

Although February is a short month it was very busy at both locations. Circulation, programming and attendance all increased over January's numbers. Library visits were also up almost 500 visitors over January. Staff are working hard to bring educational and entertaining programs to our patrons.

In an effort to prepare for inventory, staff have been shelf reading and weeding collections for book condition, usage and variety. Over the last few years, the library has added many Manga books and graphic novels to the Teen and Children's collections. Due to the growth and increased circulation of these items we have created 3 new collections: Manga, Young Adult Graphic Novels and Children's Graphic Novels.

The new library website is live. Thank you to staff member Jennifer Finkle who worked very closely with Jack Scott at SALS to build our new website. Like any website, it will be continually updated and changed. This new website allows for more accessibility and also provides better functionality for all users. With the new website the library is also using a new calendar system.

Jennifer Hurd, Director

Upcoming Events:

4/12/23 6:30 pm - Presentation by Malta Town Historian Paul Perreault
4/19/23 6:30 pm - Presentation by Round Lake Historian Lance Spallholz
5/15/23 5 pm- 9 pm – SALS Annual Meeting

Statistics 2023

ROUND LAKE LIBRARY

MALTA

	YTD Total	February 2023	January 2023	December 2022	November 2022
Total Circulation	6,590	3,267	3,323	3,266	3,395
Book	4,868	2,391	2,477	2,431	2,736
Non-Book	1,722	876	846	835	659
2/2022 total circ = 3042					
Cardholders New	33	14	19	14	21
Cardholders Total	2,505	2,505	2,520	2,522	2,526
Borrowers	1,114	559	555	529	550
Programs**	30	16 7J,5F,3A,1VS	14 5J,3F,2T,3A,1VS	11 3J,5F,1T,2A	14
Attendance	345	239 74J,145F,13A,7VS	106 47J,35F,1T,18A,5VS	146 15J,122F,0T,9A	233
Take 'N Make Kits	805	435	370		

CLARK HOUSE

Total Circulation	2,999	1,592	1,407	1,375	1,370
Book	2,275	1,234	1,041	972	1,063
Non-Book	724	358	366	403	307
2/2022 total circ = 1716					
Cardholders New	11	3	8	2	4
Cardholders Total	1,752	1,752	1,711	1,683	1,664
Borrowers	303	252	281	250	247
Programs**	31	12 6J,6F	9 7J,2F,	11 8J, 2F, 1A	7
Attendance	165	208 92J,116F	143 81J,62F	165 107J,51F,7A	74
Take 'N Make Kits	269	116	247		
MALTA + CLARK HOUSE					
Programs	51	28	23	22	21
Attendance	696	447	249	311	307
Total Take 'N Make Kits	1,168	551	617		
Cardholders New	44	17	27	16	25
Cardholders	4,257	4,257	4,231	4,205	4,190
Borrowers	1,647	811	836	779	797
Circulation	4,859	4,859	4,730	4,641	4,765
2023 Total YTD Circulation	9,589		4,730	62,937	58,296
YTD 2023/2022 Circulation *	249	175	74		2,858

**Juvenile, Teen, Adult, Family (For All Ages), Virtual Synchronous, Virtual Asynchronous

*difference etween 2023&2022

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	October 2022	September 2022	August 2022	July 2022	June 2022
	3,573	3,888	4,372	4,554	3,702
	2,773	3,048	3,572	3,660	2,892
	800	840	800	894	810
	18	21	48	37	19
	2,538	2,555	2,579	2,598	2,602
	563	562	635	640	572
5J, 4F, 5A	19 7J, 1T, 2F, 9A	11 3J, 5A, 3F	25 12J, 4T, 7A, 2F	19 12J, 1T, 3A, 3F	7
63J, 128F, 42A	216 74J, 4T, 87F, 51A	106 57J, 21A, 28F	488 326J, 36T, 50A, 76F	287 204J, 15T, 13A, 55F	93
	1,495	1,519	2,032	1,905	1,728
	1,176	1,162	1,634	1,565	1,391
	319	357	398	340	337
	6	6	11	17	10
	1,647	1,623	1,593	1,543	1,511
	247	247	278	274	257
5J, 2F	5 5J	5 5J	11 5J, 2T, 4F	11 7J, 1T, 3F	2
67J, 7F	63 63J	42 42J	411 83J, 8T, 320F	66 49J, 7T, 10F	15
	24	16	36	30	9
	279	148	899	353	108
	24	27	59	54	29
	4,185	4,178	4,172	4,141	4,113
	810	809	913	914	829
	5,068	5,407	6,404	6,459	5,430
	53,531	48,463	43,056	36,652	30,193
	2,858	3,068	3,068	2,405	1,782

