

**Round Lake Library Board of Trustees Meeting**  
**July 8, 2025 7:00pm**  
**Round Lake Community Room**

**Trustees Present:** Molly Stammel, Jennifer Flannery, Rachel Garrison, Nancy Theissen, Stacey Thayer

**Associate Trustees Present:** Lorrie Anthony

**Excused:** Angela DeMeritt, Barbara Warn, Rob Faivre, Sue Lesar, Marlene Sweet

**Absent:**

**Director:** Jennifer Hurd

**Public:**

**Special Guest:**

**Meeting Dates:** Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13, June 10 (budget subcommittee), July 8, Aug 12 (approve budget), Sep 9 (Strategic Plan review), Oct 14, Nov 11, Dec 9 (Strategic Plan Review)

The meeting was called to order by Nancy Theissen at 7:04 pm.

**Minutes:** The minutes for the June 2025 meeting were reviewed. A motion to approve the minutes of the 6/30/25 meeting was made by Rachel Garrison and seconded by Molly Stammel. The minutes were unanimously approved. ***Copy attached\****

**Directors Report:** The Director's report for June 2025 was discussed. Highlights include: Increase in door counts, programs and attendance this past month. 47 programs were held which included in-person, drop in and take-home activities. There are periodic raffles for children, teens and adults. So far 110 summer reading bags have been given out. A copy of the updated Strategic Plan was sent to SALS and posted on the library website. There was a Library staff development day on June 4, 2025. Jill Ryder from SALS met with staff to answer questions related to Polaris/LEAP. Staff also learned about the new Children's Non-Fiction with regard to categorization. ***Copy attached\****

**Library Statistics:** Monthly reports for the library statistics were reviewed. ***Copy attached\****

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for June 2025. A motion to approve the financial documents through June 30, 2025 was made by Lorrie Anthony and seconded by Rachel Garrison. The motion was unanimously approved. ***Copy attached\****

**Staff Updates:** Jennifer Hurd posted the 2 positions, received applications and will be interviewing in the next couple of weeks.

**Budget Subcommittee:** The Budget sub committee consisting of Marlene Sweet, Jennifer Hurd, Lorrie Anthony and Nancy Theissen set a date of July 15<sup>th</sup> to do preliminary work on the 2025 library budget. They plan to have a draft ready for the August meeting.

**Sign Ups for Book Sale:** Nancy encouraged the trustees to sign up for a shift either sorting or selling during Markets weekend Book Sale.

**Honor and Remembrance Fund:** At WRLIS's request, Nancy spoke with Norma Spallholz to confirm her support for planting a tree on the library lawn in Lance's memory, accompanied by a plaque. Both WRLIS and the library trustees are interested in contributing to the project. The planting will take place only after the existing tree that needs removal has been taken down. The two organizations will likely share the total cost.

**Adjournment:** Lorrie Anthony motioned to adjourn the meeting at 7:34 pm.