

**Round Lake Library Board of Trustees Meeting
August 10, 2021 – 7pm
Round Lake Village Community Room**

Trustees Present: Nancy Theissen, Lydia Hoffman, Lance Spallholz, Stacey Thayer, Diane Marchand,
Associate Trustees Present: Lorrie Anthony, Steve Ames

Absent:

Excused: Angela DeMeritt, Sue Lesar, Emily Galloway, Marlene Sweet

Director: Jennifer Hurd

Public:

Presenter:

Meeting Dates: Jan 12, Feb 9 (SALS report), Mar 9, Apr 13, May 11, Jun 8 (budget subcommittee), Jul 13, Aug 10 (approve budget), Sep 14, Oct 12, Nov 9, Dec 14

The meeting was called to order by Nancy Theissen at 7:04pm.

Minutes: The minutes for the July Trustees' meeting were reviewed. A motion to approve the minutes of the 7/13/21 meeting was made by Lance Spallholz, seconded by Lydia Hoffman and approved with 1 abstention. **attached*

Directors Report: The Director's report for July was discussed. Highlights include: - A change in mask wearing policy – mask wearing will be required of all patrons (vaccinated or not) starting Aug 2, 2021 (masks are available at the library for those who don't have one). Books will again be available for sale on the Clark House porch and in the Malta Branch entrance starting Sept 1st. In addition, the computer and circulation areas at Clark House will return to their original set-ups.

As a follow up to the discussion regarding disposal/sale of CPUs, Jennifer reported that JA needs to wipe clean all programs and the operating system on any returned units. Once that is done, Lance Spallholz would like to see these CPUs sold or donated rather than discarded and will handle this. **attached*

Library Statistics: Monthly reports for the library statistics were reviewed. **attached*

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for July of 2021. Motion to approve the financial documents through July 31, 2021 was made by Lorrie Anthony, seconded by Diane Marchand and unanimously approved. ** attached*

Malta Carpeting Update: Flooring Environments let us know that the projected ship date for the carpet tiles is September 13th.

Adjournment: Stacey Thayer made a motion to adjourn the meeting at 7:17.

** attached indicates that copies are available for viewing at each of the library branches*