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	May 2022	April 2022	March 2022	February 2022	January 2022
Statistics					
Round Lake Library					
MALTA					
Total Circulation	3,341	3,262	3,783	3,042	3,159
Book	2,517	2,381	2,837	2,233	2,348
Non-Book	824	881	946	809	811
Cardholders New	12	11	2	20	14
Cardholders Total	2,611	2,619	2,638	2,648	2,639
Borrowers	506	542	518	516	496
Programs	11 4J, 1T, 6A	11 6J, 2A, 3F	3 2J, 1A	5 1J, 4A	3
Attendance	70 28J, 6T, 36A	231 54J, 17A, 160 F	17 12J, 5, A	46 6J, 40A	21
Make 'N Take Kits					
CLARK HOUSE					
Total Circulation	1,471	1,596	1,896	1,716	1,497
Book	1,129	1,254	1,551	1,401	1,144
Non-Book	342	342	345	315	353
Cardholders New	17	14	39	17	0
Cardholders Total	1,475	1,317	1,265	1,157	1,128
Borrowers	260	255	250	246	212
Programs	5 5J	6 5J, 1A	4 4J	3 3J	1
Attendance	53 53J	60 47J, 13A	36 36J	23 23J	9
Make 'N take Kits					
MALTA + CLARK HOUSE					
Programs					
Attendance	16	17	7	8	4
Total Make 'N Take	123	291	53	69	30
New Borrowers	29	25	41	37	14
Borrowers Total	4086	3936	3903	3805	3767
Cardholders	766	807	768	762	708
Circulation	4812	4858	5679	4758	4656
2022 YTD Circulation	24,763	19,951	15,093	9,414	4,656
YTD 2022/2021 Circulat:	1,445	985	935	475	475

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	YTD Total	February 2023	January 2023	December 2022	November 2022	October 2022	September 2022	August 2022
MALTA								
Door Count	7,453	3,934	3,519	3,849	4,062	4,620	3,652	5,121
Computer Use INT + OPAC	464	230	234	209	222	195	162	213
Reference Questions	481	225	256	203	209	238	180	219
Curbside	1	1	0					
# items circulated	4,578	3,267	1,311	2,778	2,997	3,006	3,279	3,741
# Items Added to Collection	187	119	68	161	105	112	112	132
Total # Items in Collection	21,392	21,392	21,380	21,324	21,223	21,211	21,304	21,387
Requests Placed	1,780	778	1,002	692	880	874	984	898
Requests Filled	1,522	683	839	650	815	799	868	898
Inter-Library Loan Requests	0							
CLARK HOUSE								
Door Count	1,591	834	757	595	794	754	777	1,121
Computer Use INT + OPAC	121	57	64	36	53	51	40	72
Reference Questions	440	237	203	164	186	175	195	265
Curbside	13	4	9					
# items circulated	4,463	1,592	2,871	1,291	1,258	1,315	1,380	1,820
Items Added to Collection	155	97	58	90	36	52	138	88
Total # Items in Collection	19,260	19,260	19,101	19,075	19,097	19,058	19,043	18,993
Requests Placed	751	373	378	304	328	310	352	456
Requests Filled	666	301	365	260	324	297	349	384
Inter-Library Loan Requests	0							
MALTA + CLARK HOUSE								
Total Door Count	9,044	4,768	4,276	4,444	4,856	5,374	4,429	6,242
Total Computer Use INT + OPAC	585	287	298	245	275	246	202	285
Total Reference Questions	921	462	459	367	395	413	375	484
Total Curbside	14	5	9					
# Items circulated	9,041	4,859	4,182	4,069	4,255	4,321	4,659	5,561
# Items Added to Collection	342	216	126	251	141	164	250	220
Total Items in Collection	40,652	40,652	40,481	40,399	40,320	40,269	40,347	40,380
Total Requests Placed	2,531	1,151	1,380	996	1,208	1,184	1,336	1,354
Total Requests Filled	2,188	984	1,204	910	1,139	1,096	1,217	1,282
Early Literacy Programs	14	8	6	6	10	7	8	11
Early Literacy Attendance	147	77	70	86	130	110	99	166

