

July was a very busy month, both circulation and door count increased as well as our digital circulation. For the month of July staff conducted 41 programs for children, teens, families and adults. All programs were well attended. The library would like to thank Assemblywoman Carrie Woerner for joining us at two story time programs this month, one in Round Lake and one in Malta.

The summer reading program is in full swing and we have had over 300 children grab summer reading bags and participate in programs, activities and raffles. The adult reading raffle has also drawn a lot of participation. The adult summer reading basket was put together by staff member Susan Markarian-Poran using some great products donated by local businesses. Currently there is over 200 raffle tickets for this basket in both buildings.

The 2023 computer order arrived and all new computers have been installed. SALS also purchased (through a grant) new Meraki wireless routers for all SALS libraries. Both Round Lake and Malta received theirs a few weeks ago and everything is working fine. The wi-fi signal in both branches is now stronger and more reliable.

Clark House needed several repairs this month to the router system, the phone line and the porch door. In addition to the yearly computer replacements, Round Lake also has a new main network router. Chris from JA had to come and replace the old one that failed. The phone lines were down for a week at Clark House. We are not entirely sure what caused it but the problem was between a main junction box in the village the junction box on the library. Verizon spent two solid days finding the problem and repairing it. And lastly, the porch door at Clark House now has a new lock. Our SALS delivery driver contacted us on July 28 to let us know that her could not get in due door to a broken door lock. Mike Finkle was contacted (Scott Rigney was out of town) and within a few days had the lock replaced. All staff and our delivery driver all have new keys.

Jennifer Hurd, Director

Upcoming Events:

August 12<sup>th</sup> & 13<sup>th</sup> – Market at Round Lake

September 2<sup>nd</sup> – 4<sup>th</sup> – Labor Day Weekend

YTD Totals 2023      July 2023      June 2023      May 2023      April 2023      March 2023      February 2023      January 2023

**OVERDRIVE**

(EBooks, EAudiobooks)

# downloads      4,315      675      645      510      589      621      596      679

**# WIRELESS USES**

0

Malta

1,083      147      140      154      158      154      175      155

Round Lake

587      104      78      84      85      89      85      62

Malta + Round Lake

1,670      251      218      238      243      243      260      217

**DATABASES:**

**FREGAL (Music)**

# downloads

No Longer Offered      No Longer Offered      No Longer Offered      No Longer Offered      No Longer Offered      No Longer Offered      No Longer Offered      No Longer Offered

