

Circulation of both physical material as well as digital material increased for the month of June. The library's Hoopla platform has grown each month and Overdrive continues to be a popular platform for listening and reading e-content.

Mue Ziegler coordinated the public art display at Clark House. For June there were 6 pieces of art hung throughout the library. Many compliments have been received. The artwork will be changed out for the month of July and open to all ages.

Summer Reading started on June 23<sup>rd</sup>. This year's theme is All Together Now. This year there are programs for kids, teens and adults. In addition to our regular programs, staff have planned an array of special programs throughout the summer including summer raffles for kids, teens and adults.

Our annual staff development day was held on June 20<sup>th</sup>. The Round Lake Fire Department came and trained everyone on the proper use of fire extinguishers. Mini work sessions were held for Polaris questions (ILS system), daily procedures and work policies. Staff from SALS/JA also joined us via Zoom for a Q & A session. It is beneficial for all staff to have these dedicated days to gather, discuss and work, allowing everyone to provide the best possible services to our community. The library director and staff want to thank the board of trustees for supporting us and allowing us time the time for educational development.

Jennifer Hurd, Director

Upcoming Events:

August 12<sup>th</sup> & 13<sup>th</sup> – Markets at Round Lake

September 2<sup>nd</sup> – 4<sup>th</sup> – Labor Day Weekend

Statistics 2023

ROUND LAKE LIBRARY

MALTA

	YTD Total	June 2023	May 2023	April 2023	March 2023
Total Circulation	21,779	4,233	3,643	3,329	3,984
Book	16,444	3,139	2,744	2,568	3,125
Non-Book	5,335	1,094	899	761	859
6/2022 total circ = 3702	0				
Cardholders New	111	27	13	21	17
Cardholders Total	2,478	2,478	2,474	2,483	2,495
Borrowers	3,422	611	550	568	579
Programs**	95	15 71,4A,1T,7F,2VS	19 8J,9A,2VS	21 10J,2F,8A,1VS	10
Attendance	1,011	129 84J,20A,5T,7F,13VS	169 11J,50A,8VS	233 104J,56F,68A,5VS	135
Take 'N Make Kits	1,724	226	117	246	330

CLARK HOUSE

Total Circulation	9,759	1,743	1,498	1,706	1,813
Book	7,512	1,371	1,176	1,307	1,383
Non-Book	2,247	372	322	399	430
6/2022 total circ = 1728					
Cardholders New	39	1	13	6	8
Cardholders Total	1,864	1,864	1,829	1,815	1,787
Borrowers	1,694	292	280	281	308
Programs**	56	7 4J,3F	9 4J,5F	10 4J,5F,1A	9
Attendance	891	86 44J,42F	107 49J,58F	150 43J,101F,6A	197
Take 'N Make Kits	802	130	80	69	160
<b>MALTA + CLARK HOUSE</b>					
Programs	151	22	28	31	19
Attendance	1,902	215	276	383	332
Total Take 'N Make Kits	2,526	356	197	315	490
Cardholders New	150	28	26	27	25
Cardholders	4,342	4,342	4,303	4,298	4,282
Borrowers	5,116	903	830	849	887
Circulation	31,538	5,976	5,141	5,035	5,797
<b>2023 Total YTD Circulation</b>		<b>31,538</b>	<b>25,562</b>	<b>20,421</b>	<b>15,386</b>
YTD 2023/2022 Circulation *		<b>1,345</b>	<b>799</b>	<b>470</b>	<b>74</b>

\*\*Juvenile, Teen, Adult, Family (For All Ages), Virtual Synchronous, Virtual Asynchronous