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* see Virtual stats

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	July 2022	June 2022	May 2022	April 2022	March 2022	February 2022	January 2022	
statistics - continued								
MALTA								
Door Count	4,884	3,269	2,897	3,410	5,141	3,048	2,732	
Computer Use INT + OPAC	177	135	153	181	149	134	118	
Reference Questions	232	192	175	213	255	207	266	
Curbside								
# Items circulated	3,981	3,317	2,912	2,872	3,231	2,691	2,756	
# Items Added to Collection	166	94	137	133	182	178	97	
Total # items in Collection	21,681	21,835	21,833	21,770	21,597	21,498	21,394	
Requests Placed	1,357	982	940	920	907	735	929	
Requests Filled	1,150	1,002	793	817	860	722	794	
Inter-Library Loan								
CLARK HOUSE								
Door Count	845	793	793	831	864	744	564	
Computer Use INT + OPAC	42	55	57	59	54	61	39	
Reference Questions	203	203	211	225	222	223	189	
Curbside								
# items circulated	1,767	1,583	1,385	1,492	1,703	1,607	1,385	
Items Added to Collection	89	52	95	93	96	174	36	
Total Items in Collection	19,116	19,343	19,273	19,269	19,244	19,208	19,008	
Requests Placed	444	330	441	334	469	458	487	
Requests Filled	409	386	417	298	470	410	478	
Inter-Library Loan								
MALTA + CLARK HOUSE								
Total Door Count	5729	4062	3690	4241	6005	3792	3296	
Total Computer Use INT + OPAC	219	190	210	240	203	195	157	
Total Reference Questions	435	395	386	438	477	430	455	
Total Curbside								
# Items circulated	5,748	4,900	4,297	4,364	4,934	4,298	4,141	
# Items Added to Collection	255	146	232	226	278	352	133	
Total Items in Collection	40,797	41,178	41,106	41,039	40,841	40,706	40,402	
Total Requests Placed	1801	1312	1381	1254	1376	1193	1416	
Total Requests Filled	1559	1388	1210	1115	1330	1132	1272	
Early Literacy Programs	8	4	8	11	6	3	2	
Early Literacy Attendance	120	27	62	101	48	29	12	

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YTD Totals 2023 February 2023 January 2023 December 2022 November 2022 October 2022 September 2022 August 2022

**OVERDRIVE
(Ebooks, Eaudiobooks)**

downloads 1,275 596 679 627 489 559 636 600

WIRELESS USES

Malta 330 175 155 125 155 136 112 134
 Round Lake 147 85 62 56 61 75 57 64
 Malta + Round Lake 217 217 217 181 216 211 169 198

**DATABASES:
FREGAL (Music)**

downloads 22 0 22 31 26 36 3 43
 # unique download patrons 4 0 4 4 5 5 3 8
 # songs streamed 39 0 39 101 64 108 133 268
 # unique streaming users 3 0 3 5 4 5 6 12

FREADING (Ebooks)

downloads No Longer 0 0 0 0 0 0 0 0
 # unique users Offered 0 0 0 0 0 0 0 0
 # tokens used Hoopla is Replacement 0 0 0 0 0 0 0 0

Hoopla (added 3/23/22)

downloads 138 66 72 49 47 41 39 38

MAGAZINE CIRCULATION

Malta 0
 Round Lake 3 2 1 2 1 1 0 0
 Malta + Round Lake 6 1 5 0 4 1 3 3
 Malta + Round Lake 9 3 6 2 5 2 3 3

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Modified Program Stats

YTD Totals 2022 2023 January 2022 December 2022 November 2022

Programs

Virtual Live 14 moved to regular sheet 1 1A 1 1A
 Virtual Recorded In person moved to regular sheet moved to regular sheet moved to regular sheet
 Virtual Program Attendance 100 moved to regular sheet 5 9

Kids Craft Bags/activity Bags

Program Related moved to regular sheet

DYI 8943 789 675

Reference Email

moved to regular sheet moved to regular sheet moved to regular sheet

Reference Phone

MAL RDL moved to regular sheet moved to regular stat sheet moved to regular stat sheet

