

Round Lake Library Board of Trustees Meeting
March 10, 2015
Round Lake Library

Trustees Present: Nancy Theissen, Lance Spallholz, Paul Block, Jean Sweet, Deb Albrecht, Heidi Parker

Associate Trustees Present: Steve Ames, Craig Warner, Angela Demeritt

Absent:

Excused: Bill Ryan, Danielle Rigney

Director: Jennifer Hurd

Public: None

Presenter: None

Quorum present

The meeting was called to order by Nancy Theissen at 7:00pm.

Minutes

A motion to approve the minutes of the 2/10/15 Board of Trustees Meeting was made by Lance Spallholz, seconded by Craig Warner, and approved with 1 abstention.

Directors Report

Jennifer Hurd presented the Director's Report (attached).

Library Statistics

Monthly reports for the library statistics were reviewed. Copies are attached.

Budget

The Board reviewed monthly reports for the library budget, profit & loss, and balance sheet (copies attached). A motion was made to approve the financial documents by Heidi Parker, seconded by Angela Demeritt, and approved.

Updates

- Nancy Theissen has received documentation of our 501(c)3 status and will send a copy to the attorney for Jean Sherman's estate. Nancy will also send a copy to Tom Peterson, Deb Albrecht, and both libraries. Nancy noted that the library's 501(c)3 is under the name "Woman's Round Lake Improvement Society".
- Paul Mays met with library staff and has completed draft of a program narrative and a draft of the current building assessment. More specific information will be forthcoming.

Employee Handbook

A motion to approve the Employee Handbook was made by Deb Albrecht and seconded by Craig Warner. Motion was approved, with one abstention.

Meeting with Nelson Beebe

A meeting will be held with Nelson Beebe this Thursday to arrange a review of the library financials.

New Trustee Suggestions

Heidi Parker will be resigning from the Board because of other commitments. The Board discussed possibilities for a replacement.

Library Promotion

The Board brainstormed ideas to promote the library. Nancy Theissen asked that we bring suggestions to next meeting.

Endowment Fund

Lance Spallholz presented a proposal to establish a library endowment fund.

A motion to adjourn was made by Lance Spallholz at 8:16 pm.

The next meeting is scheduled for April 14, 2015 at 7:00pm in Round Lake Village Community Room