

Round Lake Library
May 2023

Director Report

The library's circulation for the month of May was relatively the same as April. While the door count and computer use were down slightly, digital platform use increased. More patrons are discovering Hoopla and using it to listen to audiobooks, watch movies and TV series. The shared Overdrive platform (Libby) is also widely used by patrons.

Staff are working to prepare our summer reading program that will begin June 23. This year's theme is All Together Now. The library will run a program for children, teens and adults.

On May 15th, the library director, associate director and five trustees attended the SALS annual dinner. It was great to have this event back in person.

This summer the Round Lake Library and Malta Branch will be participating in a special summer activity with Clifton Park-Halfmoon Public Library, Mechanicville Public Library, Stillwater Public Library and Waterford Public Library. A special map has been created that will encourage patrons to visit all 6 libraries and explore the different resources that we all offer.

Jennifer Hurd, Director

Upcoming Events:

June 19, 2023 – CLOSED

June 20, 2023 – CLOSED Staff Development Day

June 23 – Summer Reading Program Begins

July 4, 2023 - CLOSED

Statistics 2023

ROUND LAKE LIBRARY

MALTA

	YTD Total	May 2023	April 2023	March 2023	February 2023
Total Circulation	17,546	3,643	3,329	3,984	3,267
Book	13,305	2,744	2,568	3,125	2,391
Non-Book	4,241	899	761	859	876
5/2022 total circ = 3341	0				
Cardholders New	71	13	21	17	14
Cardholders Total	2,474	2,474	2,483	2,495	2,505
Borrowers	2,811	550	568	579	559
Programs**	80	19 8J,9A,2VS	21 10J,2F,8A,1VS	10 7J,1F,1A,1VS	16
Attendance	882	169 11J,50A,8VS	233 104J,56F,68A,5VS	135 118J,7F,3A,7VS	239
Take 'N Make Kits	1,498	117	246	330	435

CLARK HOUSE

Total Circulation	8,016	1,498	1,706	1,813	1,592
Book	6,141	1,176	1,307	1,383	1,234
Non-Book	1,875	322	399	430	358
5/2022 total circ = 1471					
Cardholders New	38	13	6	8	3
Cardholders Total	1,829	1,829	1,815	1,787	1,752
Borrowers	1,402	280	281	308	252
Programs**	49	9 4J,5F	10 4J,5F,1A	9 4J,5F,	12
Attendance	805	107 49J,58F	150 43J,101F,6A	197 60J,137F	208
Take 'N Make Kits	672	80	69	160	116

MALTA + CLARK HOUSE

Programs	129	28	31	19	28
Attendance	1,687	276	383	332	447
Total Take 'N Make Kits	2,170	197	315	490	551
Cardholders New	122	26	27	25	17
Cardholders	4,303	4,303	4,298	4,282	4,257
Borrowers	2,534	830	849	887	811
Circulation	25,562	5,141	5,035	5,797	4,859
YTD 2023/2022 Circulation *	799		470	74	74

** Juvenile, Teen, Adult, Family (For All Ages), Virtual Synchronous, Virtual Asynchronous

* difference etween 2023&2022

*note * see footnote page

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	January 2023	December 2022	November 2022	October 2022	September 2022
71,5F,3A,1VS 74J,145F,13A,7VS	3,323 2,477 846	3,266 2,431 835	3,395 2,736 659	3,573 2,773 800	3,888 3,048 840
	19	14	21	18	21
	2,520	2,522	2,526	2,538	2,555
	555	529	550	563	562
	14 5J,3F,2T,3A,1VS	11 3J,5F,1T,2A	14 5J,4F,5A	19 7J,1T,2F,9A	11
	106 47J,35F,1T,18A,5VS	146 15J,122F,0T,9A	233 63J,128F,42A	216 74J,4T,87F,51A	106
	370				
6J,6F 92J,116F	1,407 1,041 366	1,375 972 403	1,370 1,063 307	1,495 1,176 319	1,519 1,162 357
	8	2	4	6	6
	1,711	1,683	1,664	1,647	1,623
	281	250	247	247	247
	9 7J,2F,	11 8J, 2F, 1A	7 5J, 2F	5 5J	5
	143 81J,62F	165 107J,51F,7A	74 67J, 7F	63 63J	42
	247				
	23	22	21	24	16
	249	311	307	279	148
	617				
	27	16	25	24	27
	4,231	4,205	4,190	4,185	4,178
	836	779	797	810	809
	4,730	4,641	4,765	5,068	5,407
	4,730	#REF!	#REF!	#REF!	#REF!
	74		2,858	2,858	3,068