Curbside Pick-up Stared 6/22/2020

MAL RDL 9 60 moved to regular sheet 0 4 0 3

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October 2022 September 2022 August 2022 July 2022 June 2022 May 2022

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526 610 1200 1110 5 weeks of family kis 711 5 weeks of family kis 854

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1 6 3 5 5 10

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April
2022

March
2022

February
2022

January
2022

2A 1 1A 1 1A 1 1A 1 4

regular sheet moved to regular sheet moved to regular sheet moved to regular sheet 4 2J, 2A

5 5 5A 6 6A 30 12J, 18A

5 weeks of family kis 719 5 weeks of family kis 800 5 weeks of family kis 600 4 weeks of family kis 349

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Footnotes	Date of Change	Change	Services Available	Hours
#1		Normal Operating Hours and Services	Normal Operating Hours and Services	10 am - 8 pm
#2	3/14/2020	cancelled in person programming	In-person browsing, in-person pickup	10 am - 8 pm
	3/17/2020	closed to the public - no in-person services, staff report for shorter shifts	virtual programs, digital material	staff in house - 9:30 am - 2:30 pm
	3/20/2020	100% closure due to NY Pause executive order	virtual programs, digital material	staff working from home
#3		100% Closed -	virtual programs, digital material	staff working from home
#4	6/8/2020	staff return to prep library for curbside service	curbside pickup, virtual programs, digital material	staff only 10am -1 pm & 1:30 pm - 4:30 pm
	6/22/2020	curbside service begins	pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#5	7/21/2020	in-person pickup	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#6	8/12/2020	In-person Browsing allowed	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#7	11/2/2020	Public computers opened for 1 hour time limit, limited computers	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 6 pm
#8	12/30/2020	closed public computers	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#9	1/6/2021	move back to curbside service only	curbside pickup, virtual programs, digital material	10 am - 6 pm
#10	2/10/2021	In-person browsing allowed	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#11	3/10/2021	Public computers opened for 1 hour time limit, limited computers	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 6 pm
#12	5/10/2021	Library hours extend to normal M-F 10 am - 8 pm	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 8 pm
#13	6/5/2021	Saturday hours begin 10 am - 3 pm	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 3 pm
#14	8/2/2021	Masks required for all, regardless of vaccination status	browsing, pickup at circ des, curbside service, virtual programs, digital material, some in person programs, public computers	M-F 10 am - 8 pm Sat. 10 am - 3 pm
#15	2/22/2022	Masks are no longer required	browsing, pickup at circ des, curbside service, virtual programs, digital material, some in person programs, public computers	M-F 10 am - 8 pm Sat. 10 am - 3 pm

