

**Round Lake Library Board of Trustees
Meeting Agenda
January 13, 2026 – 7pm
Round Lake Village Community Room**

- 1) Call to Order
- 2) Minutes
- 3) Director's Report
- 4) Statistics
- 5) Budget/Quarterly Reports/ Warrants
- 6) Lease/License Agreement with Malta
- 7) Farm to Library Grant
- 8) Policy Review Plan
- 9) Adjournment

December 2025

December began with our first snow closure of the year. Due to inclement weather on December 2, 2025, the library was closed for the entire day. All staff members scheduled to work were notified, and updates were posted on the website, Facebook, and the school closing network.

As usual, December was a busy month at the library. Our staff hosted 52 programs, with a total attendance of 761. One highlight was the annual gingerbread program, which was a big success again this year. Two sessions were held, one on Friday evening and one on Saturday. Over 100 gingerbread houses were made, accompanied by plenty of laughs. Other popular holiday programs included drop-in crafts, scavenger hunts, and story times.

The Round Lake Library, along with Ballston Spa Public Library and Saratoga Springs Public Library, has been awarded the Goia Foundation Grant for the Farm to Library program. This grant will allow our Malta Branch, along with Ballston Spa and Saratoga Springs libraries, to participate in the program through SALS and receive fresh produce from Comfort Foods.

On December 11, 2025, the library director met with Kim Bolan, the new director of the Southern Adirondack Library System. Kim had the opportunity to visit both Clark House and the Malta Branch.

With the closure of Baker & Taylor, it is unclear how the annual report will be completed. Baker & Taylor provided the software used by New York State to compile the annual data. SALS has stated that any new information will be shared with member libraries as soon as it becomes available.

Jennifer Hurd, Director

Upcoming Dates:

January 19, 2026 – Martin Luther King Jr. Day – Malta Closed, Clark House 10-3pm

February 3, 2026 – Advocacy Day at State Capital

February 10, 2026 – Library Trustee Meeting

February 16, 2026- President's Day – Malta Closed, Clark House 10-3pm

Round Lake Library Statistics 2025	YTD Total	Dec-25	Nov-25	Oct-25
MALTA				
Programs*	286	17 14J,1F,2A	15 11J,4A	23 7J,1V,4F,2T,9A
Attendance	3,484	246 191J,37F,18A	90 55J,35A	120 45J,14V,8F,3T,50A
Take 'N Make Kits	1,597	100	180	165
Cardholders New	250	18	27	22
Cardholders Total	2,145	2,145	2,146	2,157
Borrowers	7,605	588	572	614
Circulating Books	33,145	2,382	2,321	2,566
Circulating Non-Book Items	5,021	382	373	462
Total Circulation	38,166	2,764	2,694	3,028
12/2024 Total Circ = 2916				
CLARK HOUSE				
Programs*	423	35 28J,4F,3A	34 20J,6F,4T,4A	42 16J,1V,17F,4T,4A
Attendance	4,994	515 382J,116F,17A	267 161J,57F,21T,28A	214 69J,2V,102F,19T,22A
Take 'N Make Kits	1,205	95	119	120
Cardholders New	56	4	2	2
Cardholders Total	3,240	3,240	3,229	3,209
Borrowers	4,528	358	383	373
Circulating Books	13,218	1,040	1,029	1,025
Circulating Non-Book Items	1,376	78	101	125
Total Circulation	14,594	1,118	1,130	1,150
12/2024 total circ = 1411				
MALTA + CLARK HOUSE				
Programs *	709	52	49	65
Attendance	8,478	761	357	334
Total Take 'N Make Kits	2,802	195	299	285
Cardholders New	306	22	29	24
Cardholders Total	5,385	5,385	5,375	5,366
Borrowers	12,133	946	955	987
Total Circulation	52,760	3,882	3,824	4,178
2025 Total YTD Circulation		52,760	48,878	45,054
YTD 2025/2024 Circulation**		-8,705	-8,260	-7,378
2024 Total YTD Circulation		61465	57138	52432
*Juvenile, Teen, Adult, Family (All Ages), Virtual Synchronous, Virtual Asynchronous				
**difference between 2025&2024				
note see footnote page				

