

**Round Lake Library Board of Trustees Meeting**

**May 13, 2025 7:00pm**

**Round Lake Community Room**

**Trustees Present:** Sue Lesar, Rachel Garrison, Rob Faivre, Stacey Thayer, Jennifer Flannery, Molly Stammel, Marlene Sweet, Nancy Theissen

**Associate Trustees Present:** Barbara Warn, Lorrie Anthony

**Excused:** Angela DeMeritt

**Absent:** Jennifer Flannery

**Director:** Jennifer Hurd

**Public:**

**Special Guest:**

**Meeting Dates:** Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13, June 10 (budget subcommittee), July 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:01 pm.

**Minutes:** The minutes for the April 2025 meeting were reviewed. A motion to approve the minutes of the 4/8/25 meeting was made by Rachel Garrison and seconded by Rob Faivre. The minutes were approved with 3 abstentions. *Copy attached\**

**Directors Report:** The attached\* Director's report for April 2025 was discussed. Highlights include: Door counts, programs, and circulation remained roughly the same as last month, but the library added 30 new card holders in April. The library hosted local author Peter Balint, who wrote *The Shoe in the Danube* at the Malta Branch. He delivered a moving presentation about his life, his family's escape from the Holocaust, survivor's guilt and how they turned it into a success for his family. JA completed an upgrade to our ILS system. Mary Beth and Cemile helped clean out and organize the supply closet in Malta. Both copy/fax machines needed repairs this month. Seeley responded quickly and fixed both machines.

**Library Statistics:** Monthly reports for the library statistics were reviewed. Jennifer Hurd noted that the "Digital Wireless" data was averaged because the monthly reports from Meraki had not arrived. This figure will be adjusted.

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for April 2025. It was noted that the quarterly check from the Town of Malta had not been received at the time of this report. It has

since arrived. This would account for the larger deficit at the end of April. A motion to approve the financial documents through April 30, 2025 was made by Lorrie Anthony and seconded by Molly Stammel. The motion was unanimously approved. *Copy attached\**

**Strategic Plan Update:** Jennifer Hurd reviewed the results of the library survey. Next meeting of the subcommittee will be on May 28<sup>th</sup> at 2pm at the Malta Branch.

**Library Directional Signs:** Merry Haydon, as WRLIS Improvements Chairperson, sent a photo of the current design for the Library/Auditorium directional signs for the board's review. We all approved.

**SALS Annual Meeting/Dinner:** Carpooling plans were made for those attending.

**Adjournment:** Barbara Warn motioned to adjourn the meeting at 7:25.