

Round Lake Library Board of Trustees Meeting

February 22nd,, 2022

Zoom Teleconference

Trustees Present: Nancy Theissen, Diane Marchand, Lydia Hoffman, Lance Spallholz

Associate Trustees Present: Angela DeMeritt, Steve Ames, Lorrie Anthony

Excused: Emily Galloway, Marlene Sweet

Absent: Stacey Thayer, Sue Lesar

Director: Jennifer Hurd

Public: None

Meeting Dates: Jan 11, Feb 8 (SALS report), Mar 8, Apr 12, May 10, Jun 14 (budget subcommittee), Jul 12, Aug 9 (approve budget), Sep 13, Oct 11, Nov 8, Dec 13

The meeting was called to order by Nancy Theissen at 7:05pm.

A special meeting was held to approve the Annual Report for the library * ***copies attached*** .

Highlights include:

Section 2 - Library Collections

2.25 Total Holdings 58,639

Section 3 - Library Programs, Policies, and Services

3.1 Library Visits - 24,915

Section 4 - Library Transactions

4.11 Physical item Circulation - 55,355

4.14 Electronic Content Use - 7,944

4.16 Total Collection Use - 63,279

4.20 Interlibrary Loan received - 13,494

4.21 Interlibrary Loans provided - 8,369

Section 8A. – This section reflects the impact of COVID-19.

Some discussion was made as to minor revisions/corrections needed. Motion to accept the annual report with revisions suggested during the meeting was made by Lydia Hoffman, and seconded by Diane Marchand. The motion was unanimously approved.

A motion was made by Lorrie Anthony to approve the annual report. The motion was seconded by Lance Spallholz and unanimously approved.

Reopening health and safety procedures: On Thursday, February 17th, 2022 the Malta Town Supervisor requested that all mask mandates in the Malta Community Center be lifted, and that all signage to that effect be taken down. The Malta Branch, housed within the Malta Community Center, has therefore removed the mask requirement within the Malta Branch of the library to conform with the policy of the building. Patrons are not required to wear

masks, but staff are free to mask or not, as they choose. A motion was made to change the mask requirement policy for patrons at the Clark House building as of February 22, 2022 by Angela DeMeritt, and staff are encouraged to continue to wear masks, if they wish. The motion was seconded by Nancy Theissen and approved, with one nay vote by Lance Spallholz.

New Hire: A motion was made by Nancy Theissen to offer an agreed upon salary rate to the library assistant candidates interviewed and selected by Jennifer Hurd. The motion was seconded by Lydia Hoffman and unanimously approved.

Motion to adjourn made by Lydia Hoffman at 7:51pm.

