

Round Lake Library Board of Trustees Meeting

September 10th, 2024, 7:00pm

Round Lake Community Room

Trustees Present: Nancy Theissen, Stacey Thayer, Jennifer Flannery

Associate Trustees Present: Angela DeMeritt, Lorrie Anthony

Excused: Barbara Warn, Sue Lesar, Rachel Garrison, Rob Faivre, Marlene Sweet

Absent:

Director: Jennifer Hurd

Public: None

Special Guest:

Meeting Dates: Jan 9, Feb 13 (SALS report), Mar 12, Apr 9, May 14 (budget subcommittee), Jun 11, Jul 9, Aug 13 (approve budget), Sep 10, Oct 8, Nov 12, Dec 9

The meeting was called to order by Nancy Theissen at 7:02pm.

Minutes: The minutes for the 8/13/24 meeting were reviewed, but without a quorum present, there was no vote to approve.

Directors Report: The attached* Director's report for August was discussed. Highlights include: -A successful summer reading program was completed. Summer reading bags were handed out to 317 children who began the summer reading challenge. This year three separate raffles were conducted: one for kids, one for teens and one for adults. The raffle for children had 1056 tickets turned in, 199 for teens and 712 for adults. -Library staff provided over 75 summer programs, to patrons of all ages, and worked to make the summer reading program outstanding. -The book sale was well attended, and patrons praised the work of volunteers and staff to organize it. -Assemblywoman Carrie Woerner was a special guest at two of our story times this month. Our thanks to Assemblywoman Woerner for her continued support of our Library and the Southern Adirondack Library System. -All new computers ordered in 2024 arrived and are installed. Per the established computer replacement plan, three new staff computers (1 RDL and 2 MAL) as well as 1 public (MAL) were purchased this year. Three of the of the old computers that were replaced were reinstalled as catalog computers.

Library Statistics: Monthly reports for the library statistics were reviewed. *Copies attached.**

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for August of 2024. There was no vote to approve, as no quorum was present.

Approval of staff wage increases – separate from last month's budget vote: The wage increases were discussed, but no vote held.

Approval of new library assistant: The new library assistant hire was discussed, no vote held.

Schenectady County Public Library Update: Schenectady County Public Library has withdrawn from Southern Adirondack Library System and Joint Automation. Consequently, reciprocal borrowing with Schenectady has been discontinued in advance of the withdrawal.

2025 Holiday Schedule: Changes to the holiday schedule were discussed, e.g. days of the week revised for dates, as well as potential closures for additional federal holidays, particularly the Malta branch when the community center building is otherwise closed. No motions made, no vote taken.

Malta Neighbors Article: A collaboration between trustee Lorrie Anthony and library director Jennifer Hurd was made to write an article to be published in November issue of Malta Neighbors on the library's backpack program.

Security System Update: The status of the new security system for the library was discussed.

Lance Spallholz – Memorial Service, Grant Received: A memorial service for Lance Spallholz will be held on September 28th, 2024 in the Round Lake community room. Donations made to honor Lance was deposited into the Honor and Remembrance Fund for the library.

Trustee Vacancy: Options to fill the vacancy created by the passing of Lance Spallholz were discussed.

Vice President Vacancy: Options to fill the position of vice president of the library board and a method of selection were discussed, and a decision will be made at a later date.

Adjournment: A motion was made to adjourn the meeting at 7:35 by Lorrie Anthony.