

Round Lake Library Board of Trustees Meeting
March 11, 2025 7:00pm
Round Lake Community Room

Trustees Present: Sue Lesar, Rachel Garrison, Rob Faivre, Stacey Thayer, Jennifer Flannery, Molly Stammel

Associate Trustees Present: Barbara Warn, Lorrie Anthony

Excused: Marlene Sweet, Angela DeMeritt

Absent:

Director: Jennifer Hurd

Public: Merry Haydon

Special Guest:

Meeting Dates: Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13, June 10 (budget subcommittee), July 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:pm.

Minutes: The minutes for the February 2025 meeting were reviewed. A motion to approve the minutes of the 2/11/25 meeting was made by Stacey Thayer and seconded by Rachel Garrison. The minutes were unanimously approved with 2 abstentions ***Copy attached****

Directors Report: The ***attached**** Director's report for February 2025 was discussed. Highlights include: Circulation, program attendance and door count all increased this month-The annual report was submitted to SALS and accepted – the library director and staff met to start discussing summer reading plans – The director and several staff members continue to meet to work on the children's nonfiction reorganization project – The director, Marybeth Max and Rebecca Selig cleaned out and reorganized the supply room at Clark House. They will do the same in Malta.

Library Statistics: Monthly reports for the library statistics were reviewed. ***Copy attached****

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for February 2025. A motion to approve the financial documents through February 28, 2025 was made by Sue Lesar and seconded by Molly Stammel. The motion was unanimously approved. ***Copy attached****

New Library Signs: Merry Haydon attended this meeting as the WRLIS Improvements Chairperson. She has done a thorough investigation into replacing the 2 directional signs for Clark House. The village requested that she include the Auditorium and use directional arrows. She presented the trustees with 6 sign options. We selected the one that was the most consistent with the current library lawn sign. (Same font and colors – and coincidentally the same colors as the auditorium exterior). She will move forward with the purchasing and installation process.

SALS Director Hiring Process: The trustees were each emailed a survey as part of the hiring process to replace Sara Dallas who is retiring this year. Lorrie Anthony requested some background information from Jennifer Hurd in order for the trustees to better answer the questions.

Strategic Plan Update: The potential questions for the community survey were sent to the trustees in advance of this meeting. Following a short discussion, they were approved. Jennifer Hurd will move forward with the various forms of distribution (newsletter, library website, paper copies, QR Code on bookmarks. Email blast). Return date for survey will be April 18, 2025.

Adjournment: Rob Faivre made a motion to adjourn the meeting at 7:47.