

August was a busy month at both locations. Both circulation and door count were up from the previous month. Wi-fi usage was also up and patrons have noticed a change in the strength and reliability of the Wi-fi since the new Meraki router was installed.

Our summer reading program ended on Friday, September 1<sup>st</sup>. This year was a great year for the summer reading program all around. Participation numbers as well as attendance numbers increased and are above pre-pandemic numbers. This year the library ran summer programs for children, teens and adults. This year 326 children's summer reading bags were handed out and 53 teens registered for summer reading. There were also 34 children and 2 teens that participated using ReadSquared, the online reading tracker provided through the NY State Library.

In addition to story times and other programs, the summer raffle was the big hit. For children, every time they attended a program, brought in their reading log or created something with the take 'n make kits, they were given a raffle ticket for the weekly raffles. Overall 1,097 raffles tickets were turned in for the children's weekly drawings. The teen summer end raffle had 68 tickets turned in for 6 different prizes. The library also held an adult summer reading raffle as well. Adults could fill out a raffle ticket for every book they read this summer. 829 tickets were turned in for the adult basket raffle. Thank you to many local businesses that donated prizes for our summer reading program.

Thank you to Nancy Theissen and all the volunteers that helped to make the annual book sale a great success. We have heard a lot of great feedback from patrons that attended the sale and markets.

The library received the LLSA funds in the amount of \$5,087.

Jennifer Hurd, Director

Upcoming Events:

9/27/23 – Luther Forrest presentation by Malta Town Historian @ Malta 6:30pm

10/9/23 – Both Branches open 10-3

10/31/23 – Both branches open 10-3

Statistics 2023		YTD Total	August	July	June
ROUND LAKE LIBRARY			2023	2023	2023
<b>MALTA</b>					
Total Circulation		30,913	4,882	4,252	4,233
Book		23,871	4,031	3,396	3,139
Non-Book		7,042	851	856	1,094
8/2022 total circ = 4372					
Cardholders New		186	33	42	27
Cardholders Total		2,473	2,473	2,478	2,478
Borrowers		4,092	716	670	611
Programs**		146	27 10J,5A,2T,9F,1VS	24 1J,4A,3T,6F,1VS	15 7J,4A,1T,7F,2VS
Attendance		1,985	490 78J,26A,2T,380F,4VS	484 165J,22A,5T,292F,6VS	129 84J,20A,5T,7F,13VS
Take 'N Make Kits		2,209	250	235	226
<b>CLARK HOUSE</b>					
Total Circulation		13,749	2,083	1,907	1,743
Book		10,516	1,635	1,369	1,371
Non-Book		3,233	448	538	372
8/2022 total circ = 2032					
Cardholders New		64	3	22	1
Cardholders Total		1,949	1,949	1,918	1,864
Borrowers		2,315	315	306	292
Programs**		88	15 8J,7F	17 11J,1T,5F	7 4J,3F
Attendance		1,508	307 134J, 173F	310 256J,3T,51F	86 44J,42F
Take 'N Make Kits		1,257	225	230	130
<b>MALTA + CLARK HOUSE</b>					
Programs		234	42	41	22
Attendance		3,493	797	794	215
Total Take 'N Make Kits		3,466	475	465	356
Cardholders New		250	36	64	28
Cardholders		4,422	4,422	4,396	4,342
Borrowers		7,123	1,031	976	903
Circulation		44,662	6,965	6,159	5,976
2023 Total YTD Circulation			44,662	37,697	31,538
YTD 2023/2022 Circulation *			1,606	1,005	1,345

\*\* Juvenile, Teen, Adult, Family (For All Ages), Virtual Synchronous, Virtual Asynchronous