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	August 2022	July 2022	June 2022	May 2022	
4,372	4,554	3,702	3,341		Statistics
3,572	3,660	2,892	2,517		Round Lake Library
800	894	810	824		MALTA
					Total Circulation
					Book
					Non-Book
					Cardholders New
					Cardholders Total
					Borrowers
					Programs
					Attendance
					Make 'N' Take Kits
48	37	19	12		
2,579	2,598	2,602	2,611		
635	640	572	506		
25 12J, 4T, 7A, 2F	19 12J, 1T, 3A, 3F	7 2J, 5A	11 4J, 1T, 6A		
488 326J, 36T, 50A, 76F	287 204J, 15T, 13A, 55F	93 12J, 81A	70 28J, 6T, 36A		
3J, 5A, 3F					
57J, 21A, 28F					

	2,032	1,905	1,728	1,471	
1,634	1,565	1,391	1,129		CLARK HOUSE
398	340	337	342		Total Circulation
					Book
					Non-Book
					Cardholders New
					Cardholders Total
					Borrowers
					Programs
					Attendance
					Make 'N' Take Kits
11	17	10	17		
1,593	1,543	1,511	1,475		
278	274	257	260		
11 5J, 2T, 4F	11 7J, 1T, 3F	2 2J	5 5J		
411 83J, 8T, 320F	66 49J, 7T, 10F	15 15J	53 53J		
5J					
42J					

	36	30	9	16	
899	353	108	123		MALTA + CLARK HOUSE
59	54	29	29		Programs
4,172	4,141	4,113	4,086		Attendance
913	914	829	766		Total Make 'N' Take
6,404	6,459	5,430	4,812		New Borrowers
#REF!	#REF!	#REF!	#REF!		Borrowers Total
3,068	2,405	1,782	1,445		Cardholders
					Circulation
					2022 YTD Circulation
					YTD 2022/2021 Circula

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YTD Total

May
2023

April
2023

March
2023

February
2023

January
2023

December
2022

November
2022

MALTA

Door Count	22,922	4,413	4,777	6,279	3,934	3,519	3,849	4,062
Computer Use INT + OPAC	1,149	199	224	262	230	234	209	222
Reference Questions	1,137	185	210	261	225	256	203	209
Curbside	2	0	0	1	1	0		
# items circulated	13,906	2,980	2,903	3,445	3,267	1,311	2,778	2,997
# Items Added to Collection	544	80	131	146	119	68	161	105
Total # items in Collection	21,493	21,493	21,471	21,397	21,392	21,380	21,324	21,223
Requests Placed	4,502	1,063	813	846	778	1,002	692	880
Requests Filled	4,005	925	695	863	683	839	650	815
Inter-Library Loan Requests								

CLARK HOUSE

Door Count	4,610	934	1050	1035	834	757	595	794
Computer Use INT + OPAC	358	86	72	79	57	64	36	53
Reference Questions	1,156	250	245	221	237	203	164	186
Curbside	27	6	2	6	4	9		
# items circulated	9,066	1,374	1,590	1,639	1,592	2,871	1,291	1,258
Items Added to Collection	480	62	113	150	97	58	90	36
Total # items in Collection	19,316	19,316	19,336	19,270	19,260	19,101	19,075	19,097
Requests Placed	2,000	427	434	388	373	378	304	328
Requests Filled	1,785	360	347	412	301	365	260	324
Inter-Library Loan Requests								

