

**Round Lake Library Board of Trustees Meeting
August 8, 2017 – 7pm
Round Lake Village Community Room**

Trustees Present: Nancy Theissen, Lance Spallholz, Jean Sweet, Courtney Max, Diane Marchand

Associate Trustees Present: Steve Ames,

Absent:

Excused: Angela DeMeritt, Lydia Hoffman, Rachel Ziegler-Sheridan, Dan Curtis

Director: Jennifer Hurd

Public:

Presenter:

Meeting Dates: Jan 10, Feb 14 (SALS report), Mar 14, Apr 11, May 9, Jun 13 (budget subcommittee), Jul 11, Aug 8 (approve budget), Sep 12, Oct 10, Nov 14, Dec 12

Quorum present

The meeting was called to order by Nancy Theissen at 7:00pm.

Minutes

A motion to approve the minutes of the 7/11/17 Board of Trustees Meeting was made by Jean Sweet, , seconded by Diane Marchand and approved with 1 abstention. **(attached)**

Directors Report

Jennifer Hurd presented the director's report. Summer Reading and Lego Robotics programs are going strong. The library received a letter from state senator, James Tedisco, that \$4000 in Bullet Aid will be distributed through SALS to the Round Lake Library. The check for \$4285 has arrived and been deposited in the Library savings account. **(attached)**

Library Statistics

Monthly reports for the library statistics were reviewed. **(attached)**

Budget

The Board reviewed monthly reports for July 2017 which include the library budget, profit & loss, balance sheet and warrents. **(attached)**. A motion was made by Lance Spallholz to approve the financial documents, seconded by Jean Sweet and unanimously approved.

Although the 2018 Round Lake Library Budget was approved by both the Board of Trustees and WRLIS at their respective July monthly meetings, a separate motion was made Nancy Theissen to specifically approve the 2018 salary/hourly rate increases for the library employees. The motion was seconded by Courtney Max and unanimously approved.

Grant Proposal/Board Approval

Library Assistant, Diane Dobbs, is applying for an Autism Awareness Grant for up to \$5000 that requires board approval. Jennifer Hurd explained the specifics that include specialized story times and library use for families with autistic children. A motion was made by Lance Spallholz and seconded by Jean Sweet to approve application for the Autism Awareness Grant. It was unanimously approved.

Great Escape Fund Raiser

Ticket sales were extremely low this year as compared to previous ones. Alyse Peterson provided all the specifics in a report and feels that the results were to all the rain during the sales period. **(attached)**

Malta Community Day

Malta Community Day is on September 9th. Trustees are encouraged to stop by the Round Lake Library table to answer any questions and show our presence and support in the community. An email will be sent to all trustees the week before as a reminder.

Holiday Schedule

Jennifer Hurd presented a 2018 Holiday Closing schedule to the board for their approval. A change in the hours (10am-3pm) for Wednesday, November 21, 2018 was accidentally omitted as should be added to the list. A motion was made to accept the 2018 Holiday Closing Schedule with the one addition by Nancy Theissen and seconded by Diane Marchand. It was unanimously approved.

SALS director, Sara Dallas, is scheduled to attend our September meeting.
Motion to adjourn was made by Diane Marchand at 7:35 pm.