\* difference etween 2023&2022  
 \*note \* see footnote page

May

	April 2023	March 2023	February 2023	January 2023
3,643	3,329	3,984	3,267	3,323
2,744	2,568	3,125	2,391	2,477
899	761	859	876	846
13	21	17	14	19
2,474	2,483	2,495	2,505	2,520
550	568	579	559	555
19 8J,9A,2VS	21 10J,2F,8A,1VS	10 7J,1F,1A,1VS	16 7J,5F,3A,1VS	14 5J,3F,2T,3A,1VS
169 11J,50A,8VS	233 104J,56F,68A,5VS	135 118J,7F,3A,7VS	239 74J,145F,13A,7VS	106 47J,35F,1T,18A,5VS
117	246	330	435	370
1,498	1,706	1,813	1,592	1,407
1,176	1,307	1,383	1,234	1,041
322	399	430	358	366
13	6	8	3	8
1,829	1,815	1,787	1,752	1,711
280	281	308	252	281
9 4J,5F	10 4J,5F,1A	9 4J, 5F,	12 6J,6F	9 7J,2F,
107 49J,58F	150 43J,101F,6A	197 60J,137F	208 92J,116F	143 81J,62F
80	69	160	116	247
28	31	19	28	23
276	383	332	447	249
197	315	490	551	617
26	27	25	17	27
4,303	4,298	4,282	4,257	4,231
830	849	887	811	836
5,141	5,035	5,797	4,859	4,730
25,562	20,421	15,386	9,589	4,730
799	470	74	74	74

\*note 15\*

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December 2022	November 2022	October 2022	September 2022	August 2022
3,266	3,395	3,573	3,888	4,372
2,431	2,736	2,773	3,048	3,572
835	659	800	840	800
14	21	18	21	48
2,522	2,526	2,538	2,555	2,579
529	550	563	562	635
11 3J,5F,1T,2A	14 5J, 4F,5A	19 7J,1T,2F,9A	11 3J, 5A, 3F	25 12J, 4T, 7A, 2F
146 15J,122F,0T,9A	233 63J,128F,42A	216 74J,4T,87F,51A	106 57J, 21A, 28F	488 326J, 36T, 50A, 76F
1,375	1,370	1,495	1,519	2,032
972	1,063	1,176	1,162	1,634
403	307	319	357	398
2	4	6	6	11
1,683	1,664	1,647	1,623	1,593
250	247	247	247	278
11 8J, 2F, 1A	7 5J, 2F	5 5J	5 5J	11 5J, 2T, 4F
165 107J,51F,7A	74 67J, 7F	63 63J	42 42J	411 83J, 8T, 320F
22	21	24	16	36
311	307	279	148	899
16	25	24	27	59
4,205	4,190	4,185	4,178	4,172
779	797	810	809	913
4,641	4,765	5,068	5,407	6,404
62,937	58,296	53,531	48,463	43,056
	2,858	2,858	3,068	3,068

\*note 15\*

\*note 15\*

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\*note 15\*

	July 2022	June 2022	May 2022	
<b>Statistics</b>				
<b>Round Lake Library</b>				
<b>MALTA</b>				
Total Circulation	4,554	3,702	3,341	
Book	3,660	2,892	2,517	
Non-Book	894	810	824	
Cardholders New	37	19	12	
Cardholders Total	2,598	2,602	2,611	
Borrowers	640	572	506	
Programs	19 12J, 1T, 3A, 3F	7 2J, 5A	11 4J, 1T, 6A	
Attendance	287 204J, 15T, 13A, 55F	93 12J, 81A	70 28J, 6T, 36A	
Make 'N Take Kits				
<b>CLARK HOUSE</b>				
Total Circulation	1,905	1,728	1,471	
Book	1,565	1,391	1,129	
Non-Book	340	337	342	
Cardholders New	17	10	17	
Cardholders Total	1,543	1,511	1,475	
Borrowers	274	257	260	
Programs	11 7J, 1T, 3F	2 2J	5 5J	
Attendance	66 49J, 7T, 10F	15 15J	53 53J	
Make 'N take Kits				
<b>MALTA + CLARK HOUSE</b>				
Programs	30	9	16	
Attendance	353	108	123	
Total Make 'N Take				
New Borrowers	54	29	29	
Borrowers Total	4,141	4,113	4,086	
Cardholders	914	829	766	
Circulation	6,459	5,430	4,812	
<b>2022 YTD Circulation</b>	36,652	30,193	24,763	
YTD 2022/2021 Circulation	2,405	1,782	1,445	