\*difference etween 2023&2022

\*note \* see footnote page

\*note 15\*

\*note 15\*

	February 2023	January 2023	December 2022	November 2022	October 2022
	3,267	3,323	3,266	3,395	3,573
	2,391	2,477	2,431	2,736	2,773
	876	846	835	659	800
	14	19	14	21	18
	2,505	2,520	2,522	2,526	2,538
	559	555	529	550	563
71,1F,1A,1VS 118J,7F,3A,7VS	16 71,5F,3A,1VS 239 74J,145F,13A,7VS	14 5J,3F,2T,3A,1VS 106 47J,35F,1T,18A,5VS	11 3J,5F,1T,2A 146 15J,122F,0T,9A	14 5J,4F,5A 233 63J,128F,42A	19 216
	435	370			
	1,592	1,407	1,375	1,370	1,495
	1,234	1,041	972	1,063	1,176
	358	366	403	307	319
	3	8	2	4	6
	1,752	1,711	1,683	1,664	1,647
	252	281	250	247	247
4J, 5F, 60J,137F	12 6J,6F 208 92J,116F	9 7J,2F, 143 81J,62F	11 8J, 2F, 1A 165 107J,51F,7A	7 5J, 2F 74 67J, 7F	5 63
	116	247			
	28	23	22	21	24
	447	249	311	307	279
	551	617			
	17	27	16	25	24
	4,257	4,231	4,205	4,190	4,185
	811	836	779	797	810
	4,859	4,730	4,641	4,765	5,068
	9,589	4,730	62,937	58,296	53,531
	74	74		2,858	2,858

\*note 15\*

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	September 2022	August 2022	July 2022	June 2022	May 2022
	3,888	4,372	4,554	3,702	3,341
	3,048	3,572	3,660	2,892	2,517
	840	800	894	810	824
	21	48	37	19	12
	2,555	2,579	2,598	2,602	2,611
	562	635	640	572	506
7J,1T,2F,9A	11 3J, 5A, 3F	25 12J, 4T, 7A, 2F	19 12J, 1T, 3A, 3F	7 2J, 5A	11 4J, 1T, 6A
74J,4T,87F,51A	106 57J, 21A, 28F	488 326J, 36T, 50A, 76F	287 204J, 15T, 13A, 55F	93 12J, 81A	70 28J, 6T, 36A
	1,519	2,032	1,905	1,728	1,471
	1,162	1,634	1,565	1,391	1,129
	357	398	340	337	342
	6	11	17	10	17
	1,623	1,593	1,543	1,511	1,475
	247	278	274	257	260
5J	5 5J	11 5J, 2T, 4F	11 7J, 1T, 3F	2 2J	5 5J
63J	42 42J	411 83J, 8T, 320F	66 49J, 7T, 10F	15 15J	53 53J
	16	36	30	9	16
	148	899	353	108	123
	27	59	54	29	29
	4,178	4,172	4,141	4,113	4,086
	809	913	914	829	766
	5,407	6,404	6,459	5,430	4,812
	48,463	43,056	36,652	30,193	24,763
	3,068	3,068	2,405	1,782	1,445

\*note 15\*

\*note 15\*

\*note 15\*

\*note 15\*

\*note 15\*

Statistics

Round Lake Library

MALTA

Total Circulation  
Book  
Non-Book

Cardholders New  
Cardholders Total  
Borrowers  
Programs  
Attendance  
Make 'N Take Kits

CLARK HOUSE

Total Circulation  
Book  
Non-Book

Cardholders New  
Cardholders Total  
Borrowers  
Programs  
Attendance  
Make 'N take Kits

MALTA + CLARK HOUSE

Programs  
Attendance  
Total Make 'N Take  
New Borrowers  
Borrowers Total  
Cardholders  
Circulation