MALTA + CLARK HOUSE

Total Door Count	27,532	5347	5827	7314	4768	4276	4444	4856
Total Computer Use INT + OPAC	1,507	285	296	341	287	298	245	275
Total Reference Questions	2,293	435	455	482	462	459	367	395
Total Curbside	29	6	2	7	5	9		
# Items circulated	22,972	4,354	4,493	5,084	4,859	4,182	4,069	4,255
# Items Added to Collection	1,024	142	244	296	216	126	251	141
Total Items in Collection	40,809	40,809	40,807	40,667	40,652	40,481	40,399	40,320
Total Requests Placed	6,502	1490	1247	1234	1151	1380	996	1208
Total Requests Filled	5,790	1285	1042	1275	984	1204	910	1139
Early Literacy Programs	37	8	9	6	8	6	6	10
Early Literacy Attendance	446	100	113	86	77	70	86	130

note see footnote page
* see Virtual stats

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	October 2022	September 2022	August 2022	July 2022	June 2022	May 2022	statistics - continued
MALTA							
	4,620	3,652	5,121	4,884	3,269	2,897	Door Count
	195	162	213	177	135	153	Computer Use INT + OPAC
	238	180	219	232	192	175	Reference Questions
							Curbside
	3,006	3,279	3,741	3,981	3,317	2,912	# items circulated
	112	112	132	166	94	137	# Items Added to Collection
	21,211	21,304	21,387	21,681	21,835	21,833	Total # Items in Collection
	874	984	898	1,357	982	940	Requests Placed
	799	868	898	1,150	1,002	793	Requests Filled
							Inter-Library Loan
CLARK HOUSE							
	754	777	1121	845	793	793	Door Count
	51	40	72	42	55	57	Computer Use INT + OPAC
	175	195	265	203	203	211	Reference Questions
							Curbside
	1,315	1,380	1,820	1,767	1,583	1,385	# items circulated
	52	138	88	89	52	95	Items Added to Collection
	19,058	19,043	18,993	19,116	19,343	19,273	Total Items in Collection
	310	352	456	444	330	441	Requests Placed
	297	349	384	409	386	417	Requests Filled
							Inter-Library Loan
MALTA + CLARK HOUSE							
	5374	4429	6242	5729	4062	3690	Total Door Count
	246	202	285	219	190	210	Total Computer Use INT + OPAC
	413	375	484	435	395	386	Total Reference Questions
							Total Curbside
	4,321	4,659	5,561	5,748	4,900	4,297	# items circulated
	164	250	220	255	146	232	# Items Added to Collection
	40,269	40,347	40,380	40,797	41,178	41,106	Total Items in Collection
	1184	1336	1354	1801	1312	1381	Total Requests Placed
	1096	1217	1282	1559	1388	1210	Total Requests Filled
	7	8	11	8	4	8	Early Literacy Programs
	110	99	166	120	27	62	Early Literacy Attendance

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YTD Totals 2023 May 2023 April 2023 March 2023 February 2023 January 2023 December 2022 November 2022

**OVERDRIVE
(EBooks, EAudiobooks)**

downloads 2,995 510 589 621 596 679 627 489

WIRELESS USES

Malta 796 154 158 154 175 155 125 155
 Round Lake 405 84 85 89 85 62 56 61
 Malta + Round Lake 1,201 238 243 243 260 217 181 216

DATABASES:

FREGAL (Music)

downloads 22 No Longer No Longer No Longer 0 22 31 26
 # unique download patrons 4 Offered Offered Offered 0 4 4 5
 # songs streamed 39 Hoopla is Hoopla is Hoopla is 0 39 101 64
 # unique streaming users 3 Replacement Replacement Replacement 0 3 5 4