\*note 15\*

\*note 15\*

\*note 15\*

## Round Lake Library 2023 Actual vs Budget

thru August 31, 2023									
	Actual as of 8/31/2023	Actual Clark House	Actual Malta	2023 Budget	Clark House Budget	Malta Budget	% of Budget	66.67%	
<b>Funding Income:</b>									
11 Town of Malta Tax	\$ 254,250	\$ -	\$ -	\$ 339,000	\$ -	\$ -	75.00%		
11 WRLIS	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	0.00%		
11 Local Library Services Aid	\$ 5,087	\$ -	\$ -	\$ 1,500	\$ -	\$ -	339.13%		
11 Grants / Awards	\$ 1,200	\$ -	\$ -	\$ 5,000	\$ -	\$ -	24.00%		
<b>Subtotal Funding</b>	<b>\$ 260,537</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 357,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>72.88%</b>		
<b>Library Income:</b>									
11 Book Replacements	\$ 416	\$ 96	\$ 320	\$ 400	\$ 200	\$ 200	103.99%		
11 Book Shop (Ongoing)	\$ 1,845	\$ 677	\$ 1,168	\$ 2,500	\$ 1,250	\$ 1,250	73.80%		
11 Book Sales (Annual)	\$ 4,826	\$ 2,413	\$ 2,413	\$ 4,500	\$ 2,250	\$ 2,250	107.25%		
11 Copies/Faxes	\$ 1,564	\$ 758	\$ 806	\$ 3,500	\$ 1,400	\$ 2,100	44.68%		
11 Donations	\$ 713	\$ 563	\$ 150	\$ 1,500	\$ 750	\$ 750	47.50%		
11 Fines	\$ 377	\$ 90	\$ 287	\$ 700	\$ 350	\$ 350	53.89%		
11 Interest - Savings	\$ 69	\$ 34	\$ 35	\$ 200	\$ 100	\$ 100	34.50%		
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
11 Workers Comp Ins Refund	\$ 456	\$ 228	\$ 228	\$ -	\$ -	\$ -	0.00%		
11 Employee Retention Credit	\$ 9,689	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Misc. Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Interest and Dividend Income/Rem. Fun	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
<b>Subtotal Library</b>	<b>\$ 19,955</b>	<b>\$ 4,860</b>	<b>\$ 5,406</b>	<b>\$ 13,500</b>	<b>\$ 6,400</b>	<b>\$ 7,100</b>	<b>147.82%</b>		
<b>Total Income</b>	<b>\$ 280,492</b>	<b>\$ 4,860</b>	<b>\$ 5,406</b>	<b>\$ 371,000</b>	<b>\$ 6,400</b>	<b>\$ 7,100</b>	<b>75.60%</b>		
<b>Employee Expenses</b>									
12 Payroll Exp: Admin	\$ 41,433	\$ 20,717	\$ 20,717	\$ 68,394	\$ 34,197	\$ 34,197	60.58%		
12 Payroll Exp: Staff	\$ 137,023	\$ 69,224	\$ 67,798	\$ 179,529	\$ 89,764	\$ 89,764	76.32%		
12 IRA	\$ 1,683	\$ 841	\$ 841	\$ 3,000	\$ 1,500	\$ 1,500	56.09%		
12 Payroll Taxes	\$ 13,652	\$ 6,861	\$ 6,790	\$ 18,966	\$ 9,483	\$ 9,483	71.98%		
12 Payroll Insurances	\$ 1,518	\$ 759	\$ 759	\$ 4,000	\$ 2,000	\$ 2,000	37.94%		
<b>Sub Total Employee Expenses</b>	<b>\$ 195,308</b>	<b>\$ 98,402</b>	<b>\$ 96,904</b>	<b>\$ 273,889</b>	<b>\$ 136,944</b>	<b>\$ 136,944</b>	<b>71.31%</b>		
<b>Non-Employee Expenses</b>									
12 Accounting	\$ -	\$ -	\$ -	\$ 1,500	\$ 750	\$ 750	0.00%		
12 Bank Fees	\$ 35	\$ 18	\$ 18	\$ 50	\$ 25	\$ 25	70.00%		
12 Book Sales	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%		
12 Books/Serials/AV	\$ 28,083	\$ 13,533	\$ 14,550	\$ 40,000	\$ 20,000	\$ 20,000	70.21%		
12 Circulation Fees	\$ 10,587	\$ 4,394	\$ 6,193	\$ 16,200	\$ 6,318	\$ 9,882	65.35%		
12 Computers & Equipment	\$ 4,450	\$ 1,255	\$ 3,195	\$ 5,000	\$ 2,500	\$ 2,500	89.00%		
12 Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
12 Furniture	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%		
12 Grant Expenditures	\$ -	\$ -	\$ -	\$ 500	\$ 250	\$ 250	0.00%		
12 Insurance	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,250	\$ 1,250	0.00%		
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
12 Memberships	\$ 1,454	\$ 727	\$ 727	\$ 1,000	\$ 500	\$ 500	145.40%		
12 Payroll Processing	\$ 3,540	\$ 1,770	\$ 1,770	\$ 5,500	\$ 2,750	\$ 2,750	64.36%		
12 Postage	\$ 277	\$ 123	\$ 154	\$ 300	\$ 120	\$ 180	92.22%		
12 Printer Contract	\$ 2,102	\$ 1,051	\$ 1,051	\$ 3,300	\$ 1,650	\$ 1,650	63.70%		
12 Programs	\$ 3,263	\$ 1,820	\$ 1,443	\$ 4,500	\$ 1,800	\$ 2,700	72.51%		
12 Public Relations	\$ 310	\$ 168	\$ 143	\$ 100	\$ 50	\$ 50	310.00%		
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only	
12 Repairs & Maintenance	\$ 665	\$ 330	\$ 335	\$ 500	\$ 250	\$ 250	133.09%		
12 Sales Tax/Credit	\$ 157	\$ 78	\$ 78	\$ 300	\$ 150	\$ 150	52.25%		
12 Security	\$ 253	\$ 253	\$ -	\$ 400	\$ 400	\$ -	63.14%	Clark Only	
12 Software & Repairs	\$ 940	\$ 288	\$ 651	\$ 1,000	\$ 500	\$ 500	93.97%		
12 Staff Development	\$ 2,106	\$ 1,053	\$ 1,053	\$ 1,860	\$ 930	\$ 930	113.23%		
12 Supplies	\$ 3,742	\$ 1,813	\$ 1,928	\$ 5,000	\$ 2,000	\$ 3,000	74.83%		
12 Telephone	\$ 796	\$ 796	\$ -	\$ 1,200	\$ 1,200	\$ -	66.30%	Clark Only	
12 Trash	\$ 280	\$ 280	\$ -	\$ 400	\$ 400	\$ -	70.07%	Clark Only	
12 Trustee Development	\$ 137	\$ 60	\$ 77	\$ 200	\$ 100	\$ 100	68.64%		
12 Utilities	\$ 3,191	\$ 3,191	\$ -	\$ 5,000	\$ 5,000	\$ -	63.82%	Clark Only	
<b>Sub Total Non-Employee Expenses</b>	<b>\$ 66,369</b>	<b>\$ 33,002</b>	<b>\$ 33,367</b>	<b>\$ 97,111</b>	<b>\$ 49,293</b>	<b>\$ 47,818</b>	<b>70.53%</b>		
<b>Total Expenses</b>	<b>\$ 261,677</b>	<b>\$ 131,404</b>	<b>\$ 130,271</b>	<b>\$ 371,000</b>	<b>\$ 186,237</b>	<b>\$ 184,762</b>	<b>70.53%</b>		
<b>Net Income/Loss</b>	<b>\$ 18,816</b>			<b>\$ -</b>					

