

Round Lake Library Board of Trustees Meeting

April 9th, 2019

Round Lake Community Room

Trustees Present: Lydia Hoffman, Lance Spallholz, Stacy Thayer, Courtney Graham, Rachel Ziegler-Sheridan

Associate Trustees Present: Angela DeMeritt, Lorrie Anthony, Steve Ames

Excused: Nancy Theissen, Diane Marchand, Sue Lesar

Absent: None

Director: Jennifer Hurd

Public: None

Meeting Dates: Jan 8, Feb 12 (SALS report), Mar 12, Apr 9, May 7, Jun 11 (budget subcommittee), Jul 9, Aug 13 (approve budget), Sep 10, Oct 8, Nov 12, Dec 10

The meeting was called to order by Lance Spallholz at 7:03pm.

Directors Report: The attached* director's report for March was discussed. Highlights include: -an increase in total item circulation to 7,430 items -an increase in program attendance -an increase in circulation for Overdrive (e-books/e-audio) attributed, in part, to the introduction of the companion app, Libby, which aids in the download of material -a new music streaming service introduced through Freegal -a meeting which included Jennifer Hurd, Ballston Spa Public Library Director Andrea Simmons, Ballston Spa Central School District Superintendent Ken Slentz, and Director of Curriculum and Instruction for BSCSD Kathleen Skellie, to initiate discussion on a partnership between the school district and the libraries to promote literacy -a productive and positive staff workshop day on Friday, March 22nd.

Minutes: The minutes for the March trustees' meeting were reviewed. A motion to approve the minutes of the 3/12/19 meeting was made by Lorrie Anthony and seconded by Lydia Hoffman. The minutes were unanimously approved, with an abstention by Stacy Thayer who is not yet a voting member of the board.

Library Statistics: Monthly reports for the library statistics were reviewed. Note was made of the new lines added for Freegal music streaming statistics, including downloads, songs streamed, and number of unique users for the service. **Copies attached.***

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss and balance sheets for March of 2019. Motion to approve the financial documents through March of 2019 was made by Angela DeMeritt and seconded by Lydia Hoffman. The motion was unanimously approved, with an abstention by Stacy Thayer.

Storage Unit Update: Books donated to the library have been moved from the storage unit formerly in use and are now housed at Mabey's Self-Storage in Round Lake.

Donations to the Library: Jennifer Hurd brought to the attention of the board the generous donations made to the library: 1. A \$100 gift from Thalia Augustine, in remembrance of her mother, with thanks for the kindness of the library staff. and 2. \$10,000 from the Trust of Audrey Davis, a former member of WRLIS and a resident of Round Lake Village.

Adjournment: A motion to adjourn was made by Lydia Hoffman at 7:31pm.

*** above are to indicate that copies are available for viewing at each of the library branches**