

Round Lake Library Board of Trustees Meeting
Nov 8, 2022 – 7pm
Round Lake Library – Malta Branch

Trustees Present: Nancy Theissen, Lance Spallholz, Diane Marchand, Marlene Sweet

Associate Trustees Present:

Absent:

Excused: Steve Ames, Angela DeMeritt, Lorrie Anthony, Sue Lesar, Stacey Thayer, Lydia Hoffman, Mark Marion

Director: Jennifer Hurd

Public:

Meeting Dates: Jan 11, Feb 8 (SALS report), Mar 8, Apr 12, May 10, (budget subcommittee), Jun 14 July 12, Aug 9 (approve budget), Sep 13, Oct 11, Nov 8, Dec 13

The meeting was called to order by Nancy Theissen at 7:06pm.

Minutes: The minutes for the October 11, 2022 Trustees' Meeting were reviewed. It was noted that Lydia Hoffman and Marlene Sweet were marked both present and excused. They were excused. Since there was not a quorum, approval of the minutes will be postponed until December.

Directors Report: The October report included the following: There was an increase in in-person programming this month and attendance almost doubled. Story times and the writer's workshop were well received. The Gingerbread House program will be in-person for the first time since the pandemic. Jennifer commended the staff for how they have handled the past two years. The library participated in the Great Give Back by collecting items for Wellspring, an organization that provides support, shelter and resources for domestic violence and assault victims in Saratoga County.

*-*attached*

Library Statistics: Monthly reports for the library statistics were reviewed with no questions.

**attached*

Budget/Quarterly Reports/Warrants: The Board went over the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for Oct 2022. Since there was not a quorum, approval of the financials will be postponed until December. ** attached*

Staffing: Jennifer Hurd posted the library assistant position. She received 4 applications and is in the process of setting up interviews.

Other: Lance Spallholz noted that when we adopted our "No Fines Policy" in July 2021 (effective Sept 1, 2022) we also agreed to review it in one year. That has not yet been done. It will be put on the December agenda. In addition we need to conduct the director evaluation for 2022. Nancy Theissen will start that process.

Adjournment: Diane Marchand made a motion to adjourn the meeting at 7:30.

** attached indicates that copies are available for viewing at each of the library branches*