FREADING (EBooks)

downloads No Longer 0 0 0 0 0 0 0
 # unique users Offered 0 0 0 0 0 0 0
 # tokens used Hoopla is 0 0 0 0 0 0 0
 Replacement

Hoopla (added 3/23/22)

downloads 346 93 51 64 66 72 49 47

MAGAZINE CIRCULATION

Malta 0 0 0 0 2 1 2 1
 Round Lake 10 0 3 1 1 5 0 4
 Malta + Round Lake 13 0 3 1 3 6 2 5

note see footnote page *note 15* *note 15* *note 15* *note 15* *note 15* *note 15* *note 15*

October 2022	September 2022	August 2022	July 2022	June 2022	May 2022
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559	636	600	598	561	536
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136	112	134	118	131	149
75	57	64	73	64	57
211	169	198	191	195	206

36	3	43	35	23	27
5	3	8	5	5	5
108	133	268	300	78	53
5	6	12	16	4	5

0	0	0	0	1	0
0	0	0	0	1	0
0	0	0	0	3	0

41	39	38	33	36	40
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1	0	0	0	1	0
1	3	3	10	4	0
2	3	3	10	5	0

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Modified Program Stats	YTD Totals		January		December		November	
	2022	2023	2022	2023	2022	2023	2022	2023
Programs								
Virtual Live	14	moved to	regular sheet	1	1A	1	1A	
Virtual Recorded								
In person		moved to	regular sheet	5	regular sheet	9	regular sheet	
Virtual Program Attendance	100							
Kids Craft Bags/activity Bags								
Program Related		moved to	regular sheet					
Reference Email	DYI	8943	moved to	regular sheet	789	moved to	regular sheet	
Reference Phone	MAL		moved to	regular sheet		moved to	regular stat	
	RDL					regular stat	sheet	
Curbside Pick-up Starred								
6/22/2020	MAL	9	moved to	regular sheet	0	0		
	RDL	60			4	3		

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April
2022

March
2022

February
2022

January
2022

1 1A 1 1A 1 1 4

moved to regular sheet moved to regular sheet moved to regular sheet 4 2J, 2A
5 5 5A 6 6A 30 12J, 18A

719 5 weeks of family kis 800 5 weeks of family kis 600 4 weeks of family kis 349

moved to regular sheet moved to regular sheet moved to regular sheet moved to regular sheet

moved to regular stat sheet moved to regular stat sheet moved to regular stat sheet moved to regular stat sheet

1 1 1 1
3 4 11 5

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Footnotes	Date of Change	Change	Services Available	Hours
#1		Normal Operating Hours and Services	Normal Operating Hours and Services	10 am - 8 pm
#2	3/14/2020	cancelled in person programming	In-person browsing, in-person pickup	10 am - 8 pm
	3/17/2020	closed to the public - no in-person services, staff report for shorter shifts	virtual programs, digital material	staff in house - 9:30 am - 2:30 pm
	3/20/2020	100% closure due to NY Pause executive order	virtual programs, digital material	staff working from home
#3		100% Closed -	virtual programs, digital material	staff working from home
#4	6/8/2020	staff return to prep library for curbside service	curbside pickup, virtual programs, digital material	staff only 10am - 1 pm & 1:30 pm - 4:30 pm
	6/22/2020	curbside service begins	pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#5	7/21/2020	In-person pickup	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#6	8/12/2020	In-person Browsing allowed	curbside service virtual programs, digital material	10 am - 6 pm
#7	11/2/2020	Public computers opened for 1 hour time limit, limited computers	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 6 pm
#8	12/30/2020	closed public computers	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#9	1/6/2021	move back to curbside service only	curbside pickup, virtual programs, digital material	10 am - 6 pm
#10	2/10/2021	In-person browsing allowed	browsing, pickup at circ des, curbside service virtual programs, digital material	10 am - 6 pm
#11	3/10/2021	Public computers opened for 1 hour time limit, limited computers	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 6 pm
#12	5/10/2021	Library hours extend to normal M-F 10 am - 8 pm	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 8 pm
#13	6/5/2021	Saturday hours begin 10 am - 3 pm	browsing, pickup at circ des, curbside service virtual programs, digital material, public computers	10 am - 3 pm
#14	8/2/2021	Masks required for all, regardless of vaccination status	browsing, pickup at circ des, curbside service, virtual programs, digital material, some in person programs, public computers	M-F 10 am - 8 pm Sat. 10 am - 3 pm
#15	2/22/2022	Masks are no longer required	browsing, pickup at circ des, curbside service, virtual programs, digital material, some in person programs, public computers	M-F 10 am - 8 pm Sat. 10 am - 3 pm

