

**Round Lake Library Board of Trustees Meeting**

**August 11th, 2025, 7:00pm**

**Round Lake Community Room**

**Trustees Present:** Nancy Theissen, Rachel Garrison, Sue Lesar, Rob Faivre, Stacey Thayer, Jennifer Flannery

**Associate Trustees Present:** Angela DeMeritt, Barbara Warn, Lorrie Anthony

**Excused:** Marlene Sweet, Molly Stammel

**Absent:**

**Director:** excused

**Public:** None

**Special Guest:**

**Meeting Dates:** Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13 (budget subcommittee), Jun 10, Jul 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:02pm.

**Minutes:** The minutes for the 07/08/25 meeting were reviewed. A motion to approve the minutes was made by Stacey Thayer and seconded by Rachel Garrison for the July meeting, and the motion was unanimously approved with abstentions by Angela DeMeritt, Barbara Warn and Rob Faivre who were not present at the meeting.

**Directors Report:** The attached\* Director's report for July was discussed. Highlights include: -The library had over 7,000 visitors during the month of July, registered 42 new patrons, with increases in both physical and electronic circulation. -The Summer Reading Program has been very successful, with a total attendance of 2,059 participants with summer reading raffle tickets, passive programs, and drop-in programs. All told, library staff offered 111 children's programs, 14 family programs, 15 programs for teens, and 16 programs for adults in July. -The library hosted Malta Campers once per week through the summer with activities, games, and education on using the library catalog and locating library materials. -Library assistants Anna Burgholzer and Annika Nerf stepped down. -The library was gifted two copies of Auto Touring America's National Parks: The Photography of H.A. Spallholz by Julian Spallholz, Lance Spallholz, and Arthur Vaughan in memory of former library trustee and Round Lake Village Historian, Lance Spallholz. The addition of the new books will be highlighted in the September newsletter.

**Library Statistics:** Monthly reports for the library statistics were reviewed. **Copies attached.\***

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for July of 2025. A motion to approve the budget, reports and warrants through July 31st of 2025 was made by Lorrie Anthony, seconded by Angela DeMeritt, and unanimously approved.

**Book Sale:** The total earned from the annual used book sale in Round Lake was \$5,728, one of the most successful book sales held. Thank you to all of the volunteers and patrons who came to purchase books.

**Proposed 2026 Library Budget Presentation and Vote:** Trustees Nancy Theissen, Marlene Sweet, Lorrie Anthony and library director Jennifer Hurd worked together to develop a budget for the library's expenses for 2026. The proposed budget was reviewed by the board. A motion to approve the budget for 2026 was made by Rob Faivre, seconded by Sue Lesar and unanimously approved. An additional motion to approve increases in employee wages for 2026 as outlined in the proposed budget was made by Stacey Thayer, seconded by Angela DeMeritt, and unanimously approved.

**Discussion of upcoming 414 vote:** The prospect of an upcoming ballot measure to increase funding for the library was discussed by the board.

**New SALS Director Announcement:** A new SALS director, Kim Bolan, has been hired and will begin in September.

**Staff Updates:** Library director Jennifer Hurd has selected new employees to begin working at the library. A motion to approve the hire of new library assistants Avery Rogers, Chris Rice, and Ammy Stomp was made by Rachel Garrison, seconded by Barbara Warn and unanimously approved.

**Malta Community Day:** Plans for staffing the library's table and activities held at Shenentaha Park for Malta Community Day were discussed. The hours will be 10:00am - 3:00 on Saturday, September 6th and volunteers to help with the table are welcome.

**New Town of Malta Emergency Response Procedures:** New laminated flyers covering the procedures for emergency response have been supplied by the Town of Malta and will be posted in the Malta Branch library. Staff will review procedures.

**Lease Agreement with Town of Malta:** The library's lease with the Town of Malta will expire on December 31st 2025, and will need to be renewed. Both parties will review the existing lease and meet to discuss lease renewal.

**Adjournment:** A motion was made to adjourn the meeting at 7:55 was made by Lorrie Anthony.