Sep-25	Aug-25	Jul-25	Jun-25	I
	8/1/2025			
27 15J,2T,10A	43 28J,1F,7T,7A	73 49J,5F,8T,11A	21 11J,2F,2T,6A	20
291 234J,2T,55A	937 639J,2F,133T,163A	1,084 778J,31F,41T,234A	248 167J,4F,7T,70A	137
161	120	75	165	80
12	19	34	26	16
2,154	2,179	2,214	2,234	2,232
590	716	768	670	631
2,578	3,015	3,939	2,941	2,657
372	478	416	470	419
2,950	3,493	4,355	3,411	3,076
29 14J,5F,5T,5A	99 73J,14F,7T,5A	83 62J,9F,7T,5A	26 18J,5F,2T,1A	19
397 202J,136F,31T,28A	1,477 948J,354F,51T,124A	975 564J,173F,57T,181A	438 218J,182F,22T,16A	220
102	103	105	157	80
5	11	8	4	5
3,179	3,169	3,148	3,106	3,082
380	420	420	376	370
978	1,290	1,256	1,132	1,093
90	128	147	102	110
1,068	1,418	1,403	1,234	1,203
56	142	156	47	39
688	2,414	2,059	686	357
263	223	180	322	160
17	30	42	30	21
5,333	5,348	5,362	5,340	5,314
970	1,136	1,188	1,046	1,001
4,018	4,911	5,758	4,645	4,279
40,876	36,858	31,947	26,189	21,544
-6,527	-5,567	-4,343	-3,613	-3,155
47403	42425	36290	29802	24699

May-25	Apr-25	Mar-25	Feb-25	Jan-25
10J,10A 53J,84A	13 4J,5V,4A 82 17J,36V,29A 200 25 2,239 628 2,688 415 3,103	10 4J,4A,2V 51 17J,21A,13V 166 14 2,230 626 2,743 397 3,140	9 3J,2A,2V,1T,1F 80 24J,10A,13V,3T,30F 75 21 2,290 612 2,749 414 3,163	15 7J,6A,2V 118 75J,29A,14V 110 16 2,298 590 2,566 423 2,989
14J,5F 126J,94F	14 9J,5F 200 89J,111F 85 5 3,056 363 1,146 133 1,279	13 8J,5F 146 76J,70A 124 5 3,045 373 1,180 129 1,309	20 9J,11F 109 62J,47F 60 4 3,041 348 965 143 1,108	9 8J,1F 36 28J,8F 55 1 3,018 364 1,084 90 1,174
	27 282 285 30 5,295 991 4,382	23 197 290 19 5,275 999 4,449	29 189 135 25 5,331 960 4,271	24 154 165 17 5,316 954 4,163
	17,265 -2,290 19555	12,883 -1,726 14609	8,434 -1,007 9451	4,163 -571 4734

Dec-24

27 21J,4A,2F

314 273J,21A,20F

35

11

2,299

519

2,196

720

2,916

47 30J,15F,2A

778 193J,580F,5A

168

3

2,985

335

929

482

1,411

74

1,092

203

14

5,284

854

4,327

61,465

Statistics 2025 - page 2	YTD Total	Dec-25	Nov-25	Oct-25	Sep-25	Aug-25	Jul-25
MALTA							
Door Count	57,523	3,995	3,771	6,421	5,830	5,868	5,989
Computer Use INT + OPAC	2,775	185	183	221	233	251	249
Reference Questions	2,507	161	178	199	190	207	213
Curbside	0	0	0	0	0	0	0
# items circulated	33,120	2,381	2,370	2,592	2,588	2,976	3,736
# Items Added to Collection	1,091	41	51	102	81	128	87
Total # items in Collection	19,984	19,984	20,159	20,229	20,115	20,209	20,321
Requests Placed	11,491	901	993	927	880	865	1,184
Requests Filled	10,526	953	724	871	815	792	1,154
Inter-Library Loan Requests							
CLARK HOUSE							
Door Count	10,711	754	680	854	893	1258	1121
Computer Use INT + OPAC	1,111	75	56	70	91	108	130
Reference Questions	1,870	139	112	147	181	190	194
Curbside	18	0	4	0	2	0	3
# items circulated	13,546	990	1,070	1,077	996	1,319	1,299
Items Added to Collection	685	32	31	32	66	82	58
Total # items in Collection	19,543	19,543	19,742	19,868	19,853	19,891	20,109
Requests Placed	4,619	327	412	407	366	437	385
Requests Filled	4,054	363	309	344	321	390	373
Inter-Library Loan Requests							
MALTA + CLARK HOUSE							
Total Door Count	68,234	4,749	4,451	7,275	6,723	7,126	7,110
Total Computer Use INT + OPAC	3,886	260	239	291	324	359	379
Total Reference Questions	4,377	300	290	346	371	397	407
Total Curbside	18	0	4	0	2	0	3
# Items circulated	46,666	3,371	3,440	3,669	3,584	4,295	5,035
# Items Added to Collection	1,776	73	82	134	147	210	145
Total items in Collection	39,527	39,527	39,901	40,097	39,968	40,100	40,430
Total Requests Placed	16,110	1,228	1,405	1,334	1,246	1,302	1,569
Total Requests Filled	14,580	1,316	1,033	1,215	1,136	1,182	1,527
Early Literacy Programs	41	2	3	4	4	5	5
Early Literacy Attendance	623	8	18	24	25	107	167