2022 YTD Circulation

YTD 2022/2021 Circulation

## Round Lake Library 2023 Actual vs Budget

thru June 30, 2023								
	Actual as of 6/30/2023	Actual Clark House	Actual Malta	2023 Budget	Clark House Budget	Malta Budget	% of Budget	50.00%
<b>Funding Income:</b>								
11 Town of Malta Tax	\$ 169,500	\$ -	\$ -	\$ 339,000	\$ -	\$ -	50.00%	
11 WRLIS	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	0.00%	
11 Local Library Services Aid	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	0.00%	
11 Grants / Awards	\$ 1,200	\$ -	\$ -	\$ 5,000	\$ -	\$ -	24.00%	
Subtotal Funding	\$ 170,700	\$ -	\$ -	\$ 357,500	\$ -	\$ -	47.75%	
<b>Library Income:</b>								
11 Book Replacements	\$ 351	\$ 55	\$ 296	\$ 400	\$ 200	\$ 200	87.70%	
11 Book Shop (Ongoing)	\$ 1,397	\$ 516	\$ 881	\$ 2,500	\$ 1,250	\$ 1,250	55.86%	
11 Book Sales (Annual)	\$ -	\$ -	\$ -	\$ 4,500	\$ 2,250	\$ 2,250	0.00%	
11 Copies/Faxes	\$ 1,236	\$ 606	\$ 629	\$ 3,500	\$ 1,400	\$ 2,100	35.30%	
11 Donations	\$ 633	\$ 515	\$ 118	\$ 1,500	\$ 750	\$ 750	42.20%	
11 Fines	\$ 309	\$ 85	\$ 224	\$ 700	\$ 350	\$ 350	44.11%	
11 Interest - Savings	\$ 54	\$ 27	\$ 27	\$ 200	\$ 100	\$ 100	26.83%	
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%	
11 Workers Comp ins Refund	\$ 456	\$ 228	\$ 228	\$ -	\$ -	\$ -	0.00%	
11 Misc: Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
11 Interest and Dividend Income/Rem. Fun	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
Subtotal Library	\$ 4,434	\$ 2,031	\$ 2,403	\$ 13,500	\$ 6,400	\$ 7,100	32.85%	
<b>Total Income</b>	<b>\$ 175,134</b>	<b>\$ 2,031</b>	<b>\$ 2,403</b>	<b>\$ 371,000</b>	<b>\$ 6,400</b>	<b>\$ 7,100</b>	<b>47.21%</b>	
<b>Employee Expenses</b>								
12 Payroll Exp: Admin	\$ 31,855	\$ 15,928	\$ 15,928	\$ 68,394	\$ 34,197	\$ 34,197	46.58%	
12 Payroll Exp: Staff	\$ 104,855	\$ 52,973	\$ 51,881	\$ 179,529	\$ 89,764	\$ 89,764	58.41%	
12 IRA	\$ 1,287	\$ 643	\$ 643	\$ 3,000	\$ 1,500	\$ 1,500	42.90%	
12 Payroll Taxes	\$ 10,458	\$ 5,256	\$ 5,201	\$ 18,966	\$ 9,483	\$ 9,483	55.14%	
12 Payroll Insurances	\$ 992	\$ 496	\$ 496	\$ 4,000	\$ 2,000	\$ 2,000	24.81%	
Sub Total Employee Expenses	\$ 149,448	\$ 75,296	\$ 74,150	\$ 273,889	\$ 136,944	\$ 136,944	54.57%	
<b>Non-Employee Expenses</b>								
12 Accounting	\$ -	\$ -	\$ -	\$ 1,500	\$ 750	\$ 750	0.00%	
12 Bank Fees	\$ -	\$ -	\$ -	\$ 50	\$ 25	\$ 25	0.00%	
12 Book Sales	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%	
12 Books/Serials/AV	\$ 20,972	\$ 10,067	\$ 10,904	\$ 40,000	\$ 20,000	\$ 20,000	52.43%	
12 Circulation Fees	\$ 6,557	\$ 2,706	\$ 3,851	\$ 16,200	\$ 6,318	\$ 9,882	40.47%	
12 Computers & Equipment	\$ 2,133	\$ 1,255	\$ 878	\$ 5,000	\$ 2,500	\$ 2,500	42.67%	
12 Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
12 Furniture	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%	
12 Grant Expenditures	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%	
12 Insurance	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	0.00%	
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%	
12 Memberships	\$ 1,454	\$ 727	\$ 727	\$ 1,000	\$ 500	\$ 500	145.40%	
12 Payroll Processing	\$ 2,712	\$ 1,356	\$ 1,356	\$ 5,500	\$ 2,750	\$ 2,750	49.31%	
12 Postage	\$ 272	\$ 123	\$ 149	\$ 300	\$ 120	\$ 180	90.74%	
12 Printer Contract	\$ 1,802	\$ 901	\$ 901	\$ 3,300	\$ 1,650	\$ 1,650	54.59%	
12 Programs	\$ 1,986	\$ 1,128	\$ 858	\$ 4,500	\$ 1,800	\$ 2,700	44.14%	
12 Public Relations	\$ 310	\$ 168	\$ 143	\$ 100	\$ 50	\$ 50	310.00%	
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only
12 Repairs & Maintenance	\$ 665	\$ 330	\$ 335	\$ 500	\$ 250	\$ 250	133.09%	
12 Sales Tax/Credit	\$ 157	\$ 78	\$ 78	\$ 300	\$ 150	\$ 150	52.25%	
12 Security	\$ 189	\$ 189	\$ -	\$ 400	\$ 400	\$ -	47.36%	Clark Only
12 Software & Repairs	\$ 774	\$ 288	\$ 486	\$ 1,000	\$ 500	\$ 500	77.43%	
12 Staff Development	\$ 1,860	\$ 918	\$ 943	\$ 1,860	\$ 930	\$ 930	100.03%	
12 Supplies	\$ 3,164	\$ 1,411	\$ 1,754	\$ 5,000	\$ 2,000	\$ 3,000	63.29%	
12 Telephones	\$ 597	\$ 597	\$ -	\$ 1,200	\$ 1,200	\$ -	49.77%	Clark Only
12 Trash	\$ 187	\$ 187	\$ -	\$ 400	\$ 400	\$ -	46.72%	Clark Only
12 Trustee Development	\$ 137	\$ 60	\$ 77	\$ 200	\$ 100	\$ 100	68.64%	
12 Utilities	\$ 2,645	\$ 2,645	\$ -	\$ 5,000	\$ 5,000	\$ -	52.90%	Clark Only
Sub Total Non-Employee Expenses	\$ 46,576	\$ 25,135	\$ 23,441	\$ 97,111	\$ 49,293	\$ 47,818		
<b>Total Expenses</b>	<b>\$ 198,024</b>	<b>\$ 100,432</b>	<b>\$ 97,591</b>	<b>\$ 371,000</b>	<b>\$ 186,237</b>	<b>\$ 184,762</b>	<b>53.38%</b>	
<b>Net Income/Loss</b>	<b>\$ (22,890)</b>		<b>\$ -</b>					

