

## **Round Lake Library Board of Trustees Meeting**

**October 14th, 2025, 7:00pm**

**Round Lake Community Room**

**Trustees Present:** Nancy Theissen, Rob Faivre, Stacey Thayer, Marlene Sweet, Molly Stammel

**Associate Trustees Present:** Angela DeMeritt, Barbara Warn, Lorrie Anthony

**Excused:** Rachel Garrison, Sue Lesar, Jennifer Flannery

**Absent:**

**Director:** excused

**Public:** None

**Special Guest:**

**Meeting Dates:** Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13 (budget subcommittee), Jun 10, Jul 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:02pm.

**Minutes:** The minutes for the 09/09/25 meeting were reviewed. A motion to approve the minutes for the September meeting was made by Lorrie Anthony, seconded by Rob Faivre, and the motion was unanimously approved.

**Directors Report:** The attached\* director's report for September was discussed. Highlights include: -Circulation of physical and digital items remained steady in spite of less traffic due to the start of the school year. There were fewer programs during the month of September, but attendance included 688 patrons attending 56 programs between the two locations. -The library offered 4 programs specifically intended for senior citizens: a Medicare 101 Seminar highlighting 2026 updates and a Social Security Workshop, with each program offered at both library locations. The programs provided current information and highlighted upcoming changes to Medicare, as well as education on maximizing social security benefits for financially secure retirement. -The library director participated in two community outreach events: An information table hosted at a faculty/staff breakfast at Ballston Spa Central School District on September 3rd, and the annual Malta Community Day event, September 6th at Shenantaha Creek Park. Both events provided the opportunity to meet with new and current patrons, supplying information and taking suggestions on how best the library can serve the community.

**Library Statistics:** Monthly reports for the library statistics were reviewed. ***Copies attached.\****

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for September of 2025. A motion to approve the budget, reports and warrants through September 30th of 2025 was made by Lorrie Anthony, seconded by Barbara Warn, and unanimously approved.

**Strategic Plan Review:** Associate Trustee Lorrie Anthony and Trustee Nancy Theissen volunteered to review the strategic plan in place and propose tasks to complete before the end of the year in accordance with the plan.

**Insurance:** Trustees Molly Stammel and Nancy Theissen volunteered to meet with Dave Meager, the agent who provides insurance for the libraries, to review the benefits and policy in place for the library.

**2026 Holiday Hours Approval:** The proposed holiday closings for both library branches were reviewed by the board. A motion was made to approve the 2026 holiday closings was made by Stacey Thayer and seconded by Rob Faivre and the motion was unanimously approved.

**Thanksgiving 2025 & Community Center:** The hours for the Malta branch of the RLL were reviewed in the context of the Malta Community Center being closed.

**Global Grant:** Round Lake Library is applying in partnership with Saratoga Springs Public Library to fund the initiation of a new program, Read to Recovery. Read to Recovery provides information on services for a wide variety of mental health concerns and provides free books. Saratoga Library already has a very successful program in place and will advise on how to begin a similar program at the Malta branch. The popular museum passes, previously covered by a Global Foundries Grant, will be paid for with the materials budget and continued.

**Adjournment:** A motion was made to adjourn the meeting at 7:26 was made by Molly Stammel.