

**Round Lake Library Board of Trustees Meeting  
April 8, 2025 7:00pm  
Round Lake Community Room**

**Trustees Present:** Sue Lesar, Rachel Garrison, Rob Faivre, Stacey Thayer, Jennifer Flannery, Molly Stammel, Marlene Sweet, Nancy Theissen

**Associate Trustees Present:** Barbara Warn, Lorrie Anthony

**Excused:** Angela DeMeritt

**Absent:**

**Director:** Jennifer Hurd

**Public:**

**Special Guest:**

**Meeting Dates:** Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13, June 10 (budget subcommittee), July 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:00 pm.

**Brandon Golden – Aflac Insurance:** Two representatives from Aflac Insurance Company requested permission to present their products to library staff for consideration. This would be an individual decision on the part of each employee and paid by them through payroll deduction. The company would need at least 3 participants to move forward. The trustees approved the presentation to the employees.

**Minutes:** The minutes for the March 2025 meeting were reviewed. A motion to approve the minutes of the 3/11/25 meeting was made by Rachel Garrison and seconded by Barbara Warn. The minutes were approved with 1 abstention. ***Copy attached\****

**Directors Report:** The *attached\** Director's report for March 2025 was discussed. Highlights include: The number of visitors and circulation both increased in March. Programs were well attended and staff are working on adding more adult programs. The museum pass program is going well and all passes have been renewed. The Global Foundries Grant has allowed the library to order 15 Wonderbooks and 4 Launch Pads to be split between the two buildings. They should arrive mid to late April. The library survey is out via email, website, newsletter and bookmarks and people are responding. It will be available until April 18<sup>th</sup>. Steve Peterson has fixed the roof leak and the IT equipment shelf has been improved.

**Library Statistics:** Monthly reports for the library statistics were reviewed.

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for March 2025. A motion to approve the financial documents through March 31, 2025 was made by Lorrie Anthony and seconded by Rachel Garrison. The motion was unanimously approved. ***Copy attached\****

**IMLS (Institute of Museum and Library Services) Update:** The IMLS staff, a federal agency, has been placed on administrative leave for up to 90 days. Jennifer Hurd updated the trustees with the services and funding that are provided by this agency and the impact it could have on libraries. There will likely be an article in the library newsletter informing the public of the ramifications.

**Strategic Plan Survey:** Library surveys are steadily coming in. The committee will meet again on Monday, April 28<sup>th</sup> at 2:30 at the Malta Branch. Surveys are due April 18, 2025.

**Malta League of Arts/ Malta Sunrise Rotary/Global Foundries Project:** Chris Havens and Sharon Walsh have both approached the library to ask their help in publicizing a plan to feature avenue banners designed by Malta residents. Guidelines for submissions will be posted on the TV monitors in both Clark House and the Malta Community Center. Handouts will also be available at both locations.

**SALS Annual Meeting/Dinner:** Jennifer Hurd, MaryBeth Max, Nancy Theissen, Molly Stammel Jennifer Flannery, Barbara Warn, Lorrie Anthony Sue Lesar and Rachel Garrison plan to attend the SALS Annual Meeting on May 19, 2025.

**Adjournment:** Lorrie Anthony made a motion to adjourn the meeting at 7:47.