Round Lake Library 2023 Actual vs Budget

thru May 31, 2023									
	Actual as of 5/31/2023	Actual Clark House	Actual Malta	2023 Budget	Clark House Budget	Malta Budget	% of Budget	41.67%	
Funding Income:									
11 Town of Malta Tax	\$ 169,500	\$ -	\$ -	\$ 339,000	\$ -	\$ -	50.00%		
11 WRLIS	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	0.00%		
11 Local Library Services Aid	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	0.00%		
11 Grants / Awards	\$ 1,200	\$ -	\$ -	\$ 5,000	\$ -	\$ -	24.00%		
Subtotal Funding	\$ 170,700	\$ -	\$ -	\$ 357,500	\$ -	\$ -	47.75%		
Library Income:									
11 Book Replacements	\$ 248	\$ 28	\$ 220	\$ 400	\$ 200	\$ 200	61.97%		
11 Book Shop (Ongoing)	\$ 1,151	\$ 441	\$ 710	\$ 2,500	\$ 1,250	\$ 1,250	46.06%		
11 Book Sales (Annual)	\$ -	\$ -	\$ -	\$ 4,500	\$ 2,250	\$ 2,250	0.00%		
11 Copies/Faxes	\$ 1,033	\$ 503	\$ 530	\$ 3,500	\$ 1,400	\$ 2,100	29.51%		
11 Donations	\$ 595	\$ 507	\$ 88	\$ 1,500	\$ 750	\$ 750	39.69%		
11 Fines	\$ 269	\$ 72	\$ 198	\$ 700	\$ 350	\$ 350	38.47%		
11 Interest - Savings	\$ 45	\$ 23	\$ 23	\$ 200	\$ 100	\$ 100	22.57%		
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
11 Workers Comp Ins Refund	\$ 456	\$ 228	\$ 228	\$ -	\$ -	\$ -	0.00%		
11 Misc. Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Interest and Dividend Income/Rem. Fun	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
Subtotal Library	\$ 3,798	\$ 1,801	\$ 1,996	\$ 13,500	\$ 6,400	\$ 7,100	28.13%		
Total Income	\$ 174,498	\$ 1,801	\$ 1,996	\$ 371,000	\$ 6,400	\$ 7,100	47.03%		
Employee Expenses:									
12 Payroll Exp: Admin	\$ 26,888	\$ 13,444	\$ 13,444	\$ 68,394	\$ 34,197	\$ 34,197	39.31%		
12 Payroll Exp: Staff	\$ 89,069	\$ 44,998	\$ 44,071	\$ 179,529	\$ 89,764	\$ 89,764	49.61%		
12 IRA	\$ 1,090	\$ 545	\$ 545	\$ 3,000	\$ 1,500	\$ 1,500	36.35%		
12 Payroll Taxes	\$ 8,871	\$ 4,458	\$ 4,412	\$ 18,966	\$ 9,483	\$ 9,483	46.77%		
12 Payroll Insurances	\$ 992	\$ 496	\$ 496	\$ 4,000	\$ 2,000	\$ 2,000	24.81%		
Sub Total Employee Expenses	\$ 126,911	\$ 63,942	\$ 62,968	\$ 273,889	\$ 136,944	\$ 136,944	46.34%		
Non-Employee Expenses:									
12 Accounting	\$ -	\$ -	\$ -	\$ 1,500	\$ 750	\$ 750	0.00%		