# unique download patrons

0      0      0      0      0      0      0      0

# songs streamed

0      0      0      0      0      0      0      0

# unique streaming users

0      0      0      0      0      0      0      0

**FREADING (EBooks)**

# downloads

0

# unique users

0

# tokens used

0

**Hoopla (added 3/23/22)**

# downloads

552      108      98      93      51      64      66      72

**MAGAZINE CIRCULATION**

Malta

0

Round Lake

3

Malta + Round Lake

10

0      0      0      0      0      0      2      1

13      0      0      0      3      1      1      5

0      0      0      0      3      1      3      6

\*note\* see footnote page

\*note 15\*

\*note 15\*

\*note 15\*

\*note 15\*



# Round Lake Library 2023 Actual vs Budget

thru July 31, 2023

	Actual as of 7/31/2023	Actual Clark House	Actual Malta	2023 Budget	Clark House Budget	Malta Budget	% of Budget	58.33%
<b>Funding Income:</b>								
11 Town of Malta Tax	\$ 169,500	\$ -	\$ -	\$ 339,000	\$ -	\$ -	50.00%	
11 WRLIS	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	0.00%	
11 Local Library Services Aid	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	0.00%	
11 Grants / Awards	\$ 1,200	\$ -	\$ -	\$ 5,000	\$ -	\$ -	24.00%	
<b>Subtotal Funding</b>	<b>\$ 170,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 357,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>47.75%</b>	
<b>Library Income:</b>								
11 Book Replacements	\$ 389	\$ 75	\$ 315	\$ 400	\$ 200	\$ 200	97.32%	
11 Book Shop (Ongoing)	\$ 1,734	\$ 625	\$ 1,109	\$ 2,500	\$ 1,250	\$ 1,250	69.34%	
11 Book Sales (Annual)	\$ -	\$ -	\$ -	\$ 4,500	\$ 2,250	\$ 2,250	0.00%	
11 Copies/Faxes	\$ 1,475	\$ 723	\$ 753	\$ 3,500	\$ 1,400	\$ 2,100	42.15%	
11 Donations	\$ 689	\$ 544	\$ 145	\$ 1,500	\$ 750	\$ 750	45.95%	
11 Fines	\$ 335	\$ 89	\$ 245	\$ 700	\$ 350	\$ 350	47.79%	
11 Interest - Savings	\$ 61	\$ 31	\$ 31	\$ 200	\$ 100	\$ 100	30.57%	
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%	
11 Workers Comp Ins Refund	\$ 456	\$ 228	\$ 228	\$ -	\$ -	\$ -	0.00%	
11 Misc: Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
11 Interest and Dividend Income/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>Subtotal Library</b>	<b>\$ 5,139</b>	<b>\$ 2,314</b>	<b>\$ 2,826</b>	<b>\$ 13,500</b>	<b>\$ 6,400</b>	<b>\$ 7,100</b>	<b>38.07%</b>	
<b>Total Income</b>	<b>\$ 175,839</b>	<b>\$ 2,314</b>	<b>\$ 2,826</b>	<b>\$ 371,000</b>	<b>\$ 6,400</b>	<b>\$ 7,100</b>	<b>47.40%</b>	
<b>Employee Expenses</b>								
12 Payroll Exp: Admin	\$ 36,697	\$ 18,349	\$ 18,349	\$ 68,394	\$ 34,197	\$ 34,197	53.68%	
12 Payroll Exp: Staff	\$ 120,506	\$ 60,879	\$ 59,625	\$ 179,529	\$ 89,764	\$ 89,764	67.12%	
12 IRA	\$ 1,482	\$ 741	\$ 741	\$ 3,000	\$ 1,500	\$ 1,500	49.38%	
12 Payroll Taxes	\$ 12,026	\$ 6,044	\$ 5,981	\$ 18,966	\$ 9,483	\$ 9,483	63.41%	
12 Payroll Insurances	\$ 1,518	\$ 759	\$ 759	\$ 4,000	\$ 2,000	\$ 2,000	37.94%	
<b>Sub Total Employee Expenses</b>	<b>\$ 172,228</b>	<b>\$ 86,772</b>	<b>\$ 85,454</b>	<b>\$ 273,889</b>	<b>\$ 136,944</b>	<b>\$ 136,944</b>	<b>62.88%</b>	
<b>Non-Employee Expenses</b>								
12 Accounting	\$ -	\$ -	\$ -	\$ 1,500	\$ 750	\$ 750	0.00%	
12 Bank Fees	\$ 35	\$ 18	\$ 18	\$ 50	\$ 25	\$ 25	70.00%	
12 Book Sales	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%	
12 Books/Serials/AV	\$ 23,839	\$ 11,441	\$ 12,398	\$ 40,000	\$ 20,000	\$ 20,000	59.60%	
12 Circulation Fees	\$ 9,244	\$ 3,832	\$ 5,412	\$ 16,200	\$ 6,318	\$ 9,882	57.06%	
12 Computers & Equipment	\$ 4,450	\$ 1,255	\$ 3,195	\$ 5,000	\$ 2,500	\$ 2,500	89.00%	
12 Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
12 Furniture	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%	
12 Grant Expenditures	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%	
12 Insurance	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	0.00%	
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%	
12 Memberships	\$ 1,454	\$ 727	\$ 727	\$ 1,000	\$ 500	\$ 500	145.40%	
12 Payroll Processing	\$ 3,151	\$ 1,576	\$ 1,576	\$ 5,500	\$ 2,750	\$ 2,750	57.29%	
12 Postage	\$ 272	\$ 123	\$ 149	\$ 300	\$ 120	\$ 180	90.74%	
12 Printer Contract	\$ 1,802	\$ 901	\$ 901	\$ 3,300	\$ 1,650	\$ 1,650	54.59%	
12 Programs	\$ 2,726	\$ 1,498	\$ 1,228	\$ 4,500	\$ 1,800	\$ 2,700	60.58%	
12 Public Relations	\$ 310	\$ 168	\$ 143	\$ 100	\$ 50	\$ 50	310.00%	
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only
12 Repairs & Maintenance	\$ 665	\$ 330	\$ 335	\$ 500	\$ 250	\$ 250	133.09%	
12 Sales Tax/Credit	\$ 157	\$ 78	\$ 78	\$ 300	\$ 150	\$ 150	52.25%	
12 Security	\$ 221	\$ 221	\$ -	\$ 400	\$ 400	\$ -	55.25%	Clark Only
12 Software & Repairs	\$ 940	\$ 288	\$ 651	\$ 1,000	\$ 500	\$ 500	93.97%	
12 Staff Development	\$ 2,131	\$ 1,053	\$ 1,078	\$ 1,860	\$ 930	\$ 930	114.57%	
12 Supplies	\$ 3,502	\$ 1,646	\$ 1,856	\$ 5,000	\$ 2,000	\$ 3,000	70.04%	
12 Telephone	\$ 697	\$ 697	\$ -	\$ 1,200	\$ 1,200	\$ -	58.05%	Clark Only
12 Trash	\$ 280	\$ 280	\$ -	\$ 400	\$ 400	\$ -	70.07%	Clark Only
12 Trustee Development	\$ 137	\$ 60	\$ 77	\$ 200	\$ 100	\$ 100	68.64%	
12 Utilities	\$ 3,005	\$ 3,005	\$ -	\$ 5,000	\$ 5,000	\$ -	60.10%	Clark Only
<b>Sub Total Non-Employee Expenses</b>	<b>\$ 59,018</b>	<b>\$ 29,197</b>	<b>\$ 29,822</b>	<b>\$ 97,111</b>	<b>\$ 49,293</b>	<b>\$ 47,818</b>		
<b>Total Expenses</b>	<b>\$ 231,246</b>	<b>\$ 115,968</b>	<b>\$ 115,276</b>	<b>\$ 371,000</b>	<b>\$ 186,237</b>	<b>\$ 184,762</b>	<b>62.33%</b>	
<b>Net Income/Loss</b>	<b>\$ (55,407)</b>		<b>\$ -</b>					