note see footnote page

* see Virtual stats

**As of September 2025, we started keeping "Early Literacy Program"

Jun-25	May-25	Apr-25	Mar-25	Feb-25	Jan-25	Dec-24
4,328	4,413	4,249	5,039	3,866	3,754	3,817
248	273	225	243	200	264	185
228	262	239	198	199	233	140
0	0	0	0	0	0	0
3,029	2,695	2,718	2,677	2,776	2,582	2,466
78	120	118	94	79	112	52
20,281	20,249	20,138	20,751	20,870	21,071	20,935
1,157	902	907	906	1,050	819	733
1,039	859	877	797	902	743	711
1001	918	929	954	641	708	810
109	84	102	131	62	93	99
173	147	178	159	102	148	148
0	2	3	2	1	1	4
1,156	1,118	1,199	1,206	1,047	1,069	1,279
87	75	44	49	66	63	16
20,055	19,959	19,981	20,226	20,643	20,768	20,992
336	412	466	374	323	374	312
272	362	356	358	269	337	278
5,329	5,331	5,178	5,993	4,507	4,462	4,627
357	357	327	374	262	357	284
401	409	417	357	301	381	288
0	2	3	2	1	1	4
4,185	3,813	3,917	3,883	3,823	3,651	3,745
165	195	162	143	145	175	68
40,336	40,208	40,119	40,977	41,513	41,839	41,927
1,493	1,314	1,373	1,280	1,373	1,193	1,045
1,311	1,221	1,233	1,155	1,171	1,080	989
3	5	3	4	3	0	9
46	73	68	51	36	0	133

data separately.

2025	YTD Totals	Dec-25	Nov-25	Oct-25	Sep-25	Aug-25
<u>OVERDRIVE(Ebooks, Eaudiobooks)</u>						
Ebook	5,065	396	393	394	412	443
Eaudio	5,309	392	406	444	478	468
Magazine	5,205	477	455	542	424	443
<i># downloads total</i>	15,579	1265	1254	1380	1314	1354

DATABASES: Hoopla (added 3/23/22)

Ebook	632	57	42	45	58	54
Eaudio	1,730	171	155	160	153	159
Movie/TV	332	49	46	32	26	25
other	182	12	13	18	20	17
<i># downloads total</i>	2,876	289	256	255	257	255

WIRELESS USES

Malta	2,505	196	204	219	192	172
Round Lake	1,005	80	79	92	92	104
<i>Malta + Round Lake</i>	3,510	276	283	311	284	276

MAGAZINE CIRCULATION

Malta	45	0	1	3	1	1
Round Lake	5	1	3	0	0	0
<i>Malta + Round Lake</i>	50	1	4	3	1	1

Jul-25	Jun-25	May-25	Apr-25	Mar-25	Feb-25	Jan-25		Dec-24
475	405	428	446	431	394	448		380
474	483	454	453	428	377	452		351
394	397	466	368	405	391	443		413
1343	1285	1348	1267	1264	1162	1343		1144
51	54	65	63	52	49	42		61
145	150	142	137	120	115	123		100
22	15	33	20	26	24	14		10
17	9	13	19	15	11	18		13
235	228	253	239	213	199	197		184
216	201	224	220	242	217	202		226
102	96	69	73	76	73	69		78
318	297	293	293	318	290	271		304
5	13	16	0	0	0	5		2
0	0	0	0	0	0	1		0
5	13	16	0	0	0	6		2