Round Lake Library 2023 Actual vs Budget

thru February 28, 2023									
	Actual as of 2/28/2023	Actual Clark House	Actual Malta	2023 Budget	Clark House Budget	Malta Budget	% of Budget	16.67%	
Funding Income:									
11 Town of Malta Tax	\$ 84,750	\$ -	\$ -	\$ 339,000	\$ -	\$ -	25.00%		
11 WRLIS	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	0.00%		
11 Local Library Services Aid	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	0.00%		
11 Grants / Awards	\$ 1,200	\$ -	\$ -	\$ 5,000	\$ -	\$ -	24.00%		
Subtotal Funding	\$ 85,950	\$ -	\$ -	\$ 357,500	\$ -	\$ -	24.04%		
Library Income:									
11 Book Replacements	\$ 99	\$ 7	\$ 92	\$ 400	\$ 200	\$ 200	24.79%		
11 Book Shop (Ongoing)	\$ 353	\$ 114	\$ 239	\$ 2,500	\$ 1,250	\$ 1,250	14.10%		
11 Book Sales (Annual)	\$ -	\$ -	\$ -	\$ 4,500	\$ 2,250	\$ 2,250	0.00%		
11 Copies/Faxes	\$ 219	\$ 64	\$ 155	\$ 3,500	\$ 1,400	\$ 2,100	6.24%		
11 Donations	\$ 50	\$ 15	\$ 34	\$ 1,500	\$ 750	\$ 750	3.31%		
11 Fines	\$ 74	\$ 7	\$ 67	\$ 700	\$ 350	\$ 350	10.59%		
11 Interest - Savings	\$ 19	\$ 9	\$ 9	\$ 200	\$ 100	\$ 100	9.41%		
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
11 Workers Comp Ins Refund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Misc: Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Interest and Dividend Income/Rem. Fun	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
Subtotal Library	\$ 813	\$ 216	\$ 597	\$ 13,500	\$ 6,400	\$ 7,100	6.02%		
Total Income	\$ 86,763	\$ 216	\$ 597	\$ 371,000	\$ 6,400	\$ 7,100	23.39%		
Employee Expenses									
12 Payroll Exp: Admin	\$ 9,389	\$ 4,695	\$ 4,695	\$ 68,394	\$ 34,197	\$ 34,197	13.73%		
12 Payroll Exp: Staff	\$ 32,162	\$ 16,248	\$ 15,913	\$ 179,529	\$ 89,764	\$ 89,764	17.91%		
12 IRA	\$ 383	\$ 191	\$ 191	\$ 3,000	\$ 1,500	\$ 1,500	12.76%		
12 Payroll Taxes	\$ 3,179	\$ 1,598	\$ 1,581	\$ 18,966	\$ 9,483	\$ 9,483	16.78%		
12 Payroll Insurances	\$ 522	\$ 261	\$ 261	\$ 4,000	\$ 2,000	\$ 2,000	13.06%		
Sub Total Employee Expenses	\$ 45,635	\$ 22,993	\$ 22,641	\$ 273,889	\$ 136,944	\$ 136,944	16.66%		
Non-Employee Expenses									
12 Accounting	\$ -	\$ -	\$ -	\$ 1,500	\$ 750	\$ 750	0.00%		
12 Bank Fees	\$ -	\$ -	\$ -	\$ 50	\$ 25	\$ 25	0.00%		
12 Book Sales	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%		
12 Books/Serials/AV	\$ 6,703	\$ 3,282	\$ 3,421	\$ 40,000	\$ 20,000	\$ 20,000	16.76%		
12 Circulation Fees	\$ 2,527	\$ 1,019	\$ 1,508	\$ 16,200	\$ 6,318	\$ 9,882	15.60%		
12 Computers & Equipment	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	0.00%		
12 Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
12 Furniture	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%		
12 Grant Expenditures	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%		
12 Insurance	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	0.00%		
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
12 Memberships	\$ 1,374	\$ 687	\$ 687	\$ 1,000	\$ 500	\$ 500	137.40%		
12 Payroll Processing	\$ 1,011	\$ 506	\$ 506	\$ 5,500	\$ 2,750	\$ 2,750	18.38%		
12 Postage	\$ 135	\$ 60	\$ 75	\$ 300	\$ 120	\$ 180	44.97%		
12 Printer Contract	\$ 290	\$ 145	\$ 145	\$ 3,300	\$ 1,650	\$ 1,650	8.79%		
12 Programs	\$ 406	\$ 226	\$ 180	\$ 4,500	\$ 1,800	\$ 2,700	9.03%		
12 Public Relations	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%		
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only	
12 Repairs & Maintenance	\$ 37	\$ 37	\$ -	\$ 500	\$ 250	\$ 250	7.31%		
12 Sales Tax/Credit	\$ -	\$ -	\$ -	\$ 300	\$ 150	\$ 150	0.00%		
12 Security	\$ 63	\$ 63	\$ -	\$ 400	\$ 400	\$ -	15.79%	Clark Only	
12 Software & Repairs	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	\$ 500	0.00%		
12 Staff Development	\$ 414	\$ 207	\$ 207	\$ 1,860	\$ 930	\$ 930	22.26%		
12 Supplies	\$ 1,308	\$ 790	\$ 518	\$ 5,000	\$ 2,000	\$ 3,000	26.16%		
12 Telephone	\$ 197	\$ 197	\$ -	\$ 1,200	\$ 1,200	\$ -	16.45%	Clark Only	
12 Trash	\$ 93	\$ 93	\$ -	\$ 400	\$ 400	\$ -	23.36%	Clark Only	
12 Trustee Development	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
12 Utilities	\$ 724	\$ 724	\$ -	\$ 5,000	\$ 5,000	\$ -	14.47%	Clark Only	
Sub Total Non-Employee Expenses	\$ 15,283	\$ 8,035	\$ 7,248	\$ 97,111	\$ 49,293	\$ 47,818	16.42%		
Total Expenses	\$ 60,917	\$ 31,028	\$ 29,889	\$ 371,000	\$ 186,237	\$ 184,762	16.42%		
Net Income/Loss	\$ 25,845	\$ -	\$ -	\$ -	\$ -	\$ -	16.67%		

