

Round Lake Library Board of Trustees Meeting

June 13th, 2023, 7:00pm

Round Lake Community Room

Trustees Present: Nancy Theissen, Stacey Thayer, Sue Lesar, Lance Spallholz, Lydia Hoffman, Jennifer Flannery, Marlene Sweet

Associate Trustees Present: Angela DeMeritt, Barbara Warn, Lorrie Anthony

Excused: Mark Marion

Absent:

Director: Jennifer Hurd

Public: None

Meeting Dates: Jan 10, Feb 14 (SALS report), Mar 14, Apr 11, May 9 (budget subcommittee), Jun 13, Jul 11, Aug 8 (approve budget), Sep 12, Oct 10, Nov 14, Dec 12

The meeting was called to order by Nancy Theissen at 7:02 pm.

Minutes: The minutes for the 5/9/23 meeting were reviewed. A motion to approve the minutes of the May meeting was made by Lydia Hoffman and seconded by Stacey Thayer. The minutes were unanimously approved.

Directors Report: The attached* Director's report for May was discussed. Highlights include: -Digital platform use increased during the month of May: patrons are becoming familiar with and utilizing the new Hoopla platform for audiobooks, movies, and TV series, as well as continuing to use the Overdrive platform for digital materials. -Staff are preparing for the summer reading program that will begin June 23. This year's theme is 'All Together Now', and the library will run programs for children, teens and adults. -On May 15 th , the library director, associate director and five trustees attended the SALS annual dinner. -This summer the Round Lake Library and Malta Branch will be participating in a special summer activity with Clifton Park-Halfmoon Public Library, Mechanicville Public Library, Stillwater Public Library and Waterford Public Library. A special map has been created that will encourage patrons to visit all 6 libraries and explore the different resources that we all offer.

Library Statistics: Monthly reports for the library statistics were reviewed. *Copies attached.**

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for May of 2023. Motion to approve the financial documents through May 31st of 2023 was made by Sue Lesar and seconded by Jennifer Flannery. The motion was unanimously approved.

Strategic Plan Update: Trustee Barbara Warn and board president Nancy Thiessen have been in contact with Malta Monthly magazine to see about a possible story that will feature information about the library and activities. Further communications with the magazine editors and library staff is needed to sort out details, though a promotional partnership seems promising. Additionally, Lorrie Anthony updated the board on the costs of printing informational fliers for the library to disseminate to new residents of the area. The cost was \$285 for printing 500 fliers, approximately 200 of which have already been handed out during May and June.

Budget Plan (for next month): Plans were made for the July meeting, during which the budget will be reviewed.

Adjournment: A motion was made to adjourn the meeting at 7:01 by Lorrie Anthony.