5:21 PM  
09/11/23  
Cash Basis

**Round Lake Library**  
**Balance Sheet**  
As of August 31, 2023

	<u>Aug 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	-875.54
Adirondack Trust Savings	233,297.34
<b>Total Checking/Savings</b>	<u>232,621.80</u>
<b>Total Current Assets</b>	232,621.80
<b>Fixed Assets</b>	
Furniture and Equipment	990.27
<b>Total Fixed Assets</b>	<u>990.27</u>
<b>Other Assets</b>	
Marketable Securities	24,173.20
<b>Total Other Assets</b>	<u>24,173.20</u>
<b>TOTAL ASSETS</b>	<b><u>257,785.27</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
NYS Sales Tax	9.26
Payroll Liabilities	
NY PFL	4,162.50
Federal Taxes (941/944)	201.27
NYS Income Tax	35.89
<b>Total Payroll Liabilities</b>	<u>4,399.66</u>
<b>Total Other Current Liabilities</b>	<u>4,408.92</u>
<b>Total Current Liabilities</b>	<u>4,408.92</u>
<b>Total Liabilities</b>	4,408.92
<b>Equity</b>	
Unreal. Appre. of Investments	-15,672.88
Opening Bal Equity	12,493.04
Unrestricted Net Assets	237,740.47
Net Income	18,815.72
<b>Total Equity</b>	<u>253,376.35</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>257,785.27</u></b>

