

**Round Lake Library Board of Trustees Meeting**

**November 11th, 2025, 7:00pm**

**Round Lake Community Room**

**Trustees Present:** Nancy Theissen, Rob Faivre, Stacey Thayer, Marlene Sweet, Rachel Garrison, Sue Lesar

**Associate Trustees Present:** Angela DeMeritt, Barbara Warn, Lorrie Anthony

**Excused:** Molly Stammel, Jennifer Flannery

**Absent:**

**Director:** Jennifer Hurd

**Public:** None

**Special Guest:**

**Meeting Dates:** Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13 (budget subcommittee), Jun 10, Jul 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:04pm.

**Minutes:** The minutes for the 10/10/25 meeting were reviewed. A motion to approve the minutes for the October meeting was made by Stacey Thayer, seconded by Rob Faivre, and the motion was unanimously approved with abstentions by Rachel Garrison and Sue Lesar who were absent from the October meeting.

**Directors Report:** The attached\* director's report for October was discussed. Highlights include: -Circulation for physical and electronic materials remained consistent with that expected for the month of October. - Twenty-four new patron registrations were made in October. -On Saturday, October 4, 2025, the Malta Community Center held its annual Malta Cultural Arts Festival, and the library participated by offering book displays and family-friendly activities. Approximately 40 people visited the library during the festival. -The Round Lake Library is participating in The Big Read, held by the Southern Adirondack Library System. This year's selected book is Fuzz: When Nature Breaks the Law by Mary Roach. To kick off The Big Read, SALS hosted a live interview with the author. Patrons were able to register to view the event live or watch the recording later; nearly 50 Round Lake Library patrons have viewed the recorded interview. In the spring additional, related programs will be held. -Joint Automation has upgraded all public computers to Windows 11, so all devices are updated and current.

**Library Statistics:** Monthly reports for the library statistics were reviewed. **Copies attached.\***

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for October of 2025. A motion to approve the budget, reports and warrants through October 31st of 2025 was made by Lorrie Anthony, seconded by Marlene Sweet, and unanimously approved.

**Memorial Tree for Lance Spallholz Update:** An event to honor former library trustee Lance Spallholz is being planned for spring. The event will include the planting of a tree to remember Lance, with either a gingko or magnolia tree as suggested possibilities.

**Strategic Plan Review:** The progress made in meeting the goals for the library's Strategic Plan was reviewed, as well as items that have yet to be addressed.

**Insurance Review:** The insurance coverage for the library was reviewed by Dave Meager, the agent who provides insurance for the libraries, and Trustees Molly Stammel and Nancy Theissen

**Farm to Library Grant:** Library director, Jennifer Hurd, reviewed the status of the grant application for a local Farm to Library program partnering with Comfort Food Community in Greenwich, NY. The program seeks to address

food insecurity and build stronger community connections by distributing produce to the public. The grant application has been submitted by Round Lake Library on behalf of RLL, Ballston Spa Public Library and Saratoga Springs Public Library with results pending.

**Adjournment:** A motion was made to adjourn the meeting at 7:56 was made by Lorrie Anthony.