRA	\$ 1,468	\$ 734	\$ 734	\$ 3,000	\$ 1,500	\$ 1,500	48.92%	
12 Payroll Taxes	\$ 11,222	\$ 5,640	\$ 5,581	\$ 19,000	\$ 9,500	\$ 9,500	59.06%	
12 Payroll Insurances	\$ 3,807	\$ 1,903	\$ 1,903	\$ 4,000	\$ 2,000	\$ 2,000	95.17%	
Sub Total Employee Expenses	\$ 163,182	\$ 82,191	\$ 80,990	\$ 266,991	\$ 133,496	\$ 133,496	61.12%	
<b>Non-Employee Expenses:</b>								
12 Accounting	\$ -	\$ -	\$ -	\$ 2,000	\$ 1,000	\$ 1,000	0.00%	
12 Bank Fees	\$ 35	\$ 18	\$ 18	\$ 100	\$ 50	\$ 50	35.00%	
12 Book Sales	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%	
12 Books/Serials/AV	\$ 30,600	\$ 14,611	\$ 15,989	\$ 42,000	\$ 21,000	\$ 21,000	72.86%	
12 Circulation Fees	\$ 8,489	\$ 3,272	\$ 5,216	\$ 15,500	\$ 6,045	\$ 9,455	54.77%	
12 Computers & Equipment	\$ 5,845	\$ 1,887	\$ 3,959	\$ 4,500	\$ 2,250	\$ 2,250	129.90%	
12 Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
12 Furniture	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	\$ 500	0.00%	
12 Grant Expenditures	\$ -	\$ -	\$ -	\$ 750	\$ 375	\$ 375	0.00%	
12 Insurance	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	0.00%	
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ 250	\$ 125	\$ 125	0.00%	
12 Memberships	\$ 210	\$ 105	\$ 105	\$ 1,200	\$ 600	\$ 600	17.47%	
12 Payroll Processing	\$ 3,096	\$ 1,548	\$ 1,548	\$ 5,500	\$ 2,750	\$ 2,750	56.28%	
12 Postage	\$ 245	\$ 114	\$ 131	\$ 250	\$ 100	\$ 150	98.04%	
12 Printer Contract	\$ 1,178	\$ 1,136	\$ 42	\$ 4,500	\$ 2,250	\$ 2,250	26.18%	
12 Programs	\$ 4,160	\$ 2,170	\$ 1,990	\$ 5,000	\$ 2,000	\$ 3,000	83.20%	
12 Public Relations	\$ 25	\$ 25	\$ -	\$ 100	\$ 50	\$ 50	25.00%	
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only
12 Repairs & Maintenance	\$ 7,211	\$ 265	\$ 6,946	\$ 600	\$ 300	\$ 300	1201.77%	
12 Sales Tax/Credit	\$ 37	\$ 19	\$ 19	\$ 300	\$ 150	\$ 150	12.37%	
12 Security	\$ 189	\$ 189	\$ -	\$ 400	\$ 400	\$ -	47.36%	Clark Only
12 Software & Repairs	\$ 2,200	\$ 742	\$ 1,458	\$ 1,000	\$ 500	\$ 500	220.04%	
12 Staff Development	\$ 2,520	\$ 1,310	\$ 1,210	\$ 2,000	\$ 1,000	\$ 1,000	125.99%	
12 Supplies	\$ 4,414	\$ 2,282	\$ 2,132	\$ 4,000	\$ 1,600	\$ 2,400	110.35%	
12 Telephone	\$ 700	\$ 700	\$ -	\$ 1,200	\$ 1,200	\$ -	58.32%	Clark Only
12 Trash	\$ 186	\$ 186	\$ -	\$ 400	\$ 400	\$ -	46.50%	Clark Only
12 Trustee Development	\$ -	\$ -	\$ -	\$ 308	\$ 154	\$ 154	0.00%	
12 Utilities	\$ 2,087	\$ 2,087	\$ -	\$ 5,500	\$ 5,500	\$ -	37.94%	Clark Only
Sub Total Non-Employee Expenses	\$ 73,426	\$ 32,664	\$ 40,762	\$ 101,059	\$ 51,649	\$ 49,416		
Total Expenses	\$ 236,608	\$ 114,855	\$ 121,752	\$ 368,050	\$ 185,145	\$ 182,916	64.29%	
Net Income/Loss	\$ 29,738		\$ -					