12 Bank Fees	\$ -	\$ -	\$ -	\$ 50	\$ 25	\$ 25	0.00%		
12 Book Sales	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%		
12 Books/Serials/AV	\$ 18,295	\$ 8,826	\$ 9,469	\$ 40,000	\$ 20,000	\$ 20,000	45.74%		
12 Circulation Fees	\$ 6,557	\$ 2,706	\$ 3,851	\$ 16,200	\$ 6,318	\$ 9,882	40.47%		
12 Computers & Equipment	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	0.00%		
12 Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
12 Furniture	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%		
12 Grant Expenditures	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%		
12 Insurance	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	0.00%		
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
12 Memberships	\$ 1,454	\$ 727	\$ 727	\$ 1,000	\$ 500	\$ 500	145.40%		
12 Payroll Processing	\$ 2,323	\$ 1,162	\$ 1,162	\$ 5,500	\$ 2,750	\$ 2,750	42.24%		
12 Postage	\$ 272	\$ 123	\$ 149	\$ 300	\$ 120	\$ 180	90.74%		
12 Printer Contract	\$ 1,200	\$ 600	\$ 600	\$ 3,300	\$ 1,650	\$ 1,650	36.37%		
12 Programs	\$ 1,797	\$ 1,033	\$ 763	\$ 4,500	\$ 1,800	\$ 2,700	39.92%		
12 Public Relations	\$ 25	\$ 25	\$ -	\$ 100	\$ 50	\$ 50	25.00%		
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only	
12 Repairs & Maintenance	\$ 665	\$ 330	\$ 335	\$ 500	\$ 250	\$ 250	133.09%		
12 Sales Tax/Credit	\$ 157	\$ 78	\$ 78	\$ 300	\$ 150	\$ 150	52.25%		
12 Security	\$ 158	\$ 158	\$ -	\$ 400	\$ 400	\$ -	39.46%	Clark Only	
12 Software & Repairs	\$ 533	\$ 206	\$ 327	\$ 1,000	\$ 500	\$ 500	53.27%		
12 Staff Development	\$ 1,835	\$ 918	\$ 918	\$ 1,860	\$ 930	\$ 930	98.68%		
12 Supplies	\$ 2,283	\$ 1,136	\$ 1,147	\$ 5,000	\$ 2,000	\$ 3,000	45.66%		
12 Telephone	\$ 498	\$ 498	\$ -	\$ 1,200	\$ 1,200	\$ -	41.53%	Clark Only	
12 Trash	\$ 187	\$ 187	\$ -	\$ 400	\$ 400	\$ -	46.72%	Clark Only	
12 Trustee Development	\$ 137	\$ 60	\$ 77	\$ 200	\$ 100	\$ 100	68.64%		
12 Utilities	\$ 2,222	\$ 2,222	\$ -	\$ 5,000	\$ 5,000	\$ -	44.44%	Clark Only	
Sub Total Non-Employee Expenses	\$ 40,600	\$ 20,995	\$ 19,605	\$ 97,111	\$ 49,293	\$ 47,818	45.15%		
Total Expenses	\$ 167,511	\$ 84,937	\$ 82,573	\$ 371,000	\$ 186,237	\$ 184,762	45.15%		
Net Income/Loss	\$ 6,987	\$ -	\$ -	\$ -	\$ -	\$ -	-		

