

**Round Lake Library Board of Trustees Meeting
Round Lake Library, Malta Branch
January 13, 2015**

Trustees Present: Nancy Theissen, Alyse Peterson, Deb Albrecht, Heidi Parker, Danielle Rigney, Bill Ryan, Lance Spallholz, Jean Sweet

Associate Trustees Present: Steve Ames, Angela DeMeritt, Craig Warner

Absent:

Excused:

Director: Jennifer Hurd

Public: none

Presenters: none

Quorum Present.

Call to Order

The meeting was called to order by Nancy Theissen at 7:00pm.

Minutes

Nancy Theissen presented minutes from the 11/11/14 Board of Trustees Meeting. A motion to approve the minutes was made by Alyse Peterson, seconded by Craig Warner, and approved.

Since the meeting scheduled for December 9, 2014 was cancelled due to weather, there were no further minutes to present or approve.

Director's Reports

Jennifer Hurd presented her reports from both November 2014 and December 2014.

Library Statistics

The Board reviewed the library statistics (copies attached). Nancy Theissen noted that circulation is down and programs and attendance have gone up. There was a discussion as to whether usage of the library is changing and are we tracking usage properly. We also discussed the SALS electronic book system.

Financial Documents

The Board reviewed monthly reports for the library budget, profit & loss, and balance sheet (copies attached). Heidi Parker motioned to approve the financial documents, seconded by Craig Warner. The motion was unanimously approved.

Bookkeeping Costs

The Board discussed the bookkeeper's hourly rate and decided to continue at the previous year's rate.

Final Approval of Library Policies

Bill Ryan made a motion to approve the Library Policies revisions and Craig Warner seconded. The motion was approved.

414 Information

Alyse Peterson gave a presentation about local library funding, based on the New York State law, Section 414.

Other Business

None.

Adjournment

Nancy Theissen moved to adjourn the meeting at 8:20pm.

The next Board of Trustees meeting is scheduled for Tuesday, February 10, 2015.