

Round Lake Library Board of Trustees Meeting
January 14, 2025 7:00pm
Round Lake Community Room

Trustees Present: Nancy Theissen, Sue Lesar, Rachel Garrison, Rob Faivre, Stacey Thayer, Jennifer Flannery, Molly Stammel

Associate Trustees Present: Barbara Warn, Lorrie Anthony

Excused: Angela DeMeritt, Marlene Sweet

Absent:

Director: Jennifer Hurd

Public: None

Special Guest:

Meeting Dates: Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13, June 10 (budget subcommittee), July 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:pm.

Minutes: The minutes for the 12/9/24 meeting were reviewed. A motion to approve the minutes of the July meeting was made by Sue Lesar and seconded by Molly Stammel. The minutes were unanimously approved. ***Copy attached****

Directors Report: The ***attached**** Director's report for December 2024 was discussed. Highlights include: December had 74 programs and 1,092 participants including holiday ornament making, snowman lanterns, sugar cane Christmas trees, miniature painting, PJ movie night, "Noon" Year's Eve Party and the yearly gingerbread houses.

The library received a \$2,000 Global Foundries grant. It will be used to purchase Wonderbooks and 4 launchpads for our children's collection.

The library analyzes year end statistical data to help set goals for 2025. This includes circulation, Digital Platform Use, Library Visits, Computer Use, Wi-Fi Usage, Programs/Attendance, and Take 'N Make kits. Detailed data will be available in February.

Jennifer Hurd extended her thanks to the library staff for their hard work and excellent patron services this year. A special note of appreciation was given to Marybeth Max for her leadership in December when our director, Jennifer Hurd, was out on an unexpected leave.

Library Statistics: Monthly reports for the library statistics were reviewed. ***Copy attached****

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for December 2024. A motion to approve the financial documents through December 31, 2024 was made by Lorrie Anthony and seconded by Rachel Garrison. The motion was unanimously approved. ***Copy attached****

Election of Officers: According to the By-Laws of the Round Lake Library Board of Trustees “Officers shall be elected by a majority vote of the Board annually.”

The slate of officers was presented as follows:

President:	Nancy Theissen
Vice President:	Stacey Thayer
Secretary:	Sue Lesar
Corresponding Secretary:	Rachel Garrison

Discussion of 5-year Strategic Plan: The board needs to develop a new Strategic Plan for the Round Lake Library. Trustees were sent the current document for review. In the next week Nancy Theissen and Jennifer Hurd will update the progress made in each of the goals and forward that information to the trustees. Rob Faivre and Barbara Warn volunteered to help develop the new plan.

Adjournment: Lorrie Anthony made a motion to adjourn the meeting at 7:36.