

Round Lake Library Board of Trustees Meeting

June 14, 2016

Round Lake Library

Trustees Present: Nancy Theissen, Paul Block, Lance Spallholz, Deb Albrecht, Jean Sweet, Rachel Ziegler Sheridan, Courtney Max, Lydia Hoffman

Associate Trustees Present: Steve Ames, Angela DeMeritt

Absent: None

Director: Excused absence

WRLIS Financial Officer: Alyse Peterson

Presenters: John Conroe and Douglas Bleyl of Adirondack Trust Bank

Public: None

Quorum Present

The meeting was called to order by Nancy Theissen at 7:01pm.

Adirondack Trust Annual Review: Representatives from Adirondack Trust were present to review the investment portfolio for the library. All was in order and satisfactory.

Minutes: The minutes for the May trustee's meeting were reviewed. A motion to approve the minutes of the 5/10/16 meeting was made by Deb Albrecht, seconded by Courtney Max, and unanimously approved.

Directors Report: The attached director's report was discussed in Jennifer's absence. Highlights include: -A presentation by Malta Town Historian, Paul Perreault, on Tommy Luther and his contribution to shaping the Town of Malta and Luther Forest -Free ice cream for teens "caught" reading during the month of May -End of Great Escape fundraiser (profits yet to be tallied) -Start of Children's Gardening program with Diane Shapiro, including an added session for younger children -Participation of families in the Butterfly Program, culminating in the release of butterflies in the reading garden at the Malta Branch and backyard garden at Clark House -a new platform, to be initiated in June, for patrons to check out eAudiobooks

Library Statistics: Monthly reports for the library statistics were reviewed. Copies attached.

Budget/Quarterly Reports/Warrants: There was discussion of concerns raised by Kevin King, Town of Malta Comptroller, regarding categorizations of expenses divided between the two library branches. Adjustments will be made, starting with the budget for May of 2016. Additionally, clarification was made to Mr. King about our "floating collection" of Books/Serials/AV meaning that materials are shared equally between Clark House and Malta. Our bookkeeper has been assigning dollar amounts based on the location of delivery which accounts for the inequities. Our director will make necessary adjustments with future orders to equalize distribution.

The Board reviewed the monthly reports for the library budget, as well as profit/loss and balance sheets for May of 2016. A motion to approve the financial documents for May 2016 was made by Angela DeMeritt, seconded by Jean Sweet, and unanimously approved.

414 Petition: A copy of the petition to have a library funding measure placed on the November 2016 ballot was presented, by Nancy Theissen, to the Malta Town Board at their June 6th meeting. Possible days and locations for collection of signatures was discussed, as well as locations prohibited for collection of signatures, and each member of the board of trustees will be collecting signatures.

Tax Cap Update: Lance Spallholz has registered at the WRLIS administrator with the Office of the State Comptroller to further investigate issues regarding the State's Property Tax Cap and applications that might have to the 414 item on the November 2016 ballot.

Motion to Adjourn was made by Paul Block at 8:31pm.