

Round Lake Library Board of Trustees Meeting

May 14th, 2024, 7:00pm

Round Lake Community Room

Trustees Present: Stacey Thayer, Nancy Theissen, Sue Lesar, Lance Spallholz, Rachel Garrison, Jennifer Flannery, Rob Faivre

Associate Trustees Present: Angela DeMeritt, Barbara Warn, Lorrie Anthony

Excused: Jennifer Hurd, Marlene Sweet

Absent:

Director:

Public: None

Special Guest:

Meeting Dates: Jan 9, Feb 13 (SALS report), Mar 12, Apr 9, May 14 (budget subcommittee), Jun 11, Jul 9, Aug 13 (approve budget), Sep 10, Oct 8, Nov 12, Dec 9

The meeting was called to order by Nancy Theissen at 7:07 pm.

Minutes: The minutes for the 4/9/24 meeting were reviewed. A motion to approve the minutes of the April meeting was made by Rachel Garrison and seconded by Lorrie Anthony. The minutes were unanimously approved, with abstentions by Angela DeMeritt, Stacey Thayer, Sue Lesar, and Lance Spallholz who were absent from the April meeting.

Directors Report: The attached* Director's report for April was discussed. Highlights include: -During the month of April the library held 48 programs with a total of 417 attendees. Circulation increased from March, and patrons consistently use and inquire about the digital platforms Hoopla and Libby. -In preparation for the eclipse the library handed out 500 pairs of eclipse glasses, with demand outpacing supply. Following the eclipse, the library began collecting leftover glasses to send to organizations collecting them for other countries that have eclipses coming up. -The associate director and a senior staff member attended the PLA (Public Library Association) conference in Columbus, Ohio. They attended workshops, informational sessions, and visited with vendors. They share some of the information they learned at PLA with staff at staff development day. -The Round Lake Library was awarded the 2024 SALS Construction Challenge Grant. The library will receive \$5,000 to help fund the hardwiring of library smoke/CO detectors and replacement of the security panel.

Library Statistics: Monthly reports for the library statistics were reviewed. *Copies attached.**

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for March of 2024, and some questions regarding the budget for March, raised at the April meeting, were resolved. Motion to approve the financial documents through March 31st of 2024 was made by Barbara Warren and seconded by Rachel Garrison. The motion was unanimously approved. The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for April of 2024. Motion to approve the financial documents through April 30th of 2024 was made by Sue Lesar and seconded by Angela DeMeritt. The motion was unanimously approved.

Challenge Grant Update: The challenge grant was awarded, and the library will receive \$5,000 to help fund the hardwiring of smoke and CO detectors and replacement of the security panel in the library.

Staff Development Day - June 11th: Stacey Thayer made a motion to approve the closure of the library on June 11th for a staff development day. The motion was seconded by Lorrie Anthony. The motion was unanimously approved.

Annual Meeting – Monday, May 20th, 5-9pm – Fort William Henry Conference Center:

Adjournment: A motion was made to adjourn the meeting at 7:26 by Lorrie Anthony.