

Round Lake Library Board of Trustees Meeting

September 9th, 2025, 7:00pm

Round Lake Library, Clark House

Trustees Present: Nancy Theissen, Rachel Garrison, Sue Lesar, Rob Faivre, Stacey Thayer, Marlene Sweet, Molly Stammel

Associate Trustees Present: Angela DeMeritt, Barbara Warn, Lorrie Anthony

Excused: Jennifer Flannery

Absent:

Director: excused

Public: None

Special Guest:

Meeting Dates: Jan 14, Feb 11 (SALS report), Mar 11, Apr 8, May 13 (budget subcommittee), Jun 10, Jul 8, Aug 12 (approve budget), Sep 9, Oct 14, Nov 11, Dec 9

The meeting was called to order by Nancy Theissen at 7:03pm.

Minutes: The minutes for the 08/12/25 meeting were reviewed. A motion to approve the minutes for the August meeting was made by Rachel Garrison and seconded Marlene Sweet, and the motion was unanimously approved with abstentions by Marlene Sweet and Molly Stammel who were not present at the meeting.

Directors Report: The attached* director's report for August was discussed. Highlights include: -Door count for the month of August was 7,126 patrons visiting both library locations. Digital circulation was at its highest for the year. -The summer reading program concluded at a record level, with weekly reading logs, story times, art programs, movies, drop-in activities, weekly raffles and workshops. The library staff performed with excellence, and have the gratitude of the trustees. Special thanks to Rebecca Selig for her very creative drop-in activities, including the I Spy Board, Fishing Hole, and Hopscotch. Final numbers for participation include: Weekly Reading Log Participants - 313 children/30 teens, Programs Held - 216 children/33 family/20 teen/29 Adult, and 520 tickets for the adult reading raffle were given. Total attendance included 4,473 patrons. -The library welcomed three new staff members, Avery Rogers, Chris Rice and Ammy Stomp. -The yearly computer order from SALS/JA arrived and four of the five computers have been installed. One additional computer will be delivered after software installation. -Assemblywoman Carrie Woerner was a special guest for Clark House Friday Story Time, celebrating the art of author/illustrator Eric Carle. Thanks to Assemblywoman Woerner for her annual visits and continued support of SALS and the Round Lake Library.

Library Statistics: Monthly reports for the library statistics were reviewed. **Copies attached.***

Budget/Quarterly Reports/Warrants: The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for August of 2025. A motion to approve the budget, reports and warrants through August 31st of 2025 was made by Lorrie Anthony, seconded by Sue Lesar, and unanimously approved.

2025 Budget Recap: A preliminary review of the budget for 2025 was discussed, with a more detailed review planned for the October 2025 meeting. Specific entries for buying books, circulation fees, and programs and the potential for exceeding allotted budget amounts were given added attention.

Professional Development Bibliography - Rob Faivre: Trustee Rob Faivre shared information, including a bibliography of specific materials, that might aid the professional development goals of board members, and provide

important information focusing on the Right to Read as it pertains to libraries and specific populations. Focus was given to providing advocacy for libraries as well as for patrons and their rights to access materials.

Fall Workshops on Digital Literacy - Robe Faivre: Time was given to proposing future workshops on digital literacy for library patrons. Types of classes and material to cover were discussed, as well as programs offered at other local libraries, like Clifton Park.

A gift in remembrance of Lance Spallholz: The library received a check as a donation in memory of former trustee, Lance Spallholz. The check will be added to the Honor and Remembrance Fund for a future project.

Library/WRLIS Records Storage: Board president Nancy Thiessen opened up the WRLIS/Round Lake Library Records room to show the board where all of the records are kept.

Adjournment: A motion was made to adjourn the meeting at 7:47 was made by Rachel Garrison.