5:57 PM  
08/05/22  
Cash Basis

**Round Lake Library**  
**Balance Sheet**  
As of July 31, 2022

	<u>Jul 31, 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	3,993.01
Adirondack Trust Savings	262,093.29
Total Checking/Savings	<u>266,286.30</u>
Total Current Assets	266,286.30
Fixed Assets	
Furniture and Equipment	990.27
Total Fixed Assets	<u>990.27</u>
Other Assets	
Marketable Securities	24,202.90
Total Other Assets	<u>24,202.90</u>
<b>TOTAL ASSETS</b>	<b><u>291,479.47</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
NYS Sales Tax	9.26
Payroll Liabilities	
NY PFL	2,984.54
Federal Taxes (941/944)	201.27
NYS Income Tax	1,034.30
Simple IRA Withholdings	-188.48
Total Payroll Liabilities	<u>4,031.63</u>
Total Other Current Liabilities	<u>4,040.89</u>
Total Current Liabilities	<u>4,040.89</u>
Total Liabilities	4,040.89
Equity	
Unreal. Appre. of Investments	-24,866.85
Opening Bal Equity	12,493.04
Unrestricted Net Assets	270,074.78
Net Income	29,737.61
Total Equity	<u>287,438.58</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>291,479.47</u></b>



5:56 PM  
08/05/22  
Cash Basis

# **Round Lake Library** **Profit & Loss by Class** **January through July 2022**

	Administrative	Clark House	Malta	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Funding Income</b>				
Town of Malta	254,250.00	0.00	0.00	254,250.00
<b>Total Funding Income</b>	254,250.00	0.00	0.00	254,250.00
<b>Grant/Awards Income</b>	7,280.00	0.00	0.00	7,280.00
<b>Library Income</b>				
Book Replacements	0.00	165.81	154.47	320.28
Book Shop	0.00	426.59	876.40	1,302.99
Copies / fax	0.00	609.95	708.65	1,318.60
Donations	600.00	145.44	154.25	899.69
Fines	0.00	125.55	367.25	492.80
Interest - Savings	0.00	37.77	37.80	75.57
Workers Comp Ins Refund	405.83	0.00	0.00	405.83
<b>Total Library Income</b>	1,005.83	1,511.11	2,298.82	4,815.76
<b>Total Income</b>	262,535.83	1,511.11	2,298.82	266,345.76
<b>Gross Profit</b>	262,535.83	1,511.11	2,298.82	266,345.76
<b>Expense</b>				
Bank Fees	0.00	17.50	17.50	35.00
<b>Books / Serials / AV</b>				
Books	0.00	10,968.85	11,303.18	22,272.03
E-Books	0.00	1,400.00	1,400.00	2,800.00
Lost Books	0.00	0.00	19.94	19.94
Magazine/Newspaper	0.00	134.80	1,082.50	1,217.30
Books / Serials / AV - Other	0.00	2,106.88	2,183.36	4,290.24
<b>Total Books / Serials / AV</b>	0.00	14,610.53	15,988.98	30,599.51
Circulation Fees	0.00	3,272.18	5,216.44	8,488.62
Computers & Equipment	0.00	1,886.76	3,958.63	5,845.39
<b>Insurance</b>				
Disability	1,576.82	0.00	0.00	1,576.82
Workers Comp	2,230.00	0.00	0.00	2,230.00
<b>Total Insurance</b>	3,806.82	0.00	0.00	3,806.82
Memberships	0.00	104.79	104.79	209.58
<b>Payroll Expenses</b>				
3% Simple IRA	1,467.50	0.00	0.00	1,467.50
Taxes	11,221.50	0.00	0.00	11,221.50
Wages	146,686.11	0.00	0.00	146,686.11
<b>Total Payroll Expenses</b>	159,375.11	0.00	0.00	159,375.11
Payroll Processing	3,095.50	0.00	0.00	3,095.50
Postage	0.00	114.08	131.03	245.11
<b>Printer Contract</b>				
Printer/Copier Lease Buy Out	0.00	0.00	-1,094.83	-1,094.83
Printer Contract - Other	0.00	1,136.40	1,136.40	2,272.80
<b>Total Printer Contract</b>	0.00	1,136.40	41.57	1,177.97
<b>Programs</b>	0.00	2,169.99	1,989.88	4,159.87
Public Relations	0.00	25.00	0.00	25.00
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	264.61	6,946.00	7,210.61

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08/05/22  
Cash Basis

**Round Lake Library**  
**Profit & Loss by Class**  
**January through July 2022**

	Administrative	Clark House	Malta	TOTAL
Sales Tax	37.11	0.00	0.00	37.11
Security	0.00	189.42	0.00	189.42
Software / Repairs	499.50	492.51	1,208.36	2,200.37
Staff Development	0.00	1,309.85	1,209.85	2,519.70
Supplies	0.00	2,281.93	2,132.07	4,414.00
Telephone	0.00	699.82	0.00	699.82
Trash	0.00	186.00	0.00	186.00
Utilities	0.00	2,086.64	0.00	2,086.64
<b>Total Expense</b>	<b>166,814.04</b>	<b>30,848.01</b>	<b>38,946.10</b>	<b>236,608.15</b>
<b>Net Ordinary Income</b>	<b>95,721.79</b>	<b>-29,336.90</b>	<b>-36,647.28</b>	<b>29,737.61</b>
<b>Net Income</b>	<b>95,721.79</b>	<b>-29,336.90</b>	<b>-36,647.28</b>	<b>29,737.61</b>