Round Lake Library  
Balance Sheet  
As of July 31, 2023

	<u>Jul 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	1,573.47
Adirondack Trust Savings	158,936.57
<b>Total Checking/Savings</b>	<u>160,710.04</u>
<b>Total Current Assets</b>	160,710.04
<b>Fixed Assets</b>	
Furniture and Equipment	990.27
<b>Total Fixed Assets</b>	<u>990.27</u>
<b>Other Assets</b>	
Marketable Securities	24,173.20
<b>Total Other Assets</b>	<u>24,173.20</u>
<b>TOTAL ASSETS</b>	<u><u>185,873.51</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
NYS Sales Tax	9.26
<b>Payroll Liabilities</b>	
NY PFL	4,079.36
Federal Taxes (941/944)	2,197.88
NYS Income Tax	433.07
<b>Total Payroll Liabilities</b>	<u>6,710.31</u>
<b>Total Other Current Liabilities</b>	<u>6,719.57</u>
<b>Total Current Liabilities</b>	<u>6,719.57</u>
<b>Total Liabilities</b>	6,719.57
<b>Equity</b>	
Unreal. Appre. of Investments	-15,672.88
Opening Bal Equity	12,493.04
Unrestricted Net Assets	237,740.47
Net Income	-55,406.69
<b>Total Equity</b>	<u>179,153.94</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>185,873.51</u></u>