5:40 PM
03/09/23
Cash Basis

Round Lake Library
Balance Sheet
As of February 28, 2023

	<u>Feb 28, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	4,026.82
Adirondack Trust Savings	236,888.25
Total Checking/Savings	<u>241,115.07</u>
Total Current Assets	241,115.07
Fixed Assets	
Furniture and Equipment	990.27
Total Fixed Assets	<u>990.27</u>
Other Assets	
Marketable Securities	24,173.20
Total Other Assets	<u>24,173.20</u>
TOTAL ASSETS	<u><u>266,278.54</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
NYS Sales Tax	9.26
Payroll Liabilities	
NY PFL	3,624.21
Federal Taxes (941/944)	2,203.16
NYS Income Tax	35.89
Total Payroll Liabilities	<u>5,863.26</u>
Total Other Current Liabilities	<u>5,872.52</u>
Total Current Liabilities	<u>5,872.52</u>
Total Liabilities	5,872.52
Equity	
Unreal. Appre. of Investments	-15,672.88
Opening Bal Equity	12,493.04
Unrestricted Net Assets	237,740.47
Net Income	25,845.39
Total Equity	<u>260,406.02</u>
TOTAL LIABILITIES & EQUITY	<u><u>266,278.54</u></u>

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 Cash Basis

Round Lake Library Profit & Loss by Class January through February 2023

	Administrative	Clark House	Malta	TOTAL
Ordinary Income/Expense				
Income				
Funding Income				
Town of Malta	84,750.00	0.00	0.00	84,750.00
Total Funding Income	84,750.00	0.00	0.00	84,750.00
Grant/Awards Income				
Global Foundaries	0.00	0.00	1,200.00	1,200.00
Total Grant/Awards Income	0.00	0.00	1,200.00	1,200.00
Library Income				
Book Replacements	0.00	6.95	92.20	99.15
Book Shop	0.00	113.50	239.08	352.58
Copies / fax	0.00	63.90	154.60	218.50
Donations	0.00	15.15	34.47	49.62
Fines	0.00	7.40	66.75	74.15
Interest - Savings	0.00	9.40	9.41	18.81
Total Library Income	0.00	216.30	596.51	812.81
Total Income	84,750.00	216.30	1,796.51	86,762.81
Gross Profit	84,750.00	216.30	1,796.51	86,762.81
Expense				
Books / Serials / AV				
Books	0.00	1,311.90	1,267.74	2,579.64
Lost Books	0.00	0.00	25.23	25.23
Magazine/Newspaper	0.00	0.00	136.25	136.25
Books / Serials / AV - Other	0.00	1,969.71	1,991.93	3,961.64
Total Books / Serials / AV	0.00	3,281.61	3,421.15	6,702.76
Circulation Fees	0.00	1,018.69	1,507.98	2,526.67
Insurance				
Disability	522.46	0.00	0.00	522.46
Total Insurance	522.46	0.00	0.00	522.46
Memberships	0.00	687.00	687.00	1,374.00
Payroll Expenses				
3% Simple IRA	382.82	0.00	0.00	382.82
Taxes	3,178.63	0.00	0.00	3,178.63
Wages	41,550.79	0.00	0.00	41,550.79
Total Payroll Expenses	45,112.24	0.00	0.00	45,112.24
Payroll Processing	1,011.00	0.00	0.00	1,011.00
Postage	0.00	60.00	74.90	134.90
Printer Contract	0.00	144.99	144.98	289.97
Programs	0.00	226.15	180.03	406.18
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	36.55	0.00	36.55
Security	0.00	63.14	0.00	63.14
Staff Development	0.00	207.00	207.00	414.00
Supplies	0.00	789.88	518.23	1,308.11
Telephone	0.00	197.43	0.00	197.43
Trash	0.00	93.43	0.00	93.43
Utilities	0.00	723.58	0.00	723.58
Total Expense	46,645.70	7,529.45	6,742.27	60,917.42
Net Ordinary Income	38,104.30	-7,313.15	-4,945.76	25,845.39
Net Income	<u>38,104.30</u>	<u>-7,313.15</u>	<u>-4,945.76</u>	<u>25,845.39</u>