

**Round Lake Library Board of Trustees Meeting**  
**May 10, 2022 – 7pm**  
**Round Lake Village Community Room**

**Trustees Present:** Nancy Theissen, Lance Spallholz, Diane Marchand, Sue Lesar

**Associate Trustees Present:** Lorrie Anthony, Steve Ames

**Absent:**

**Excused:** Angela DeMeritt, Emily Galloway, Marlene Sweet, Lydia Hoffman, Stacy Thayer

**Director:** Jennifer Hurd

**Public:**

**Presenter:**

**Meeting Dates:** Jan 12, Feb 9 (SALS report), Mar 9, Apr 13, May 11, Jun 8 (budget subcommittee), Jul 13, Aug 10 (approve budget), Sep 14, Oct 12, Nov 9, Dec 14

The meeting was called to order by Nancy Theissen at 7:00pm.

**Minutes:** The minutes for the April Trustees' Meeting were reviewed. A motion to approve the minutes of the 4/12/22 meeting was made by Sue Lesar, seconded by Lorrie Anthony and unanimously approved.  
***\*attached***

**Directors Report:** The Director's report for April was discussed. Highlights include: - Many more in person programs have taken place. Usage of Overdrive as well as the library's newest platform, Hoopla, continue to increase. The new book drop for Malta was ordered and will ship mid May. Jennifer will arrange for the town of Malta maintenance crew to install it. The library received 4 Science At Home kits from the Children's Museum in Saratoga. They received a Global Foundries grant for their backpack learning program. The grant also included membership passes to the Children's Museum for both branches of the Round Lake Library to be used when it reopens in their new location at the Lincoln Baths in July. ***\*attached***

**Library Statistics:** Monthly reports for the library statistics were reviewed. ***\*attached***

**Budget/Quarterly Reports/Warrants:** The Board reviewed the monthly reports for the library budget, as well as profit/loss, balance sheets, and warrants for April 2022. Motion to approve the financial documents through April 30, 2022 was made by Sue Lesar, seconded by Lorrie Anthony and unanimously approved. ***\* attached***

**SALS Annual Meeting:** Nancy Theissen reminded everyone of the Annual SALS Zoom Meeting to be held on Monday, May 16<sup>th</sup> at 7pm. This meeting qualifies for trustee continuing education hours. Jennifer Hurd will send the link.

**Honor and Remembrance Fund:** Last month Lance Spallholz suggested we use money from the Honor and Remembrance Fund to partially offset the cost of the new book drop. The Resolution states that "the Library Board of Trustees shall annually expend no more than 80% of the annual income accrued from the investment of these funds." Nancy Theissen had contacted Saad Janaid (our advisor from Adirondack Trust) who indicated that the income for 2021 was \$6,946.

A motion was made by Lance Spallholz and seconded by Steve Ames to have a check issued for \$550 to put toward the book drop. It was unanimously approved.

**Budget Committee:** The 2023 budget committee will consist of Lance Spallholz, Diane Marchand, Nancy Theissen, Lorrie Anthony and Jennifer Hurd. We will meet soon after the 6/30/22 budget reports are available.

**Adjournment:** Lance Spallholz made a motion to adjourn the meeting at 7:29.

*\* attached indicates that copies are available for viewing at each of the library branches*