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 09/11/23  
 Cash Basis

## Round Lake Library Profit & Loss by Class January through August 2023

	Administrative	Clark House	Malta	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Funding Income</b>				
Local Library Services Aid	5,087.00	0.00	0.00	5,087.00
Town of Malta	254,250.00	0.00	0.00	254,250.00
<b>Total Funding Income</b>	259,337.00	0.00	0.00	259,337.00
<b>Grant/Awards Income</b>				
Global Foundaries	0.00	0.00	1,200.00	1,200.00
<b>Total Grant/Awards Income</b>	0.00	0.00	1,200.00	1,200.00
<b>Library Income</b>				
Book Replacements	0.00	96.43	319.54	415.97
Book Shop	0.00	677.00	1,168.04	1,845.04
Book Sales	4,826.45	0.00	0.00	4,826.45
Copies / fax	0.00	758.30	805.50	1,563.80
Donations	0.00	562.76	149.77	712.53
Fines	0.00	90.15	287.05	377.20
Interest - Savings	0.00	34.49	34.50	68.99
Employee Retention Credit	9,689.46	0.00	0.00	9,689.46
Workers Comp Ins Refund	0.00	228.00	228.00	456.00
<b>Total Library Income</b>	14,515.91	2,447.13	2,992.40	19,955.44
<b>Total Income</b>	273,852.91	2,447.13	4,192.40	280,492.44
<b>Gross Profit</b>	273,852.91	2,447.13	4,192.40	280,492.44
<b>Expense</b>				
Bank Fees	0.00	17.50	17.50	35.00
<b>Books / Serials / AV</b>				
Books	0.00	9,993.89	10,301.52	20,295.41
Lost Books	0.00	15.32	110.75	126.07
Magazine/Newspaper	0.00	0.00	902.21	902.21
Books / Serials / AV - Other	0.00	3,524.07	3,235.57	6,759.64
<b>Total Books / Serials / AV</b>	0.00	13,533.28	14,550.05	28,083.33
Circulation Fees	0.00	4,394.11	6,193.02	10,587.13
Computers & Equipment	0.00	1,255.29	3,194.55	4,449.84
<b>Insurance</b>				
Disability	1,517.63	0.00	0.00	1,517.63
<b>Total Insurance</b>	1,517.63	0.00	0.00	1,517.63
Memberships	0.00	727.00	727.00	1,454.00
<b>Payroll Expenses</b>				
3% Simple IRA	1,682.65	0.00	0.00	1,682.65
Taxes	13,651.86	0.00	0.00	13,651.86
Wages	178,456.02	0.00	0.00	178,456.02
<b>Total Payroll Expenses</b>	193,790.53	0.00	0.00	193,790.53
Payroll Processing	3,540.00	0.00	0.00	3,540.00
Postage	0.00	123.00	153.66	276.66
Printer Contract	0.00	1,051.11	1,051.15	2,102.26
Programs	0.00	1,820.40	1,442.57	3,262.97
Public Relations	0.00	167.50	142.50	310.00
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	330.15	335.32	665.47



5:20 PM  
 09/11/23  
 Cash Basis

## Round Lake Library Profit & Loss by Class January through August 2023

	Administrative	Clark House	Malta	TOTAL
Sales Tax	156.74	0.00	0.00	156.74
Security	0.00	252.56	0.00	252.56
Software / Repairs	0.00	288.41	651.33	939.74
Staff Development	0.00	1,053.03	1,053.04	2,106.07
Supplies	0.00	1,813.17	1,928.38	3,741.55
Telephone	0.00	795.60	0.00	795.60
Trash	0.00	280.29	0.00	280.29
Trustee Development	0.00	60.00	77.28	137.28
Utilities	0.00	3,191.07	0.00	3,191.07
<b>Total Expense</b>	<b>199,004.90</b>	<b>31,153.47</b>	<b>31,518.35</b>	<b>261,676.72</b>
<b>Net Ordinary Income</b>	<b>74,848.01</b>	<b>-28,706.34</b>	<b>-27,325.95</b>	<b>18,815.72</b>
<b>Net Income</b>	<b>74,848.01</b>	<b>-28,706.34</b>	<b>-27,325.95</b>	<b>18,815.72</b>