Round Lake Library 2025 Actual vs Budget

thru December 31, 2025									
	Actual as of 12/31/2025	Actual Clark House	Actual Malta	2025 Budget	Clark House Budget	Malta Budget	% of Budget	100.00%	
Funding Income:									
11 Town of Malta Tax	\$ 339,000	\$ -	\$ -	\$ 339,000	\$ -	\$ -	100.00%		
11 WRLIS	\$ 12,000	\$ -	\$ -	\$ 12,000	\$ -	\$ -	100.00%		
11 Local Library Services Aid	\$ 4,870	\$ -	\$ -	\$ 5,000	\$ -	\$ -	97.40%		
11 Grants / Awards	\$ 2,000	\$ -	\$ -	\$ 4,000	\$ -	\$ -	50.00%		
11 Rollover of Prior Funds	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	0.00%		
Subtotal Funding	\$ 357,870	\$ -	\$ -	\$ 390,000	\$ -	\$ -	91.76%		
Library Income:									
11 Book Replacements	\$ 508	\$ 242	\$ 265	\$ 600	\$ 300	\$ 300	84.62%		
11 Book Shop (Ongoing)	\$ 3,192	\$ 1,012	\$ 2,180	\$ 2,500	\$ 1,250	\$ 1,250	127.69%		
11 Book Sales (Annual)	\$ 5,728	\$ 2,864	\$ 2,864	\$ 5,000	\$ 2,500	\$ 2,500	114.56%		
11 Copies/Faxes	\$ 2,851	\$ 1,247	\$ 1,603	\$ 2,400	\$ 1,400	\$ 1,000	118.77%		
11 Donations	\$ 1,058	\$ 698	\$ 361	\$ 1,000	\$ 500	\$ 500	105.84%		
11 Fines	\$ 785	\$ 239	\$ 546	\$ 700	\$ 350	\$ 350	112.07%		
11 Interest - Savings	\$ 75	\$ 38	\$ 38	\$ 100	\$ 50	\$ 50	75.39%		
11 Fundraisers	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 100	0.00%		
11 Workers Comp Ins Refund	\$ 381	\$ 191	\$ 191	\$ 450	\$ 225	\$ 225	0.00%		
11 Commerical Ins Refund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Employee Retention Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Misc: Overpayment & Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Interest and Dividend Income/Rem. Fur	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
11 Unrealized Appreciation/Rem. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
Subtotal Library	\$ 14,578	\$ 6,531	\$ 8,047	\$ 12,950	\$ 6,675	\$ 6,275	112.57%		
Total Income	\$ 372,448	\$ 6,531	\$ 8,047	\$ 402,950	\$ 6,675	\$ 6,275	92.43%		
Employee Expenses									
12 Payroll Exp: Admin	\$ 60,366	\$ 30,183	\$ 30,183	\$ 67,210	\$ 33,605	\$ 33,605	89.82%		
12 Payroll Exp: Staff	\$ 221,384	\$ 111,843	\$ 109,538	\$ 201,880	\$ 100,940	\$ 100,940	109.66%		
12 IRA	\$ 2,474	\$ 1,237	\$ 1,237	\$ 3,000	\$ 1,500	\$ 1,500	82.47%		
12 Payroll Taxes	\$ 21,201	\$ 10,656	\$ 10,544	\$ 20,585	\$ 10,293	\$ 10,292	102.99%		
12 Payroll Insurances	\$ 3,825	\$ 1,912	\$ 1,912	\$ 4,000	\$ 2,000	\$ 2,000	95.62%		