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07/07/23

Cash Basis

**Round Lake Library**  
**Balance Sheet**  
As of June 30, 2023

	<u>Jun 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	237.59
Adirondack Trust Savings	192,829.10
<b>Total Checking/Savings</b>	<u>193,266.69</u>
<b>Total Current Assets</b>	193,266.69
<b>Fixed Assets</b>	
Furniture and Equipment	990.27
<b>Total Fixed Assets</b>	<u>990.27</u>
<b>Other Assets</b>	
Marketable Securities	24,173.20
<b>Total Other Assets</b>	<u>24,173.20</u>
<b>TOTAL ASSETS</b>	<u><u>218,430.16</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
NYS Sales Tax	9.26
Payroll Liabilities	
NY PFL	3,998.27
Federal Taxes (941/944)	2,111.02
NYS Income Tax	640.49
<b>Total Payroll Liabilities</b>	<u>6,749.78</u>
<b>Total Other Current Liabilities</b>	<u>6,759.04</u>
<b>Total Current Liabilities</b>	<u>6,759.04</u>
<b>Total Liabilities</b>	6,759.04
<b>Equity</b>	
Unreal. Appre. of Investments	-15,672.88
Opening Bal Equity	12,493.04
Unrestricted Net Assets	237,740.47
Net Income	-22,889.51
<b>Total Equity</b>	<u>211,671.12</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>218,430.16</u></u>

