

## Round Lake Library Board of Trustees Meeting

March 14th, 2023, 5:00pm

### Combined In-Person at Round Lake Community Room/Zoom Meeting

**Trustees Present:** Nancy Theissen, Stacey Thayer, Sue Lesar, Lance Spallholz, Lydia Hoffman, Jennifer Flannery

**Associate Trustees Present:** Angela DeMeritt, Barbara Warn, Lorrie Anthony

**Excused:** Mark Marion, Marlene Sweet

**Absent:**

**Director:** Jennifer Hurd

**Public:** None

**Meeting Dates:** Jan 10, Feb 14 (SALS report), Mar 14, Apr 11, May 9 (budget subcommittee), Jun 13, Jul 11, Aug 8 (approve budget), Sep 12, Oct 10, Nov 14, Dec 12

The meeting was called to order by Nancy Theissen at 5:04 pm.

**Minutes:** The minutes for the 2/14/23 meeting were reviewed. A motion to approve the minutes of the February meeting was made by Lance Spallholz and seconded by Stacey Thayer. The minutes were unanimously approved with abstentions by Marlene Sweet, Lorrie Anthony, Sue Lesar, and Jennifer Flannery.

**Directors Report:** The attached\* Director's report for February was discussed. Highlights include: -Circulation, programming/attendance and library visitors all increased for February, as compared to January. -Staff continue to work hard to bring educational and entertaining programs to library patrons. -In preparation for inventory, staff have been weeding collections for book condition, usage and variety. -In recent years, the library has added many Manga books and graphic novels to the Teen and Children's collections. Due to the growth and increased circulation of these categories, 3 new collections have been created: Manga, Young Adult Graphic Novels and Children's Graphic Novels. -The new library website is live. Thank you to staff member Jennifer Finkle who worked very closely with Jack Scott at SALS to build our new website. The new website allows for greater accessibility and better functionality for all users. With the new website the library is also using a new calendar system.

**Library Statistics:** Monthly reports for the library statistics were reviewed. *Copies attached.\**

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for February of 2023. Motion to approve the financial documents through February 28th of 2023 was made by Sue Lesar and seconded by Lorrie Anthony. The motion was unanimously approved.

**Electrical Outlet in Malta Update:** A new outlet has now been installed in the staff room for the refrigerator.

**Community Art Installation:** A patron has asked about beginning a community art installation of pieces by local artists, the first of which would be children, to be changed every one or two months and hung on the walls of the Malta Branch of the library. The proposal was discussed by the board and all were in agreement to try it out.

**Strategic Plan:** The board, along with library director, Jennifer Hurd, reviewed the strategic plan and discussed goals for the library. It was suggested that the board might contribute to community outreach and best determining needed services. Members Lorrie Anthony and Barbara Warn will work together on further ideas.

**Adjournment:** A motion to adjourn was made by Lorrie Anthony at 7:42pm.