

## Circulation Policies

### **Reference:**

Reference books and materials do not circulate.

### **New and Popular Books:**

- New and Popular bestsellers, both fiction and non-fiction, are loaned for 14 days
- There are no renewals for New and Popular Fiction items
- New and Popular non-fiction items have 1 renewal available if no requests need to be filled
- Anyone with a valid SALS/MVLS library card may borrow new and popular materials but such material will not be sent out to other libraries to fill requests

### **Books (Including Audio Books):**

- Books and Audio Books are loaned for 28 days
- 2 renewals can be given if no requests need to be filled

### **DVD:**

- The loan period for DVDs is 7 days
- There is 1 renewal if no requests need to be filled
- Movies with a rating of R may only be loaned on an adult card (18 and over)
- Juvenile cardholders may check out DVDs (ratings of G & PG) with a signed permission form