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Cash Basis

## Round Lake Library Profit & Loss by Class January through June 2023

	Administrative	Clark House	Malta	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Funding Income</b>				
Town of Malta	169,500.00	0.00	0.00	169,500.00
<b>Total Funding Income</b>	169,500.00	0.00	0.00	169,500.00
<b>Grant/Awards Income</b>				
Global Foundaries	0.00	0.00	1,200.00	1,200.00
<b>Total Grant/Awards Income</b>	0.00	0.00	1,200.00	1,200.00
<b>Library Income</b>				
Book Replacements	0.00	54.74	296.07	350.81
Book Shop	0.00	515.50	881.06	1,396.56
Copies / fax	0.00	606.30	629.25	1,235.55
Donations	0.00	515.25	117.74	632.99
Fines	0.00	84.80	223.95	308.75
Interest - Savings	0.00	26.82	26.84	53.66
Workers Comp Ins Refund	0.00	228.00	228.00	456.00
<b>Total Library Income</b>	0.00	2,031.41	2,402.91	4,434.32
<b>Total Income</b>	169,500.00	2,031.41	3,602.91	175,134.32
<b>Gross Profit</b>	169,500.00	2,031.41	3,602.91	175,134.32
<b>Expense</b>				
<b>Books / Serials / AV</b>				
Books	0.00	6,934.77	7,240.62	14,175.39
Lost Books	0.00	15.32	110.75	126.07
Magazine/Newspaper	0.00	0.00	725.66	725.66
Books / Serials / AV - Other	0.00	3,117.35	2,827.35	5,944.70
<b>Total Books / Serials / AV</b>	0.00	10,067.44	10,904.38	20,971.82
Circulation Fees	0.00	2,706.40	3,850.50	6,556.90
Computers & Equipment	0.00	1,255.29	878.09	2,133.38
<b>Insurance</b>				
Disability	992.24	0.00	0.00	992.24
<b>Total Insurance</b>	992.24	0.00	0.00	992.24
Memberships	0.00	727.00	727.00	1,454.00
<b>Payroll Expenses</b>				
3% Simple IRA	1,286.88	0.00	0.00	1,286.88
Taxes	10,458.36	0.00	0.00	10,458.36
Wages	136,710.28	0.00	0.00	136,710.28
<b>Total Payroll Expenses</b>	148,455.52	0.00	0.00	148,455.52
Payroll Processing	2,712.00	0.00	0.00	2,712.00
Postage	0.00	123.00	149.23	272.23
Printer Contract	0.00	900.78	900.81	1,801.59
Programs	0.00	1,128.20	857.91	1,986.11
Public Relations	0.00	167.50	142.50	310.00
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	330.15	335.32	665.47
Sales Tax	156.74	0.00	0.00	156.74
Security	0.00	189.42	0.00	189.42
Software / Repairs	0.00	288.41	485.87	774.28
Staff Development	0.00	917.74	942.75	1,860.49
Supplies	0.00	1,410.71	1,753.69	3,164.40
Telephone	0.00	597.18	0.00	597.18
Trash	0.00	186.86	0.00	186.86



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07/07/23  
Cash Basis

**Round Lake Library**  
**Profit & Loss by Class**  
January through June 2023

	<u>Administrative</u>	<u>Clark House</u>	<u>Malta</u>	<u>TOTAL</u>
Trustee Development	0.00	60.00	77.28	137.28
Utilities	0.00	2,644.92	0.00	2,644.92
<b>Total Expense</b>	<u>152,316.50</u>	<u>23,701.00</u>	<u>22,006.33</u>	<u>198,023.83</u>
<b>Net Ordinary Income</b>	<u>17,183.50</u>	<u>-21,669.59</u>	<u>-18,403.42</u>	<u>-22,889.51</u>
<b>Net Income</b>	<u><u>17,183.50</u></u>	<u><u>-21,669.59</u></u>	<u><u>-18,403.42</u></u>	<u><u>-22,889.51</u></u>