Round Lake Library
Balance Sheet
 As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	3,684.71
Adirondack Trust Savings	219,020.58
Total Checking/Savings	222,905.29
Total Current Assets	222,905.29
Fixed Assets	
Furniture and Equipment	990.27
Total Fixed Assets	990.27
Other Assets	
Marketable Securities	24,173.20
Total Other Assets	24,173.20
TOTAL ASSETS	248,068.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
NYS Sales Tax	9.26
Payroll Liabilities	
NY PFL	3,918.30
Federal Taxes (941/944)	2,134.18
NYS Income Tax	251.54
Simple IRA Withholdings	207.74
Total Payroll Liabilities	6,511.76
Total Other Current Liabilities	6,521.02
Total Current Liabilities	6,521.02
Total Liabilities	
	6,521.02
Equity	
Unreal. Appre. of Investments	-15,672.88
Opening Bal Equity	12,493.04
Unrestricted Net Assets	237,740.47
Net Income	6,987.11
Total Equity	241,547.74
TOTAL LIABILITIES & EQUITY	248,068.76

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Cash Basis

Round Lake Library
Profit & Loss by Class
 January through May 2023

	Administrative	Clark House	Malta	TOTAL
Ordinary Income/Expense				
Income				
Funding Income				
Town of Malta	169,500.00	0.00	0.00	169,500.00
Total Funding Income	169,500.00	0.00	0.00	169,500.00
Grant/Awards Income				
Global Foundaries	0.00	0.00	1,200.00	1,200.00
Total Grant/Awards Income	0.00	0.00	1,200.00	1,200.00
Library Income				
Book Replacements	0.00	27.75	220.14	247.89
Book Shop	0.00	441.00	710.38	1,151.38
Copies / fax	0.00	503.00	529.75	1,032.75
Donations	0.00	507.30	88.03	595.33
Fines	0.00	71.70	197.60	269.30
Interest - Savings	0.00	22.56	22.58	45.14
Workers Comp Ins Refund	0.00	228.00	228.00	456.00
Total Library Income	0.00	1,801.31	1,996.48	3,797.79
Total Income	169,500.00	1,801.31	3,196.48	174,497.79
Gross Profit	169,500.00	1,801.31	3,196.48	174,497.79
Expense				
Books / Serials / AV				
Books	0.00	5,719.15	6,033.77	11,752.92
Lost Books	0.00	15.32	61.77	77.09
Magazine/Newspaper	0.00	0.00	612.25	612.25
Books / Serials / AV - Other	0.00	3,091.11	2,761.62	5,852.73
Total Books / Serials / AV	0.00	8,825.58	9,469.41	18,294.99
Circulation Fees	0.00	2,706.40	3,850.50	6,556.90
Insurance				
Disability	992.24	0.00	0.00	992.24
Total Insurance	992.24	0.00	0.00	992.24
Memberships	0.00	727.00	727.00	1,454.00
Payroll Expenses				
3% Simple IRA	1,090.36	0.00	0.00	1,090.36
Taxes	8,870.78	0.00	0.00	8,870.78
Wages	115,957.79	0.00	0.00	115,957.79
Total Payroll Expenses	125,918.93	0.00	0.00	125,918.93
Payroll Processing	2,323.00	0.00	0.00	2,323.00
Postage	0.00	123.00	149.23	272.23
Printer Contract	0.00	600.12	600.13	1,200.25
Programs	0.00	1,033.41	763.12	1,796.53
Public Relations	0.00	25.00	0.00	25.00
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	330.15	335.32	665.47
Sales Tax	156.74	0.00	0.00	156.74
Security	0.00	157.85	0.00	157.85
Software / Repairs	0.00	205.68	327.02	532.70
Staff Development	0.00	917.74	917.75	1,835.49
Supplies	0.00	1,135.66	1,147.09	2,282.75
Telephone	0.00	498.31	0.00	498.31
Trash	0.00	186.86	0.00	186.86
Trustee Development	0.00	60.00	77.28	137.28
Utilities	0.00	2,222.16	0.00	2,222.16
Total Expense	129,390.91	19,754.92	18,364.85	167,510.68
Net Ordinary Income	40,109.09	-17,953.61	-15,168.37	6,987.11
Net Income	<u>40,109.09</u>	<u>-17,953.61</u>	<u>-15,168.37</u>	<u>6,987.11</u>