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08/07/23

Cash Basis

**Round Lake Library**  
**Profit & Loss by Class**  
 January through July 2023

	Administrative	Clark House	Malta	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Funding Income</b>				
Town of Malta	169,500.00	0.00	0.00	169,500.00
<b>Total Funding Income</b>	169,500.00	0.00	0.00	169,500.00
<b>Grant/Awards Income</b>				
Global Foundaries	0.00	0.00	1,200.00	1,200.00
<b>Total Grant/Awards Income</b>	0.00	0.00	1,200.00	1,200.00
<b>Library Income</b>				
Book Replacements	0.00	74.74	314.55	389.29
Book Shop	0.00	624.50	1,109.04	1,733.54
Copies / fax	0.00	722.60	752.80	1,475.40
Donations	0.00	544.00	145.26	689.26
Fines	0.00	89.10	245.45	334.55
Interest - Savings	0.00	30.56	30.57	61.13
Workers Comp Ins Refund	0.00	228.00	228.00	456.00
<b>Total Library Income</b>	0.00	2,313.50	2,825.67	5,139.17
<b>Total Income</b>	169,500.00	2,313.50	4,025.67	175,839.17
<b>Gross Profit</b>	169,500.00	2,313.50	4,025.67	175,839.17
<b>Expense</b>				
Bank Fees	0.00	17.50	17.50	35.00
<b>Books / Serials / AV</b>				
Books	0.00	8,165.53	8,394.93	16,560.46
Lost Books	0.00	15.32	110.75	126.07
Magazine/Newspaper	0.00	0.00	902.21	902.21
Books / Serials / AV - Other	0.00	3,260.14	2,989.64	6,249.78
<b>Total Books / Serials / AV</b>	0.00	11,440.99	12,397.53	23,838.52
Circulation Fees	0.00	3,831.54	5,412.18	9,243.72
Computers & Equipment	0.00	1,255.29	3,194.55	4,449.84
<b>Insurance</b>				
Disability	1,517.63	0.00	0.00	1,517.63
<b>Total Insurance</b>	1,517.63	0.00	0.00	1,517.63
Memberships	0.00	727.00	727.00	1,454.00
<b>Payroll Expenses</b>				
3% Simple IRA	1,481.50	0.00	0.00	1,481.50
Taxes	12,026.00	0.00	0.00	12,026.00
Wages	157,202.52	0.00	0.00	157,202.52
<b>Total Payroll Expenses</b>	170,710.02	0.00	0.00	170,710.02
Payroll Processing	3,151.00	0.00	0.00	3,151.00
Postage	0.00	123.00	149.23	272.23
Printer Contract	0.00	900.78	900.81	1,801.59
Programs	0.00	1,498.23	1,227.94	2,726.17
Public Relations	0.00	167.50	142.50	310.00
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	330.15	335.32	665.47

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 08/07/23  
 Cash Basis

## Round Lake Library Profit & Loss by Class January through July 2023

	Administrative	Clark House	Malta	TOTAL
Sales Tax	156.74	0.00	0.00	156.74
Security	0.00	220.99	0.00	220.99
Software / Repairs	0.00	288.41	651.33	939.74
Staff Development	0.00	1,053.03	1,078.04	2,131.07
Supplies	0.00	1,646.38	1,855.53	3,501.91
Telephone	0.00	696.58	0.00	696.58
Trash	0.00	280.29	0.00	280.29
Trustee Development	0.00	60.00	77.28	137.28
Utilities	0.00	3,005.07	0.00	3,005.07
<b>Total Expense</b>	<b>175,535.39</b>	<b>27,542.73</b>	<b>28,167.74</b>	<b>231,245.86</b>
<b>Net Ordinary Income</b>	<b>-6,035.39</b>	<b>-25,229.23</b>	<b>-24,142.07</b>	<b>-55,406.69</b>
<b>Net Income</b>	<b>-6,035.39</b>	<b>-25,229.23</b>	<b>-24,142.07</b>	<b>-55,406.69</b>