Sub Total Employee Expenses	\$ 309,250	\$ 155,831	\$ 153,415	\$ 296,675	\$ 148,338	\$ 148,337	104.24%		
Non-Employee Expenses									
12 Accounting	\$ 900	\$ 450	\$ 450	\$ 900	\$ 450	\$ 450	100.00%		
12 Bank Fees	\$ 70	\$ 35	\$ 35	\$ 50	\$ 25	\$ 25	140.00%		
12 Book Sales	\$ -	\$ -	\$ -	\$ 100	\$ 50	\$ 50	0.00%		
12 Books/Serials/AV	\$ 43,678	\$ 20,065	\$ 23,613	\$ 42,000	\$ 21,000	\$ 21,000	104.00%		
12 Circulation Fees	\$ 19,193	\$ 7,249	\$ 11,944	\$ 16,570	\$ 6,462	\$ 10,108	115.83%		
12 Computers & Equipment	\$ 5,758	\$ 2,795	\$ 2,963	\$ 5,000	\$ 2,500	\$ 2,500	115.15%		
12 Furniture	\$ 157	\$ -	\$ 157	\$ 403	\$ 202	\$ 201	39.03%		
12 Grant Expenditures	\$ 969	\$ 485	\$ 485	\$ 4,000	\$ 2,000	\$ 2,000	24.23%		
12 Insurance	\$ 3,309	\$ 1,504	\$ 1,805	\$ 3,300	\$ 1,650	\$ 1,650	100.28%		
12 Investment Management Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%		
12 Memberships	\$ 474	\$ 237	\$ 237	\$ 1,200	\$ 600	\$ 600	39.50%		
12 Payroll Processing	\$ 6,673	\$ 3,337	\$ 3,337	\$ 6,000	\$ 3,000	\$ 3,000	111.22%		
12 Postage	\$ 106	\$ 32	\$ 74	\$ 200	\$ 80	\$ 120	53.13%		
12 Printer Contract	\$ 3,574	\$ 1,787	\$ 1,787	\$ 4,400	\$ 2,200	\$ 2,200	81.22%		
12 Programs	\$ 6,702	\$ 3,005	\$ 3,697	\$ 5,000	\$ 2,000	\$ 3,000	134.04%		
12 Public Relations	\$ 335	\$ 168	\$ 168	\$ 200	\$ 100	\$ 100	167.50%		
12 Rent	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	100.00%	Malta Only	
12 Repairs & Maintenance	\$ 340	\$ 332	\$ 9	\$ 300	\$ 150	\$ 150	113.44%		
12 Sales Tax/Credit	\$ 187	\$ 94	\$ 94	\$ 300	\$ 150	\$ 150	62.38%		
12 Security	\$ 536	\$ 536	\$ -	\$ 400	\$ 400	\$ -	134.09%	Clark Only	
12 Software & Repairs	\$ 1,192	\$ 628	\$ 564	\$ 1,500	\$ 750	\$ 750	79.49%		
12 Staff Development	\$ 800	\$ 400	\$ 400	\$ 1,200	\$ 600	\$ 600	66.67%		
12 Supplies	\$ 7,520	\$ 3,754	\$ 3,766	\$ 6,001	\$ 2,400	\$ 3,601	125.31%		
12 Telephone	\$ 1,229	\$ 1,229	\$ -	\$ 1,200	\$ 1,200	\$ -	102.44%	Clark Only	
12 Trash	\$ 460	\$ 460	\$ -	\$ 400	\$ 400	\$ -	114.91%	Clark Only	
12 Trustee Development	\$ 180	\$ 90	\$ 90	\$ 150	\$ 75	\$ 75	120.00%		
12 Utilities	\$ 5,165	\$ 5,165	\$ -	\$ 5,500	\$ 5,500	\$ -	93.92%	Clark Only	
Sub Total Non-Employee Expenses	\$ 109,510	\$ 53,836	\$ 55,675	\$ 106,275	\$ 53,944	\$ 52,331			
Total Expenses	\$ 418,760	\$ 209,667	\$ 209,090	\$ 402,950	\$ 202,282	\$ 200,668	103.92%		
Net Income/Loss	\$ (46,312)		\$ -						

