

Round Lake Library Board of Trustees Meeting

December 9th, 2024, 7:00pm

Round Lake Community Room

Trustees Present: Nancy Theissen, Rachel Garrison, Molly Stammel, Marlene Sweet, Sue Lesar, Rob Faivre

Associate Trustees Present: Angela DeMeritt, Barbara Warn, Lorrie Anthony

Excused: Stacey Thayer, Jennifer Flannery

Absent:

Director: excused

Public: None

Special Guest:

Meeting Dates: Jan 9, Feb 13 (SALS report), Mar 12, Apr 9, May 14 (budget subcommittee), Jun 11, Jul 9, Aug 13 (approve budget), Sep 10, Oct 8, Nov 12, Dec 9

The meeting was called to order by Nancy Theissen at 7:03pm.

Minutes: The minutes for the 11/12/24 meeting were reviewed. A motion to approve the minutes was made by Rachel Garrison and seconded by Lorrie Anthony for the October meeting, and the motion was unanimously approved with an abstention by Sue Lesar and Rob Faivre who were not present at the meeting.

Directors Report: The attached* Director's report for November was discussed. Highlights include: -Library programs held during November well attended. Use of digital material (Overdrive and Hoopla platforms) continues the trend of previous months with even greater increase, and the allocation of funds from the 2025 budget will increase for Overdrive, concurrently, to reduce wait times for new titles. -The language learning platform Rocket Languages will be replaced with Mango Language, which can be used on mobile devices and will provide a more robust catalog of language learning tools. -In early November the lock on the main library doors in Malta broke. Town maintenance was informed and the lock was fixed over the Thanksgiving holiday. -During the month of November, the Round Lake Library and Malta Branch hosted a traveling exhibit showcasing the powerful personal stories of a family of Holocaust survivors. The Memory Project: Messages from Survivors, was brought to our area by Assemblywoman Carrie Woerner and the Southern Adirondack Library System, and will be available at both library locations through the second week of December.

Library Statistics: Monthly reports for the library statistics were reviewed. *Copies attached.**

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for November of 2024. A motion to approve the budget, reports and warrants through November 30th of 2024 was made by Molly Stammel, seconded by Rachel Garrison, and unanimously approved.

Library Fliers Update: Newly printed fliers have been delivered and are being disseminated.

Associate Trustee Terms: The term of service outlined for associate trustees according to WRLIS bylaws is 5 years, while according to the Town of Malta terms are 3 years in length. Inquiries have been made, and adjustments to the term of service for associate trustees will be made so that all documentation is in agreement with a 5 year term.

Grant Final Report: The final report has been submitted to Southern Adirondack Library System satisfying the requirements for receipt of grant.

Director Evaluation (executive session): Rob Faivre moved to enter executive session at 7:23pm.. Executive session was exited at 7:48pm.

Adjournment: A motion was made to adjourn the meeting at 7:49 by Molly Stammel .