Round Lake Library

Balance Sheet

As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	200.00
Adirondack Trust	2,470.57
Adirondack Trust Savings	115,717.46
Total Checking/Savings	118,388.03
Other Current Assets	
Supplies Inventory	47.08
Total Other Current Assets	47.08
Total Current Assets	118,435.11
Fixed Assets	
Furniture and Equipment	990.27
Total Fixed Assets	990.27
Other Assets	
Marketable Securities	25,261.30
Total Other Assets	25,261.30
TOTAL ASSETS	144,686.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
NYS Sales Tax	9.26
Payroll Liabilities	
AFLAC	2,055.43
NY PFL	6,311.83
Federal Taxes (941/944)	893.80
NYS Income Tax	35.89
Total Payroll Liabilities	9,296.95
Total Other Current Liabilities	9,306.21
Total Current Liabilities	9,306.21
Total Liabilities	9,306.21
Equity	
Unreal. Appre. of Investments	-32,487.27
Opening Bal Equity	12,493.04
Unrestricted Net Assets	201,687.11
Net Income	-46,312.41
Total Equity	135,380.47
TOTAL LIABILITIES & EQUITY	144,686.68

5:42 PM
01/12/26
Cash Basis

Round Lake Library

Profit & Loss by Class

January through December 2025

	Administrative	Clark House	Malta	TOTAL
Ordinary Income/Expense				
Income				
Funding Income				
Local Library Services Aid	4,869.90	0.00	0.00	4,869.90
Town of Malta	339,000.00	0.00	0.00	339,000.00
WRLIS	12,000.00	0.00	0.00	12,000.00
Total Funding Income	355,869.90	0.00	0.00	355,869.90
Grant/Awards Income				
Global Foundaries	2,000.00	0.00	0.00	2,000.00
Total Grant/Awards Income	2,000.00	0.00	0.00	2,000.00
Library Income				
Book Replacements	0.00	242.25	265.47	507.72
Book Shop	0.00	1,012.49	2,179.77	3,192.26
Book Sales	5,728.00	0.00	0.00	5,728.00
Copies / fax	0.00	1,247.45	1,603.12	2,850.57
Donations	0.00	697.93	360.50	1,058.43
Fines	0.00	238.73	545.78	784.51
Interest - Savings	0.00	37.71	37.68	75.39
Workers Comp Ins Refund	381.35	0.00	0.00	381.35
Total Library Income	6,109.35	3,476.56	4,992.32	14,578.23
Total Income	363,979.25	3,476.56	4,992.32	372,448.13
Gross Profit	363,979.25	3,476.56	4,992.32	372,448.13
Expense				
Accounting	900.00	0.00	0.00	900.00
Bank Fees	0.00	35.00	35.00	70.00
Books / Serials / AV				
AV	0.00	331.37	426.57	757.94
Books	0.00	13,603.89	13,530.67	27,134.56
Lost Books	0.00	31.99	70.00	101.99
Magazine/Newspaper	0.00	351.00	2,668.04	3,019.04
Books / Serials / AV - Other	0.00	5,747.12	6,917.69	12,664.81
Total Books / Serials / AV	0.00	20,065.37	23,612.97	43,678.34
Circulation Fees	0.00	7,249.16	11,944.03	19,193.19
Computers & Equipment	0.00	2,795.05	2,962.65	5,757.70
Furniture Expense	0.00	0.00	157.28	157.28
Grant Expenditures	0.00	484.50	484.50	969.00
Insurance				
Commercial	3,309.28	0.00	0.00	3,309.28
Disability	913.31	0.00	0.00	913.31
Workers Comp	1,172.08	0.00	0.00	1,172.08
Total Insurance	5,394.67	0.00	0.00	5,394.67
Memberships	0.00	237.00	237.00	474.00
Payroll Expenses				
3% Simple IRA	2,474.23	0.00	0.00	2,474.23
Insurance	1,739.21	0.00	0.00	1,739.21
Taxes	21,201.28	0.00	0.00	21,201.28
Wages	281,749.71	0.00	0.00	281,749.71
Total Payroll Expenses	307,164.43	0.00	0.00	307,164.43
Payroll Processing	6,673.20	0.00	0.00	6,673.20
Postage	0.00	32.13	74.41	106.54
Printer Contract	0.00	1,786.93	1,786.92	3,573.85
Programs	0.00	3,004.77	3,697.22	6,701.99
Public Relations	0.00	167.50	167.50	335.00
Rent	0.00	0.00	1.00	1.00
Repairs/Maintenance	0.00	331.72	8.59	340.31

5:42 PM
01/12/26
Cash Basis

Round Lake Library
Profit & Loss by Class
January through December 2025

	Administrative	Clark House	Malta	TOTAL
Sales Tax	187.13	0.00	0.00	187.13
Security	0.00	536.35	0.00	536.35
Software / Repairs	0.00	627.86	564.43	1,192.29
Staff Development	0.00	400.01	400.01	800.02
Supplies	0.00	3,754.28	3,765.66	7,519.94
Telephone	0.00	1,229.29	0.00	1,229.29
Trash	0.00	459.64	0.00	459.64
Trustee Development	0.00	90.00	90.00	180.00
Utilities	0.00	5,165.38	0.00	5,165.38
Total Expense	320,319.43	48,451.94	49,989.17	418,760.54
Net Ordinary Income	43,659.82	-44,975.38	-44,996.85	-46,312.41
Net Income	43,659.82	-44,975.38	-44,996.85	-46,312.41